

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, August 25, 2020, 2:00 PM - 4:30 PM
WebEx Videoconference

AGENDA

AGENDA ITEM	PURPOSE	DECISION MAKING	ATTACHMENTS
I. Welcome (B. Parsons) 2 min	<ul style="list-style-type: none"> • Call meeting to order • Establish quorum 		
II. Acceptance of Governing Board Minutes (B. Parsons) 2 min	Board acceptance of draft June 23, 2020 Governing Board Minutes into the record	Action needed: Acceptance of draft June 23, 2020 Governing Board Meeting Minutes into the record	HC Governing Board June 23 2020 Meeting DRAFT MINUTES
III. Ratification of school reopening plan email vote and update on state Risk Management (D. Gibson) 5 min	<p>Pursuant to Article IV, Section 2(i) of the Ho'okāko'o bylaws, an email vote to approve the school's 2020-2021 reopening plans was conducted of all board members between July 21, 2020 through July 23, 2020.</p> <p>Motion: To approve collectively Kamaile, Kualapu'u and Waimea's 2020-2021 school campus reopening plans and new hybrid instructional models to address the impact of the COVID-19 outbreak on student learning and school health and safety.</p> <p>Result: With a majority of "Yes" votes (six), the motion carried and Kamaile, Kualapu'u, and Waimea's campus reopening plans and new hybrid instructional models were approved for SY 2020-2021.</p> <p><u>"Yes" votes</u> Paul Nakayama Jon Ching Ivan Takushi Pualani Akaka Matt Caires Nancy Barry</p> <p>Blake Parsons (on vacation) and Kumau Pineda-Akiona did not</p>	Action needed: To ratify the June 24, 2020 email vote approving the schools' 2020-2021 reopening plans.	HC Governing Board July 24 2020 Special Vote

	<p>respond.</p> <p>The result of the vote was communicated to the full board by email on July 24, 2020.</p>		
IV. COVID-19 Liability Protections (B. Parsons) 5 min	B. Parsons report on discussion with G. Ushiroda and schools' liability coverage by Risk Management during COVID-19.		
V. Committee Reports			
A. Executive (B. Parsons) 5 min	<p>On Jul 31, 2020, the Executive Committee met in a virtual meeting to vote on the approval of the 2019-2020 4th Quarter Financial Reports for Kamaile, Kualapu'u & Waimea.</p> <p>Motion: To approve Kamaile, Kualapu'u & Waimea's 2019-2020 4th Quarter Financial Reports.</p> <p>Committee members present for the vote and voting "aye": Blake Parsons Ivan Takushi Nancy Barry</p> <p>Absent: Matt Caires</p>		HC Executive Committee Meeting July 31 2020 Special Vote
B. Nominating & Governance (B. Parsons) 5 min	Committee Report		
C. Budget & Finance (I. Takushi) 30 min	<ul style="list-style-type: none"> • Presentation of updated Kamaile Projected 2020-2021 Budget (P. Kepka) 10 min • Presentation of updated Kualapu'u Projected 2020-2021 Budget (L. Trinidad) 10 min 		<p>Kamaile Budget Summary SY 20-21 Revised 8-17-20</p> <p>Kualapu'u Budget Summary SY 20-21 Revised 8-17-20</p>

Ho'okāko'o Corporation
 School Governing Board Meeting Agenda
 August 25, 2020

	<ul style="list-style-type: none"> • Presentation of updated Waimea Projected 2020-2021 Budget (J. English) 10 min 		Waimea Budget Summary SY 20-21 Revised 8-17-20
D. Education Committee (N. Barry) 30 min	<ul style="list-style-type: none"> • Kamaile School Reopening Plans & update (P. Kepka) 10 min • Kamaile School Reopening Plans & update (L. Trinidad) 10 min • Kamaile School Reopening Plans & update (J. English) 10 min 		
VI. School Reports			
A. Kamaile Academy (P. Kepka) 10 min	Kamaile Academy Principal's Report		Kamaile Ho'okako'o Board Report 8_24_20
B. Kualapu'u School (L. Trinidad) 10 min	Kualapu'u School Principal's Report		Kualapuu Report for HC BOD Meeting on August 25^J 2020
C. Waimea Middle School (J. English) 10 min	Waimea Middle School Principal's Report		Waimea Aug 25 2020 HC Principal Governing Board Report
VII. Other Business 5 min	Next meeting November 24, 2020		
VIII. Adjourn			

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, June 23, 2020, 3:00 PM - 5:00 PM
Videoconference

DRAFT MINUTES

Present: Joe Uno, Chair, Nancy Barry, Secretary, Jon Ching, Paul Nakayama, Blake Parsons, Vice Chair, Ivan Takushi, Treasurer

Excused: Pualani Akaka, Matt Caires, Kumau Pineda-Akiona

Staff: Janice English, WMS Principal, Paul Kepka, KA Principal, Lydia Trinidad, KUU Principal, David Y. Gibson, Executive Director, Chris Kono, HR Director,
Dale Abe, Sr Accountant, Meddie Tabata, Sr Account Manager

AGENDA ITEM	PURPOSE	DECISION MAKING	FOLLOWUP	ATTACHMENTS
I. Welcome (J. Uno)	<ul style="list-style-type: none"> Meeting called to order at 2:27 PM Quorum established 			
II. Acceptance of Governing Board Minutes (J. Uno)	Board acceptance of draft February 25, 2020 Governing Board Minutes into the record	Action needed: Acceptance of draft February 25, 2020 Governing Board Meeting Minutes into the record		HC Governing Board Feb 25 2020 Meeting Agenda - DRAFT.MINUTES
III. Committee Reports				
A. Executive (J. Uno)				
B. Nominating & Governance (J. Uno)	Committee Report <ul style="list-style-type: none"> Announcement of resignation of J. Uno effective immediately Announcement of nomination of B. Parsons to Board Chair 	Action to approve B. Parsons taken on June 23, 2020 Nonprofit Board Meeting		
C. Budget & Finance (I. Takushi)	I. Takushi gave report on June 18, 2020 Committee Meeting. Reported on new SPED allocation process and whether SPPA should be in budget. New "true-up" allocation adjustment expected August 30. <ul style="list-style-type: none"> Presentation of Kamaile Projected 2020-2021 Budget (P. Kepka) 		Board to review final budgets in July.	Kamaile Projected Budget Summary and Expense Detail SY 20-21 as of 06-12-20 Kualapu'u Projected Budget Summary and Expense Detail SY 20-

	<ul style="list-style-type: none"> ○ Uncertainties around per-pupil, hard-to-staff ○ Small carryover from KS grant ○ Still working on refining budget ● Presentation of Kualapu'u Projected 2020-2021 Budget (L. Trinidad) <ul style="list-style-type: none"> ○ Large carryover due to COVID and school closure resulting decrease in expenses ○ Monitoring enrollment ● Presentation of Waimea Projected 2020-2021 Budget <ul style="list-style-type: none"> ○ 2019-2020 ending year well. ○ Preparing for expenses associated with changes in school programming ○ No differentials in 20-21 budget 			<p>21 as of 6-13-20</p> <p>Waimea Projected Budget Summary and Expense Detail SY 20-21 as of 6-14-20</p>
IV. School Reports				
<p>A. Kamaile Academy (P. Kepka)</p>	<p>Kamaile Academy Principal's Report</p> <ul style="list-style-type: none"> ● P. Kepka presented draft plan being developed for the return to campus and school reopening; expected to include distance learning in fall. ● Discussed aligning with DOE. ● Preparing technology for students for next school year; purchasing Chromebooks. 		<p>Board to approve school reopening plans and educational models in July</p>	
<p>B. Kualapu'u School (L. Trinidad)</p>	<p>Kualapu'u School Principal's Report</p> <ul style="list-style-type: none"> ● L. Trinidad gave update on school reopening plans. Some positive data on use of technology; most families have internet access. Continuing Piko and other school protocols and routines though remotely. ● Conducted survey of parents around options for 			

	<p>reopening school and educational model; most open to some distance learning Also surveyed teachers; many willing to be flexible. Question whether there are enough teachers</p> <ul style="list-style-type: none"> • May need to align with DOE calendar which starts 8/4. • Issue around DOH Public Health Nurses not supporting charter schools. • Reported meeting Achieve 3000 proficiency in quarter 4, met target for 3rd quarter interim SBAC assessment. • Continuing fundraising. 			
C. Waimea Middle School (J. English)	<p>Waimea Middle School Principal's Report</p> <ul style="list-style-type: none"> • J. English gave update on school reopening plans. Following CDC guidelines. Will teach students about COVID protection protocols i.e. wearing masks • Shared plan to prepare school for social distancing • Discussed school cleaning and sanitization plans. 			
D. Executive Director's Report				
E. Other Business	Next meeting August 25, 2020			
F. VIII. Adjourn				

Persons requiring special assistance or services, such as a sign language interpreter, should contact David Y. Gibson at (808) 983-3835 or dgibson@hookakoo.org at least three business days before the meeting. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

**HO'OKĀKO'O
SCHOOL GOVERNING BOARD
Special Session
Friday, July 24, 2020
Online/Digital Communication**

AGENDA ITEM	NOTES	DECISION MAKING
<p>Approval of School 2020-2021 Reopening Plans and Instructional Models</p>	<p>At the June 23, 2020 board meeting, the schools presented drafts of their school 2020-2021 reopening plans and instructional models and solicited questions and comments from the board. Board approval of the plans and models would be required and an email vote conducted.</p> <p>Pursuant to Article IV, Section 2(i) of the bylaws, an email vote was conducted of all board members between July 21, 2020 through July 23, 2020.</p> <p>Motion: To approve collectively Kamaile, Kualapu'u and Waimea's 2020-2021 school campus reopening plans and new hybrid instructional models to address the impact of the COVID-19 outbreak on student learning and school health and safety.</p> <p>Result: With a majority of "Yes" votes (six), the motion carries and Kamaile, Kualapu'u, and Waimea's campus reopening plans and new hybrid instructional models are approved for SY 2020-2021.</p> <p><u>"Yes" votes</u> Paul Nakayama Jon Ching Ivan Takushi Pualani Akaka Matt Caires Nancy Barry</p> <p>Blake Parsons (on vacation) and Kumau Pineda-Akiona did not respond.</p> <p>The result of the vote was communicated to the board on July 24, 2020.</p>	<p>Action needed: That the board ratify the vote to approve Kamaile, Kualapu'u and Waimea's 2020-2021 school campus reopening plans and new hybrid instructional models at the next board meeting scheduled for August 25, 2020.</p>

**HO'OKĀKO'O
EXECUTIVE COMMITTEE
Special Vote
Friday, July 31, 2020
Online/Digital Communication**

Present: Blake Parsons, Chair, Ivan Takushi, Nancy Barry

Absent: Matt Caires

AGENDA ITEM	NOTES	DECISION MAKING
Approval of the 2019-2020 4th Quarter Financial Reports for Kamaile, Kualapu'u & Waimea	On July 31, 2020, the Executive Committee met through video-conference to review and vote on the approval of the schools' 2019-2020 4th Quarter Financial Reports. I. Takushin presented the reports to the committee.	Action needed: To approve Kamaile, Kualapu'u & Waimea's 2019-2020 4th Quarter Financial Reports. (I.Takushi/N. Barry) Motion approved unanimously.

Kamaile Academy
SY 20-21 Budget Summary
(version 8/17/20)

Income	SY 20-21 Budget Best Scenario	SY 20-21 Budget Worst Scenario	Notes
State: Per Pupil	6,680,345	6,012,311	Best Scenario: Per Pupil estimate 917 x \$7,285 Worst Scenario: 10% reduction
State Collective Bargaining Allocation	0	0	
State: Hard to Staff (pending legislative funding-reserve funding if needed)	0	0	Legislative funding for Hard to Fill was not appropriated; pending update from the Commission
State: OHA - Charters	102,272	92,045	Best Scenario: Confirmed pending update Worst Scenario: 10% reduction
State: PK Funding	513,000	461,700	Best Scenario: Pending confirmation Worst Scenario: 10% reduction
Federal: Title I - General	645,828	645,828	Confirmed
Federal: Title I - CSI	221,000	221,000	Pending confirmation
Federal: Title I - Parent Involv.	6,746	6,746	Confirmed
Federal: Title I Carryover	348,376	348,376	Confirmed
Federal: SPED Allocation	1,769,866	1,769,866	Pending confirmation
Federal: SPED PPT's	91,940	91,940	Pending confirmation
Federal: Title II	15,000	15,000	Pending confirmation
Federal: Impact Aid	0	0	Pending confirmation
Federal: Pihana	21,000	21,000	Pending confirmation
Federal: HCNP - NSLP/Breakfast/FFVP	712,000	712,000	Estimate based on Prior Year
Federal NHEP - Arts/Coaching Grant	190,000	190,000	Pending confirmation
Federal: CARES Act-COVID	153,551	153,551	Confirmed
Private: HLD	662,400	662,400	Pending confirmation
Private: Fundraising	100,000	100,000	Pending confirmation
Other Income	0	0	
TOTAL:	12,233,324	11,503,762	

Expenses	SY 20-21 Budget Best Scenario	SY 20-21 Budget Worst Scenario	Changes/Highlights
Salaries & Fringe	6,141,476	6,141,476	
Salaries & Fringe - SPED Teachers & EA	1,793,752	1,793,752	
Salary - Casual Hires	191,967	191,967	
Stipends	771,603	771,603	
Substitutes	290,336	290,336	
Hard to Staff Additional Differential	674,000	674,000	
Supplies/Equipment	2,235,894	2,235,894	
Contracted & Professional Services	803,065	803,065	
Fees & Dues	108,250	108,250	
Utilities & Equipment Rental	400,200	400,200	
Travel	10,000	10,000	
TOTAL:	13,420,543	13,420,543	
Net:	(1,187,219)	(1,916,781)	

Cash Reserves at 6/30/20 - Unaudited	7,821,440	7,821,440
Projected net operating loss SY 20-21	(1,187,219)	(1,916,781)
Projected Cash Reserves at 6/30/21	<u>6,634,221</u>	<u>5,904,659</u>
Required reserves: 3 months operating expenses	<u>3,355,136</u>	<u>3,355,136</u>
Reserve Balance	3,279,085	2,549,524

Kualapu'u School
SY 20-21 Budget Summary
(version 8/14/20)

Income	SY 20-21 Budget Best Scenario	SY 20-21 Budget Worst Scenario	Notes
State Per Pupil	2,367,625	2,130,866	Best Scenario: 325 students x \$7285 (estimate from Commission) Worst Scenario: 10% reduction
State Collective Bargaining Allocation	0	0	
State Hard to Staff	0	0	Legislative funding for Hard to Fill was not appropriated; pending update
State OHA Puolo	0	0	
State OHA Charter	91,528	82,376	Best Scenario: Confirmed pending update Worst Scenario: 10% reduction
State PK Funding	171,000	171,000	Pending confirmation
Federal Title I	152,666	152,666	Pending confirmation
Federal Title I Parent Involv	1,598	1,598	Pending confirmation
Federal Title II	6,911	6,911	Pending confirmation
Federal Impact Aid	80,000	0	Pending confirmation. Worst scenario: No Impact Aid
Federal Pihana/MIKA	21,000	0	Pending confirmation. Worst scenario: No Pihana/MIKA
Federal HCNP	290,000	290,000	Estimate based on Prior Year
Federal NHEP	120,000	120,000	Pending confirmation
Federal SPED	307,544	307,544	Pending confirmation
Federal CARES ESSER Act	56,415	56,415	Confirmed
Private 21st Century	0	0	
Private KS (HLD)	384,770	384,770	Pending confirmation
Private Fundraising (HC-KUU account)	16,000	16,000	Pending confirmation
Private Garden Funding	5,000	5,000	Pending confirmation
Private Bayer Grant	0	0	
Other Income	0	0	
TOTAL:	4,072,057	3,725,146	

Expenses	SY 20-21 Budget Best Scenario	SY 20-21 Budget Worst Scenario	Changes/Highlights
Salaries & Fringe	2,614,784	2,614,784	37.75 FTE Instructional Staff 5.50 FTE Administrative Staff 12.00 FTE Support Service Staff
Salaries & Fringe - SPED	307,544	307,544	
Salary - Casual Hires	63,204	63,204	
Stipends	65,181	65,181	
Substitutes	53,350	53,350	
Hard to Fill Additional Differential	200,000	200,000	Pending
Supplies/Equipment	472,914	472,914	
Contracted & Professional Services	476,700	476,700	
Fees & Dues	34,150	34,150	
Utilities & Equipment Rental	96,720	96,720	
Travel	30,850	30,850	
TOTAL:	4,415,397	4,415,397	
Net:	(343,340)	(690,251)	

Cash Reserves at 6/30/20 - Unaudited	2,421,223	2,421,223
Projected Operating Net Loss SY 20-21	(343,340)	(690,251)

Projected Cash Reserves at 6/30/21 2,077,883 1,730,972

Required reserves: 3 months operating expenses 1,103,849 1,103,849

Reserve Balance 974,034 627,123

**Waimea Middle School
SY 20-21 Budget Summary
(version 8/14/20)**

Income	SY 20-21 Budget Best Scenario	SY 20-21 Budget Worst Scenario	Changes/Highlights
State: Per Pupil	1,908,670	1,717,803	Best Scenario: 262 students (estimated)x \$7285 (Estimated per pupil by Commission) Worst Scenario: 10% reduction
State: OHA - Charters	52,904	47,614	Best Scenario: Confirmed pending update Worst Scenario: 10% reduction
State: Collective Bargaining	0	0	Collective Bargaining funds are included in the SY 19-20 per pupil estimate (not as a separate allocation like in SY 18-19)
State: GIA	0	0	
Title I - General	167,564	167,564	Confirmed
Migrant Ed	46,923	46,923	Pending confirmation
Impact Aid	0	0	Pending confirmation
HCNP - NSLP/Breakfast/FFVP	110,000	110,000	Estimate based on Prior Year
Neilan	90,000	90,000	Pending confirmation
HCF: HLRP	10,000	10,000	Pending confirmation
HCF: Career Connected Learning	46,468	46,468	Pending confirmation
HCF: Breakfast for Success	6,000	6,000	Pending confirmation
HLD	287,730	287,730	Pending confirmation
Student Transportation Fees	25,000	25,000	Pending confirmation
SPPA Allocation (DOE Salaries)	364,474	364,474	Pending confirmation
CARES ESSER Act	37,302	37,302	Confirmed
CARES ESSER SPED	6,000	6,000	Confirmed
Albertson Grant	10,000	10,000	Confirmed
Fundraising	100,000	0	Estimate
Total:	3,269,035	2,972,878	

Expenses	SY 20-21 Budget Best Scenario	SY 20-21 Budget Worst Scenario	Changes/Highlights
Salaries & Fringe	2,103,064	2,103,064	
Salaries & Fringe - SPED	410,223	410,223	
Hard to Staff Additional Differential	0	0	
Supplies/Equipment	197,222	197,222	
Contracted & Professional Services	368,485	368,485	
Fees & Dues	1,070	1,070	
Utilities & Equipment Rental	128,700	128,700	
Travel	3,548	3,548	
TOTAL:	3,212,312	3,212,312	
Net:	56,723	(239,434)	

Cash Reserves at 6/30/20 - Unaudited	1,422,472	1,422,472
Projected net operating loss SY 20-21	56,723	(239,434)
Projected Cash Reserves at 6/30/21	1,479,195	1,183,038
Required reserves: 3 months operating expenses	803,078	803,078
Reserve Balance	676,117	379,960



Kamaile Academy
Ho‘okako‘o Board Report
August 24, 2020

1. Successes in the Last Months

1. **Pūpūkahi i holomua-** Staff/ students are moving together.
2. Kamaile has been **flexible to adjust the changing needs.** We have a plan to support 100% teaching and learning as we move to more restrictions within our Return to Learn plan.
3. Stong protocols in place for **safety on campus.**
 - a. Protocols in place and have been used for positive COVID 19
 - b. Temp Check/ Wellness check for all individuals
 - c. Checking on the protocol for Negative tests before returning to work after a COVID positive.
 - d. Encouraging Telework
4. **Strong Support** amongst the **school community**
 - a. Kamehameha Schools Partnership
 - i. Bike donation :) [News Hawaii News Now](#)
 - ii. Mobile Wifi Project
 - iii. Alaka‘i Komeke: HFCS
 - b. DOE
5. **Development** work has begun.
 - a. HC 50K foodservice award (approx30K Kamaile)
 - b. Kamaile has begun development work- Hired some support staff on contract
 - c. 1.2 million in CIP for the field/ Eurus land transfer still moving forward
6. **Organizational Structure of the school** is working during COVID :)
7. **Communication:**
 - a. New Kamaile Website Coming - [Mock up](#)

2. Academics

Major Improvement Strategies

● **Staff Development and Support**

Kamaile Academy will grow the capacity of all staff to support school improvement through intentional (research-based), multi-faceted professional development.

- Staff is engaging in **professional development** to support a new way of teaching and learning
 - Induction/ Mentoring
 - Powerful Teaching and Learning PDE3 courses 50 teachers signed up
 - Modern Classroom/ American Alliance for Innovative Systems/ Edmentum/ Ola Kamaile



- PLCs

- **Multi-Tiered System of Support**

Kamaile will implement a Multi-Tiered System of Support framework to provide interventions and support for students at all ability levels, both behaviorally and academically

- **I ready** assessment on all students
- Plan for success to **ensure continuity of learning** (Described below)

It is important that we are able to respond to any developing COVID emergencies and still maintain high quality learning for our students. Kamaile has a plan as described in brief below.

Kamaile Academy will start the school year ‘20-’21 with a supplementary online program Edmentum for most students (exceptions will be made for some students such as FSC and PreK students).

- **Utilizing an online program at the beginning of the year** will provide time for our students to adapt to learning online.
- Our staff is provided with **time and training to enable them to deliver high-quality virtual and blended instruction utilizing our core curricular programs**
- Teachers will use **Google Classroom** to assign needed work to all students.
- Teachers will use **Class Dojo** for parent communication.
- **Explicit instruction, small group instruction**, read aloud are some examples that can be delivered via **Google Meets**.
- **All students whether they are in person or online will have access to the same materials** from the supplementary program.
- Teachers will **provide targeted instruction and remediation**.

Kamaile will be implementing stages of student and teacher readiness for the first few weeks of the school year.

Week of 8/17: Stage 1: Orientation meetings and device distribution

Week of 8/24: Stage 2: Pilina and relationship building with teachers and getting students comfortable with logging into google classroom and online program(s).

Starting the week of 8/31: Stage 3: Moving towards 100% distance learning. Students will be completing iready diagnostic assessments and the Edmentum program at home with small group/ individual teaching via google classrooms

- Working to ensure 100% of students have access to the Internet at home
 - Mobile Wifi
 - Spectrum
 - Distance Learning Hub on Campus



3. Major Needs

1. **Continued support with the COVID situation.** Understanding/ Patience/ Support.
2. **Continued Development Support** as we move forward. (The work has begun :)
3. **HSTA Grievance regarding** Face to Face instruction for Special Education Students

4. Budget Update

1. [Summary](#)
 - a. **Best:** 1.2 million shortfall
 - b. **Worst:** 1.9 million shortfall
2. **Enrollment is creeping up**, but we are still about 25 low in Kindergarten
3. **Primed the staff** for the potential for cuts in the future.

Kualapuu Report for HC BOD on August 25, 2020

Successes:

- Bayer Molokai -- \$1000 Sponsorship of Kualapuu designed face masks
- Covid School Opening:
 - Approximately 100 students in Face to Face; 90 in Morning Half-Day session; 50 in Afternoon Half-Day session; 50 in Virtual
 - Current Enrollment – 323; about 7 less than budgeted

- Why School Opening is important:

Parent Quote: After being home for almost 5 months we were concerned about *Kawika's* mental health. We have noticed a drastic change in his spirits since returning to school. He is so much more animated, happy and positive. We realize the importance in having *Kawika* return to a physical school setting; one that somewhat replicates a traditional learning environment. Albeit, part time, with safety protocols in place and a learning environment tweaked a bit. We are very pleased with the effort you have made as well as the school to accommodate many families....We believe that it is vital for them to be among their peers, as well as get out and about for physical & social activity. It is critical to their emotional well-being, physical health & spirit. As is for many of us. :)

Major Needs:

- Continued support from HC for payroll and personnel support. We meet weekly with Chris Kono to keep on top of issues. This is a good process, however, support is needed for Chris. Very detailed work.
- Continued financial support for fundraising and grant writing. Because of our efforts in previous years, Kualapuu is in a firm financial position in the upcoming school year. However, because of the reduction in per pupil funding, our reserves will be severely impacted this year. I will need to communicate the potential impact of staff reduction next school year.
- Because of Covid, and our virtual program is full, many students are homeschooling or enrolling in another school, so we are encountering a loss of enrollment.
- Still hiring teachers – 1 virtual teacher; and 1 PE teacher

SUPPORT to Students/Families

- We are ordering Chromebooks and ipads to loan to students as well as to replace old devices. However, there is such a demand for devices so we are still sharing, or students in our Hybrid/Half-day program don't have computers.
- We are ramping up our routines to get IEP/504 instructional and counseling services to our students. We have a weekly Support Team meeting (Admin, Sped Ts, School Counselor, Behavior Counselors).
- Now that the classroom routines are getting normalized, we will be planning to build back other routines such as Morning Piko, Parent Conferences, lunch in the cafeteria, tutoring, and activities.
- Weekly Updates are emailed to Families <https://tinyurl.com/KUUWeeklyUPDATE>

SUPPORT to Teachers/Staff

- Monday, August 24th will be our 1st Faculty Meeting since we opened. Agenda is to "check-in" as well as discuss other routines such as Piko and Parent Conferences, share our instructional plan and goals (Accreditation/Title I)
- Professional Learning Communities, RtI (Response to Interventions) Meetings, and Data Team meetings have started to discuss instruction and data, and student achievement.

Waimea Middle School
Governing Board Meeting - Aug. 25, 2020
Principal Report

1. Three 3 Successes of the Last month

- Migrant Grant funds available for us to do: Outreach tutoring; on campus outside Professional Learning Clubs tutoring- Max number of students on campus is 15 based on our first identification of “vulnerable” students (DOE term). We have 4 of the 15 students with no wifi access. We are working on ordering 10 MIFI’s (private donor funding)

2. Academics

- Writing assessment done and will be scored by staff- We are following the Title I Implementation Plan
- NWEA remote testing- Scheduled for Wednesdays over the next 3 weeks; Math, Reading and Science

3. Operations/Finance

- Looking at the variance-
- Declining enrollment- Number changes daily.
- WASC visit Sept 20-23 virtually

4. Human Resources

Personnel issues, new hirings, etc

-

Potential Openings for SY20-21

- 2 PPE for Math with Title I funds- Hired
- 1-3 PTT for ELA with Migrant fund- Hired
- 1 FTE Math 7th grade- waiting on Per Pupil \$- Moved a teacher on staff with qualifications into the position
- 1 FTE SS 8th- waiting on Per Pupil \$- Using Migrant funds to hire a Part Time Teacher (½ on staff already)
- **New- Moved 8th grade Special Educator with ELA credentials into 8th grade Inclusion Humanities Line- Layering in supports and strategies**

5. Major needs

What is the BIGGEST challenge you are currently facing? How can we make your job easier?

Declining enrollment- We did a radio add.

6. Miscellaneous- Vending food from the cafe with our distance learning times is difficult. I am looking

for solutions.

7. Questions

Will HC adopt the new Chapter 19 standards? The copy that we share with families has HC name on it, not DOE. Does the adoption of Chapter 19 need commission approval? Will the commission have a compliance officer for bullying issues? DOE training has admin log the incident with a compliance officer before an investigation is started.