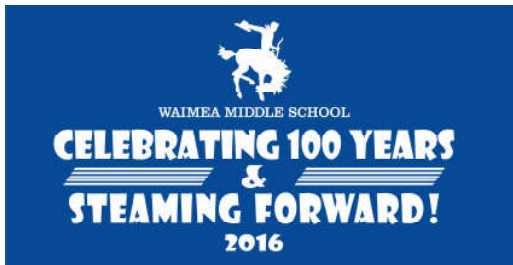


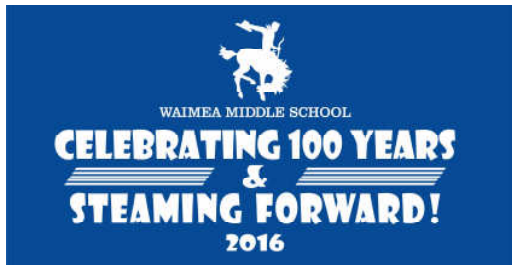
Local Advisory Panel Meeting – MINUTES – FINAL
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Time	Activity	Facilitator	Notes
4:40pm	Meeting called to order & Pule	Mahealani Yamashita	
4:43pm	Welcome, Quorum, Agenda Review, Approve 9/12/16 Minutes	Colin Miura	See attendance list attached. No quorum (missing family reps) so minutes approved unanimously as is but pending quorum. JSherwood & KVredenburg both like new agenda and minutes format. All agreed. Asked again for minutes earlier.
4:40pm	I KAIR Meeting Norms (posted) – Additions?	Chris Barron	CB out ill. Norms approved as is.
4:45	School-community input (2 minutes per person)	Colin, Geoffrey Mundon	<p>Geoffrey Mundon shared thoughts/observations recently w/ AKendziorski about WES and WMS possibly collaborating more re: family engagement and she asked him to please come speak to LAP. He is a new sub for WMS, has taught after-school WMS K(Arts) classes, is a Waimea Elementary School parent and now serves on the WES School Community Council (SCC). Said his observation is that WES and WMS share many of the same families and many are not comfortable w/ dealing w/ schools - different culture, not sure how to help their children, etc. He has ideas about how to help these families become more comfortable and how to get them more involved and keep them involved. Begins he thinks with the two schools coming together to unify the school culture – and then invite families in. Would be helpful of the two school’s academic expectations and discipline plans were congruent to make it easier to figure out how things work. Also suggested WMS students possibly mentoring WES students, and have a multi-cultural event honoring the cultures of our kids – asking questions, sharing stories. Could include a ho’ike where kids share what they know and parents, too. Suggested forming a study group to figure out how to do this, brainstorm ideas. His suggestions were well received by group.</p> <p>Teacher CMundon agreed we do need more collaboration, both with working with families and between teachers to help</p>



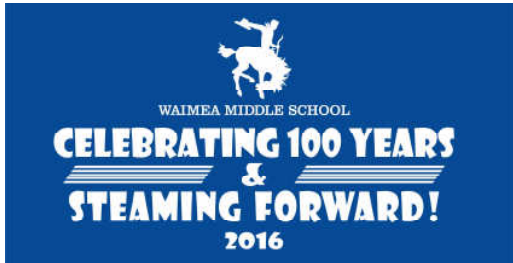
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		<p>address the gaps that students have. Mentioned that both schools using AVID but WES teachers have not participated in the AVID training. WMS teachers did visit WES classes last year – more of this interaction/collaboration would help address the gaps.</p> <p>CMiura asked what kind of coordination now. AKendziorski said it mostly related to safety so quite minimal. Also with coordination between the schools for Special Ed student transitions re: IEPs and 504s. AK also said she and Scott Tamura have talked about a combined K-8 Health/Wellness Committee. DOE requires schools to establish such a committee and the Blue Zones Project also advocates this. Said she would reach out to Scott and also to their SCC Chair.</p> <p>Group agreed many parents don't have a vision for their child beyond their own experience. Talked about possibly helping families build a vision plan for their kids. GM: Might be able to get financial help to support this from UH Hilo students as a research project.</p> <p>Group talked about other ways to collaborate – perhaps a chili cook-off – food is a very powerful tool for bringing people together.</p> <p>CMiura urged the school create a committee w/ WES to brainstorm ideas. Also suggested WMS reps start attending WES SCC meetings, and WES be invited to attend WMS LAP meetings to help schools work together more effectively and become more aligned to both engage families and help students not come into WMS 2-3 grades behind.</p> <p>KVredenburg said he would like to see LAP get seriously involved in interface between the two schools. Make a concerted effort – including getting to know more about the cultures of our students. He asked how many knew the actual</p> <p align="right"><i>Page 2</i></p>
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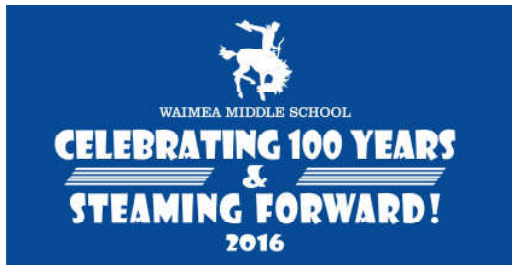
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			<p>original name of the Marshall Islands and who some of their heroes are – as an example of ways to better connect with these children and families.</p> <p>CMiura asked AKendziorski to assign one or several staff members to attend their SCC.</p> <p>Note: Data indicates over 60% of incoming 6th graders are below proficiency in all subject areas. Don't want to point fingers but what can we do to improve student academics.</p> <p>Brief discussion of 2 emails sent to LAP: From former LAP Parent Rep Graham Ellis: Agreed too much repetition and paperwork sent home; reviewed recently efforts to streamline – new Infinite Campus (IC) is helping with this; also now sending out newsletter electronically (asking families if they want a paper copy). Teacher LLoBue commented that IC supports more electronic communication with families. Agreed school will keep exploring ways to reduce paperwork to families while improving communications/engagement.</p> <p>From WMS Parent Mel Hurney expressing concern re: cancellation this year of East Coast Trip. This was not a school/admin decision; it had to be cancelled because teachers involved dedicate personal time to facilitate this - they can't this year due to family obligations. Much gratitude expressed to teachers who have made this learning experience possible many years (Laz, Tisha, Jade, Nau'i in particular).</p>
5:15pm	<p>Continue Discussion of LAP Focus: Student Academic Achievement & How LAP Can Help</p> <ul style="list-style-type: none"> ➤ SBAC ➤ STAR ➤ Attendance 	Colin, Amy Kendziorski, Chris	<p>See attachments provided by AKendziorski summarizing School-wide Goals, Interventions and academic results (STAR & Strive HI). AK reviewed overview document and data summary for 2015-16 SY. Generated considerable discussion about what results reflect, explanation of interventions including AVID schoolwide strategies & practices, reading supports, etc. WMS trend lines are comparable to other schools in the state; AK said there will be more data digging w/ staff.</p>



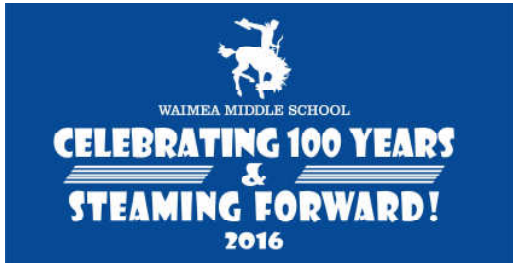
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		<p>CMiura said he was happy to have data – a good starting point; asked teacher reps to please talk with fellow teachers: What are the things we could do to bring up scores? Considerable discussion about what impacts scores, use of incentives, getting students “voice” on what would help them. Also, AK mentioned teaching students to really strive for improved performance; how can we build personal pride and personal competition. Is school culture such that some students are happy with a “C” – ie, they passed.</p> <p>CMiura recalled hating school – parents always harping. Also said he looks at his own student’s assignment – sometimes given an “A” and he’s not sure it’s deserved.</p> <p>See letter submitted to LAP by former Parent Rep Graham Ellis – two key points, one about the avalanche of paperwork sent home which is often very repetitive; also, that grades seem to reflect effort but not skill/mastery. When his daughter transferred to another school, they learned only then about proficiency concerns.</p> <p>JSherwood asked if students are getting “A”s in class so students and families do not have realistic views of learning levels? JSherwood suggested exploring Capstone projects across all curriculum to give students more relevant ways to demonstrate mastery. Teachers described ePortfolios: a collection of student’s work as a reflection of learning.</p> <p>AK discussed Attendance issues; we are revising our Attendance Plan and working to improve data input, and then reaching out to families to discern issues – health, etc. Schoolwide goal is 95% = 5 days absent per SY. AK reiterated that we want good attendance but not if sick.</p> <p>Re: Student voices: how does LAP address this? AK discussed</p> <p align="right">Page 4</p>
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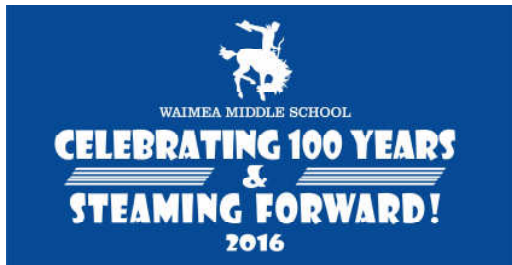
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			<p>a schoolwide survey of students.</p> <p>Llobue: STAR scores are supposed to be indicative of SBAC success - but comparison is interesting – seems to speak to the motivation of students? I saw students trying very hard on SBAC – which is a very difficult lengthy assessment. They really wanted to show us what they knew. Maybe we are over-testing?</p> <p>Llobue noted that SBAC assessments were administered in Advisories – she thinks her students are willing to work harder for her due to stronger relationships.</p>
5:30pm	Ho'okako'o update: Supporting Student Academic Achievement		Both David Gibson and Bob Masuda unable to attend. No update.
5:30pm	<p>Admin Update</p> <ul style="list-style-type: none"> ➤ Budget/Sustainability ➤ "Wish List" for Sustainability & 2017 Legislature ➤ Charter Renewal 	Amy, Chris	<p>AKendziorski – working still on 2016-17 SY budget. KS grants for 2017-18 SY due in November; Charter Renewal contract draft due in December. WMS invited to apply for 2 KS grants – one based on \$1,500 per pupil funding, and one re: STEAM – this second grant is by special invitation – very grateful WMS invited. Reflects dramatically improved WMS-KS-HC relationship.</p> <p>RE: "Wish list" for new STEAM building – AK/CB to work with staff, beginning with tours of the building, and then working together on technology, furniture, etc. There is an urgency because Sen. Lorraine Inouye has offered to assist with securing additional funding if needed; she needs proposal soonest.</p> <p>Also discussed other "wish list" items: Thelma Parker Gym: CMiura noted floors need redoing; needs screens to reduce dust & slipperiness of floors; also needs hydration stations in gym and throughout campus. Colin asked</p>



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			<p>how gym improvements are funded – is included in DOE facilities wish list but slow process.</p> <p>CMundon noted that 6th grade students will clean the gym again thoroughly during end-of-1st Quarter I KAIR Day.</p>
6pm	'Ohi'a STEAM vision	Mahealani	Shared PPT outlining proposed vision.
6:15pm	<p>Mahalo: Fun Run/Silent Auction</p> <p>Kokua Needed:</p> <ul style="list-style-type: none"> ➤ Book Fair - Now thru 10/6 ➤ Male Mentors 	<p>Patti Cook</p> <p>Amy Kailimai</p> <p>Angela Pastores</p>	<p>2016 Fun Run/Silent Auction Recap:</p> <p>RUN: \$ 550</p> <p>DONATIONS: 220</p> <p>SILENT AUCTION: <u>5,022</u> (some yet to be collected)</p> <p>\$5,792</p> <p>Total signed in: 76 but many didn't sign in.</p> <p>Evaluation:</p> <ul style="list-style-type: none"> • Get donation requests out earlier (3+ weeks) • Don't charge 9th-10th grade alumni • Advisory-generated gift baskets a big hit & student involvement helped w/ attendance • Hula Hooping contest helped build awareness • Emailing/posting/distributing auction list ahead of time generated interest, attracted bidders • Famers super generous! • Blue Zones Project partnership beneficial both in sharing healthy message & reducing event costs • Chinese Chicken Salad & Fruit dinner perfect. • Consider doing high-end auction separate from run • Ask students to assist w/ thankyou's to auction donors <p>Almost pau now; AKailimai reported families and community have come in to assist; also some students – setup really appealing! Thanks to all who assisted.</p> <p>Mention made of possibly moving date to coincide w/ student-family conferences next year and having students create "wish lists" for families.</p> <p>Still need male mentors; refer to Angela please.</p>



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6:30pm		Colin	<p>Additional discussion:</p> <ul style="list-style-type: none"> Spoken Word Poet Myrlin Hepworth to work with all students 10/17-21 and Family-Community performance 10/25/16 at Kahilu Theatre – all invited free. After-school classes: AK: Need to ask students what kinds of classes/programs they'd be interested in. <p>CMiura thanked all for their time.</p> <p>Next meeting: Tues., Nov. 15, 4:30-6:30 p.m. K-03.</p>
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Attendance:

- Community Reps:** Colin Miura, Keawe Vredenburg, Jane Sherwood
- Certificated Reps:** Cherise Mundon (6th), Tisha Gusman (7th), Linda LoBue (8th)
- Classified Reps:** Amy Kailimai, Angela Pastores
- WMS Admin:** Amy Kendziorski
- Ho'okako'o Board:** Dr. Paul Nakayama
- Ex Officio:** Patti Cook
- WMS Teachers:** Mahealani Yamashita
- Guests:** Geoffrey Mundon, Pat Rice, Sandy Tomiyama (DOH), Niel Thomas