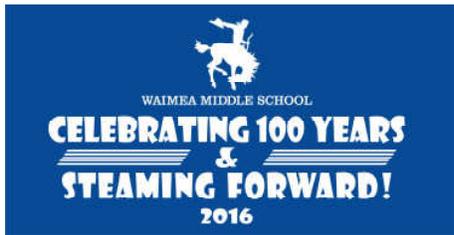


**Local Advisory Panel Meeting MINUTES – Approved 1-17-17  
Tuesday, November 15 2016**

Time	Activity	Facilitator	Notes
4:30pm	Pule	Cherise Mundon	
4:35pm	Welcome, Quorum, Agenda Review, Approve 9/12/16 & 10/4/16 Minutes	Colin Miura	Quorum confirmed; no agenda revisions; 9/12/16 and 10/4/16 Minutes approved as submitted to be posted on website.
4:40pm	School-community input (2 minutes per person)	Colin	None
4:50 pm	Student Presentation: World Conservation Congress – video clip by 7 <sup>th</sup> Grader Skye Watson	Stephanie Luck	Postponed due to technology issue.
5:00pm	Continue Discussion of LAP Focus on Student Academic Achievement & How LAP Can Help <ul style="list-style-type: none"> <li>• Teacher feedback as requested at last LAP meeting</li> <li>• Additional insights/actions re:               <ul style="list-style-type: none"> <li>○ SBAC (now public)</li> <li>○ STAR (1<sup>st</sup> Quarter)</li> <li>○ Attendance</li> </ul> </li> </ul>	Colin, Amy Kendziorski & Teacher Reps	See attachments circulated by AKendziorski: <ul style="list-style-type: none"> <li>• Strive HI 2.0 – Performance Index Measures &amp; Points (an explanation)</li> <li>• WMS points for 2012-13 to 2014-15, and 2015-16.</li> <li>• WMS Academic Performance Framework (APF)</li> <li>• 1<sup>st</sup> Qtr STAR Data 2016-17 for reading &amp; math. Discussed results but questions asked – re: Star Reading/8<sup>th</sup> Grade Student Growth Percentile (90)? – Seemed skewed. AK to reconfirm. Also asked AK to work with PPrice to clarify 1<sup>st</sup> Qtr results in relation to school's Title 1 goal of reducing by 10% the number of students performing below the 50<sup>th</sup> percentile in Reading and Math between Spring 2016 and Spring 2017. Pat will provide this information at next meeting. See notes below re: further discussion.</li> </ul>
5:30pm	Ho'okako'o Update: Supporting Student Academic Achievement	Joe Uno, David Gibson	See attachment shared by Joe Uno identifying expanded HC Board Members, Officers and Duties, and Committee Duties and Membership. See notes below re: further discussion.



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5:45pm	<b>Admin Update</b> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> Qtr Academic Assembly</li> <li>• Budget &amp; “Wish List”</li> <li>• KS &amp; Other Grants</li> <li>• Charter Renewal</li> <li>• Accreditation</li> <li>• ‘Ohi’a STEAM building construction &amp; planning</li> </ul>	Amy, Chris Barron	<p>A schoolwide assembly was held end of 1<sup>st</sup> Quarter to celebrate academic progress, attendance and athletic achievements.</p> <p>Chris &amp; staff are working on a STEAM wish list.</p> <p>See notes below.</p>
6:15pm	<ul style="list-style-type: none"> <li>• Family Engagement Update</li> <li>• WES-WMS Collaboration</li> </ul>	Colin, Amy Kailimai, Amy Kendziorski	<ul style="list-style-type: none"> <li>• Brief review of Student-Family Conferences 11/22-23/16.</li> <li>• ‘Ohana News is now emailed unless family requests a paper copy.</li> <li>• WMS LAP and staff attending WES SCC meetings.</li> </ul>
6:25pm	<b>Future Meetings: Tuesdays - 4:30-6:30 p.m., Dec. 13, Jan. 17, Feb. 21, March 14, April 10**, May 16, 2017.</b>	Colin	No change in dates/times at this time.

Long discussion about attendance issues because WMS had a high percentage of chronic absences (22%) during the 2015-16 SY and this impacts learning and academic progress. Many reasons – deaths, travel, families not focused on learning, etc. Discussion about role of the counselors in dealing with this – how many counselors: 3 – Mary Martinson, Suzi Herhold (a CFS At Risk counselor but also works with other students), and Kiaka Gaughan (a school-based behavior health staff member officially on DOH payroll focusing on servicing students with IEPs and 504s but helps with others too).

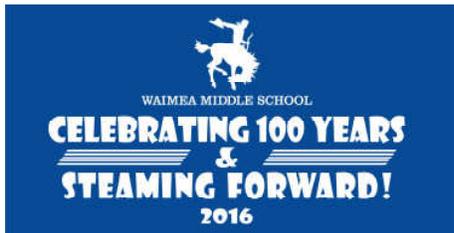
JSherwood: Is there a “ratio” for good counseling. CBarron/AKendziorski said 1:250 is the average and some schools opt to have no counselors; WMS chooses to have 3 which is fortunate but still a struggle. School needs more help with outreach to families. We also have a police officer on campus who is willing to go to homes – help with outreach, also be sure our counselors are safe. Family phone numbers change frequently, so often hard to reach families. We try to tell families how important it is that the school has current contact information – it’s about the safety of their child.

Group agreed attendance is complicated and counselors are doing the best they can. JUno noted that Kamaile school has a 45% absence rate.

Discussed taking families to court for absences – WMS hasn’t used it as much as could because don’t believe it’s a successful strategy. Also requires substantial documentation – ie, if letters mailed, did the family get it?

AKendziorski: Gotta dig deep to find out why students are absent: Some students may be kept home to caretake for younger siblings and even ill family members, some students just don’t want to go to school – parents need help with parenting skills. Also said office staff is working hard to be sure attendance records are complete and accurate and they are making personal calls to families when there’s an absence.

Discussed truancy and social services outreach. AKendziorski said school’s social worker is really good at outreach.



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School celebrated Perfect Attendance and 95%+ at end of 1<sup>st</sup> Quarter; about 35-40 had perfect attendance. Noted that we don't want sick kids to come to school, which is why we have 95% goal.

Brief discussion of families taking students out of school for appointments – dentist, etc. Some families really good about minimizing time out of school, some take kids out the entire day.

DGibson suggested AKendziorski talk w/ Anna Winslow/Kamaile to discuss their experiences.

AKendziorski reviewed rewards offered for 95% or better attendance.

Re: Strive HI: new scoring system not good for WMS – focused used to be heavily on “growth” – now it's weighted quite differently and attendance counts. She's surprised no one statewide seems to be complaining about this – we want students to grow and the new Strive HI system no longer celebrates/incentivizes growth. It really works best for high achieving schools.

LLoBue explained how 8<sup>th</sup> grade teachers will be talking with students and families next week prior to and during conferences – pushing them to strive to move into the next category. Also shared some of the conversations teachers have with students after-the-fact re: testing, asking students if they took the assessment seriously, did they do their best?: Discussed whether students take the assessment seriously.

Noted that SBAC involves 2 weeks of testing w/ long sessions; STAR takes 30 minutes – fast! SBAC much more rigorous – students are asked to read several passages, bring it together and write a reflection.

Question asked about who/what entity/group determines the Strive HI performance priorities – no one knew.

Joe Uno shared a brief overview of HC and their expanded board – distributed a roster of board members (see attached).. “Really a great group – very dedicated to supporting the students, families, faculty-staff at all 3 HC schools”. Discussed HC partnerships including PCS Commission and new ED Sione Thompson, BOE/DOE, Public Charter School Network, Kamehameha Schools, OHA, Na Lei Na'auao, etc.

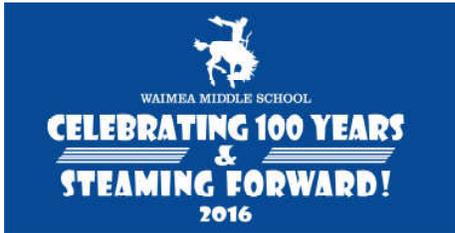
Re: Legislative priorities – Network is continuing to focus on facilities. There is discussion about proposing a study be done to definitively look at financial equity between the public charter schools and regular DOE schools. Some including the commission in the past, think there is equity. Some question whether PCSes deserve a “raise” if not demonstrating academic progress.

In general, the Commission's role is “oversight” – the Network's role is “advocacy.”

Brief discussion of complaints raised by some public charter schools about Commission's past behaviors. Many allegations and subsequent lawsuit. Some commission staff were let go.

State's new public charter school law and the Commission have established a 3-prong framework to measure the performance of public charter schools: (1) Academic, (2) Organizational and (3) Financial.

AKendziorski shared that all public charter schools in the state must submit a charter school contract renewal application before the end of December; she is working on this. WMS looks “safe” for securing a 3-year extension.



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Re: Kamehameha Schools – WMS was invited to apply for 2 grants for 2017-18 SY – grants submitted:

- 1) \$1,500 per pupil Community Investment grant – have asked that this cover key operational payroll – VP, Counselor, Reading Teacher, Student Services Coordinator, ‘Ike Hawai’i Resource Teacher and cultural relevancy PD for all teachers.
- 2) STEAM Grant – WMS requested almost \$500,000 to include a STEAM Coordinator, equipment and technology for STEAM building, plus Math PTTs.

KS says we will find out about these requests by March 2017 – earlier than ever before – really helpful for planning. KS expectation: improve academic performance for all students and provide culturally relevant lesson/experiences.

Joe Uno thanked all – faculty, staff, admin, families, community – for hard work and cooperation with HC. Said he has been Chair for a year now and his focus is “School Empowerment” – HC used to be more top-down; now hoping they are reversing this. Said there’s great diversity in the demographics of the 3 HC schools – “you all are the experts on how to educate the students of your community.” Also that it’s the school-community’s responsibility to allocate resources. If you want smaller classes, more counselors, etc., that’s your decision. It’s all about trust and being good stewards of your per pupil funding and other partnerships.

“We are putting a lot of trust in you; we ask you to trust us and to support your Principal.”

Said he has committed to 3 more years as the HC Board Chair – he asked for a concerted effort to take this to heart.

“We really want our schools to become exemplary – despite such obstacles as high transiency or high absenteeism – to overcome these challenges. If we succeed, we will be a great example for others – changing the outcomes for public education.” He challenged everyone at the meeting to “trust each other” and “be a charter school model.” Said he looks forward to the next three years.

ByLaws: Group agreed they need revision – Colin and Patti will work on drafting revisions – please talk with them, or email if you have suggestions.

Meeting adjourned at 6:35 p.m.

**Attendance:**

Community Reps:	Colin Miura, Keawe Vredenburg, Jane Sherwood
Certificated Reps:	Cherise Mundon (6 <sup>th</sup> ), Tisha Gusman (7 <sup>th</sup> ), Linda LoBue (8 <sup>th</sup> )
Classified Reps:	Amy Kailimai, Angela Pastores
WMS Admin:	Amy Kendziorski, Chris Barron
Ho’okako’o Board:	Joe Uno, Dr. Paul Nakayama
HC Staff:	David Gibson
Ex Officio:	Patti Cook
Guests:	Sandy Tomiyama (DOH)