

Waimea Middle School Local Advisory Panel (LAP)

Monday, Nov. 16, 2015 - 4-6 p.m. – K-03

Timer: _____ Minutes: _____

- 1) **Welcome, Introductions & LAP Business** (5 mins) – **Colin Miura, Chair**
 - **Pule, Welcome**
 - **Confirm Quorum, Review Agenda (Minutes deferred)**
 - **Warm Mahalo To Dr. Ken Fischer!**
 - **School-Community Input** (2 minutes for guests)
- 2) **Follow-up on last LAP Meeting – School Leadership Discussion – Colin Miura** (10 minutes)
- 3) **WMS - Take A LAP Fun Run/Walk” – 4 p.m., Fri., Nov. 20 – Turkey Trot theme.** (30 minutes).

Setup: 2:30-4 p.m. in Cafeteria & course route (Marc – sound system at start line)
Start Silent Auction: 4-6:15 p.m.
Registration: 4-5 p.m. in Cafeteria (distribute t-shirts)
Run Starts: 5 p.m.
Walk Starts: 5:10 p.m.
Dinner Service Begins: 5:30 p.m. – 8th Grade East Coast Travelers (Pulled Turkey Sandwiches)
Close off Silent Auction; 6:15 p.m.
Prizes & Auction Winners: 6:30 p.m.
Cleanup 6:45-7:15 p.m.

Help Needed: Please see Page 4

- 4) **Principal’s Update – Amy Kendziorski** (40 minutes)
 - **Updates re: Ho’okako’o, Charter School Commission (renewal contracts) & Kamehameha Schools application**
 - **Academic Update: Reading – schoolwide read; Student-Family Conferences Nov. 24-25**
 - **Partnerships:** Neilan Foundation – new funding request
K(Arts)/Kahilu Theatre – 1st Semester Grand Finale; 2nd Semester Program
Habitat for Humanity West Hawai’i/8th Grade East Coast Travelers Thanksgiving Imu
Waimea Ocean Film Festival (1/1-4/16) – comp tickets for teachers/staff and students
Fairmont Orchid Work Day (2-5 pm, Wed., 12/9) – need help from LAP
KTA SuperStores Flu Clinic for WMS teachers/staff
TKC/KWP Winter Break STEM Instead 2.0 (not confirmed)
21st Century Community Learning Center/FOF – Robotics, etc.
'Plastics & Our Oceans' – UCSB/Kokua Hawaii Foundation/Plastics Free Hawaii/Plastic
Pollution Coalition;
Food Basket – a new partnership – bags for all students w/ snacks for long weekends
or holidays (1x a month starting in December)
Also – Mahalo to Waikoloa Hilton & Na Hana Lima

CFS/WMS Student Career Exploration Day – Wed., Jan. 27, 2016

Construction update

- 5) **Continued discussion of parent & community involvement: Colin Miura** (15 minutes)
- 6) **Coming Events – See below**
- 7) **Next Meeting: Mon., Jan. 11, 2015 – 4-6 p.m.**

COMING WMS EVENTS

Sat., Nov. 14: First Lego League Robotics Competition - Kealakehe High School. WMS students to participate.

Wed., Nov. 18: Free Mala'ai Super Kitchen Dinner - 5:30-7 p.m. Kahilu Town Hall. Everyone invited!

Fri., Nov. 20: 3rd Annual WMS "Take a LAP Fun Run/Walk Turkey Trot" - 4 p.m. Registration & Silent Auction; 5 p.m. Run/Walk, followed by Dinner, Awards & Prizes. Entire school-community invited!

Mon., Nov. 23: P/C Day - No School.

Tues.-Wed., Nov. 24: Student-Family Conferences. Noon-5:55 p.m. By Appointment. Students must attend with family. No classes.

Wed., Nov. 25: Student-Family Conferences. 7 a.m.-12:55 p.m. Students must attend with family. No classes.

Wed., Nov. 25: 8th Grade East Coast Travelers' Pie Sale Pick-up - 3-5 p.m. W-Building.

Wed., Nov. 25: 8th Grade East Coast travelers' Imu Drop-off - 3-6 p.m. At the RESTORE (formerly Thiebaut's)

Thurs., Nov. 25: Happy Thanksgiving! Imu pick-up - 8-10 a.m. Bring a large box to RESTORE to carry warm food home in.

Thurs.-Fri., Nov. 26-27: Thanksgiving Holiday!

Wed., Dec. 2: WMS 'Ike Hawai'i 'Wala'au Kanaka Language Legacy Project' hosted by Ku'ulei Keakealani with her father Sonny Keakealani to perpetuate terms and place names unique to Waimea's paniolo heritage. K-01. Free and entire community invited.

Sat., Dec. 5: WMS First Saturday Pop-Up "Waimea Reads!" Tent at Waimea Homestead Farmers Market - 7 a.m. to Noon. Please stop by for the free book swap and reading to keiki.

Tues., Dec. 8: WMS ELL/MEP Family Night – Time to be determined. School Cafeteria.

Wed., Dec. 9: Fairmont Orchid Leadership Team Work Day at WMS – 2-5 p.m. 40-50 volunteers – LAP members asked to come help provide support.

Thurs., Dec. 17: Final day of 1st Semester.

Fri., Dec. 18 thru Tues., Jan. 5: Winter Break.

Fri.-Mon., Jan. 1-4: Waimea Ocean Film Festival - WMS students offered free Full 4-Day Pass (request due Wed., Nov.18 please.)

Wed., Jan. 6: 2nd Semester begins.

Mon., Jan. 11: LAP Meeting - 4-6 p.m. K-03.

Wed., Jan. 27: WMS Career Exploration Day for students with guest presenters.

Future Dates:

May Day Celebration & Ho'olaule'a: Fri., May 13

6th Grade Culture Faire: Fri., May 20

8th Grade Exit & Last Day For All Students for SY: Thurs., May 26

STEM Instead Summer School: June 13-July 1 (3 full weeks/15 days)

Tempting Silent Auction Items for our WMS Fun Run **4 p.m., Fri., Nov. 20 – Waimea School Cafeteria**

- * *Hawaiian Airlines Interisland Travel Voucher for 2 (\$400 Value)*
- * *Three KTA SuperStores \$25 gift certificates*
- * *C&S Outfitters \$50 gift certificate*
- * *Koa Desk Clock - hand-made by Jane Sherwood*
- * *Three Jeans Warehouse \$20 gift certificates*
- * *Oshima Surf gift certificate*
- * *Merriman's Dinner for 2 gift certificate (value \$100)*
- * *Na'alapa Stables Horseback Ride for 2*
- * *Monica's Hair Styles Gift Basket (value \$50)*
- * *Ocean Sports Cruise for 2*
- * *Charleys Thai Cuisine \$25 gift certificate*
- * *Jade Palace Chinese Restaurant \$25 gift certificate*
- * *Mauna Kea Beach Hotel - Breakfast for 4 at The Manta*
- * *Nails by Kim – Pedicure including gratuity (value \$40)*
- * *A 60-minute Hokulani Massage*
- * *Three Kohala Spa at the Hilton Waikoloa \$25 gift certificates*
- * *Five Kohala Spa Ten-Day Passes (\$350 value each)*
- * *Hearts and Stars Salon gift certificate*
- * *“Candlelight” - A numbered giclee by Michael Cromwell*
- * *Two 6th Grade Science Gift Baskets including a Windmill Generator, Solar Oven, Hand-crank Generator and Magic Wheel*
- * *A 6th Grade Science Gift Basket including 2 global Water Quality Kits, Magic Grow Mystical Shapes, Terrarium & Water Bottle*
- * *A 6th Grade Celebration of Reading Gift Basket*
- * *Two Sterling Silver Shell Bangle Bracelets by Tina Benson (Value – one @ \$30, one @ \$40)*
- * *A 7th Grade Thanksgiving Basket – foods to make a memorable Thanksgiving meal*
- * *A 7th Grade Personal Pampering Basket – lotions, toiletries, etc.*
- * *A Teacher's World Gift Basket – assorted supplies every teacher needs- created by Janice English-Somerville*
- * *A Gift Basket from Parker Ranch Store*

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'Take A LAP' Fun Run/Walk Turkey Trot – Assistance Needed

- Internal – Asking teachers/staff to encourage students to come & bring family and a friend & earn additional script for door prizes
 - Sign waving in the morning before school?
 - Posters around campus (Mahalo to Jade's students)
 - Flyers in all classrooms
 - FREE Invitation Coupon for Wednesday Envelope for students - PC
 - School Connects calls/emails to WMS families - PC
 - FB & website – PC
 - Talk to Athletics Coaches to encourage all students to participate

- External - Banners – 3 (school office, back entry drive & main corner)
 - Flyers – To neighbors/friends
 - School Connects calls/emails to WES families
 - Facebook – ask Scott's kokua
 - E-blast to entire community – PC/WCA
 - Flyer home to WES families – PC - Done!

Silent Auction – Soliciting Auction Items – Colin coordinating; all asked to kokua – see Pg. 3 list to date
Coordinate bid forms; track donations
Setup & monitor display (pens)
Issue numbers to all for bidding (get phone number/email for all bidders)
"Buy-Now" coordination
Collect bid forms & tabulate purchases & collect payments (calculators, iPad/Square, bank w/ \$200 in cash)

Registration – Need 4 at reg desk – PC to prep form.
Event is FREE for WMS students & families, faculty & staff; FREE for WES students
All others: \$10/Adults; \$5/Students; Free under 8.
All who register receive 1 door prize script. WMS students who come w/ a family member get 2 scripts.
Setup iPad/squares (2) to process payments.
Distribute t-shirts
Big clear jar for donations (sign: Help WMS Create Classroom Libraries!)
Post maps of 1.5M & 3M course

Course Logistics – Warren & friends (Tina will help but wants to run)
Mark turns & assign volunteers to assist at critical points
Sound system at start line

Dinner – Prepared/served/cleanup by 8th Grade East Coast Traveler families

Door Prizes – pull numbers – National Geographic Magazine subscription & books

Cleanup

Follow-up – Thank yous to donors

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