

Ho'okāko'o Corporation Governing Board Minutes- Draft
October 25, 2016
1360 S. Beretania Street #202
Honolulu, HI 96814

Attachment 1

Attendees: Joe Uno, Kumau Pineda-Akiona, Nancy Barry, Bob Peters, Blake Parsons
Via Phone: Paul Nakayama, Maile Taulii, Lydia Trinidad, Anna Winslow, Amy Kendziorski
Excused: Barbara Kalipi, Robert Masuda, Manny August
Staff Present: David Gibson, Julie Upton, Chris Kono, Patrick Van Wyck

AGENDA	DISCUSSION	DECISION MAKING	FOLLOW-UP
I. Welcome (J.Uno)	The meeting was called to order at 2.01pm.		
II. Approval of September 27, 2016 Minutes	The minutes for the September 27, 2016 meeting were approved pending spelling correction.	ACTION: Motion to approve September 27, 2016 Minutes B. Peters/N. Barry Result: The motion passed unanimously.	Correct spelling of typo for "wort" to "work"
III. Committee Reports A. Executive	No Executive Committee Report.	ACTION: Motion Appointment of the Chair of the Executive Committee Result: No Action taken. Item will be discussed in committee.	
B. Nominating and Governance	Board members discussed what skills may be lacking from our board. It was suggested to look into a person who can help with Hawaiian education and able to meet the qualifications for board membership. Committee meetings can convene as needed.	ACTION: Convening of the Nominating & Governance Committee and appointment of the Chair. B. Parsons/ K. Pineda-Akiona	J. Uno to distribute Board Prospect Matrix to board members.

		Result: The motion passed unanimously (all Executive Committee members to serve on the committee).	
C. Budget & Finance (M. August)	<p>No Budget & Finance Committee Report.</p> <p>J. Upton provided an update on official enrollment count for SY 2017. Count is still within 95% threshold. Revised budgets will be presented at the November meeting.</p> <p>Auditors meeting is confirmed for November 7th.</p>		J. Upton to present revised school budgets at the November 2016 board meeting.
D. Education (B. Peters)	<p>No Education Committee Report.</p> <p>M. Taulii reported on her presentation to Kamaile teachers on cultural safety and competency. Presentation went well at Kamaile, wished there was more time. Teachers were engaged.</p> <p>A. Winslow: It went very well. Positive feedback wants her to come back for cultural competency.</p> <p>M. Taulii planning to host students at UH.</p>		
E. Developments (B. Parsons)	<p>No Development Committee Report. Will have more to report, diversify types of funding.</p> <p>D. Gibson presented a Development Update. Discussed need for board to support major giving, Looking into endowment planning.</p> <p>K. Pineda-Akiona asked if there should there be an event for all of HC. D. Gibson stated that a comprehensive agency-wide fundraising plan was the original goal, but board needed to be reconstituted first. A major event will depend on who the board knows as potential donors. In the meantime, each school is developing their individual plans.</p> <p>J. Uno reminded board of upcoming National Philanthropy Day and suggested attendance.</p>		

<p>F. External Relations (R. Masuda)</p>	<p>No External Relations Committee Report.</p> <p>There will be a meeting 11/67 to discuss per-pupil finding and legislative priorities.</p> <p>Discussed positive article in the Star Advertiser featuring Kamaile's Turnaround Arts program.</p>		
<p>G. Advisory Committee</p>	<p>J. Uno presented concept of convening an ad hoc Advisory Committee to advise current board. Board could consist of former members of the board, KS members, community organizations such as FHB and BOH.</p> <p>Would like to work on that etc. Has to have a format or an event. Someone needs to be responsible for organizing.</p> <p>N. Barry: Great idea, potential funders.</p> <p>Discussed need for Strategic Planning as current plan ended in 2015. D. Gibson reminded board of the Islander process that originated as a preliminary strategic planning effort. Deferred to the Executive Committee.</p>	<p>ACTION: Convene Advisory Committee and Nomination of Members.</p> <p>Result: Deferred to Executive Committee</p>	<p>Executive Committee to address Advisory Committee discussion.</p> <p>Executive Committee to discuss need for Strategic Planning.</p>
<p>IV. School Reports</p>			
<p>A. Kamaile (A. Winslow)</p>	<p>A. Winslow provided update on the KS Application due Nov. 10. Focus on professional development for Hawaiian education, cultural consultant for excursions. Teachers and students learn together 40 field trips per school year. Concern over cultural consultant to be discussed in Executive Session.</p> <p>Discussed Performance Measures and poor Elementary school API. Still have high absenteeism, trying to make school more fun through Turnaround Arts. Hard to set a goal for API.</p> <p>Discussed chronic absenteeism and what board can do to help school.</p>		<p>A. Winslow to forward completed KS Application for board approval by November 4.</p> <p>Board to take email vote on Kamaile KS Application and ratify at next board meeting.</p>
<p>B. Kualapu'u (L.</p>	<p>L. Trinidad presented update on KS Application. Looking to support</p>		<p>L. Trinidad to</p>

Trinidad)	<p>immersion, culture-based education and 'ike resource teacher. Ramping up translations for Hawaiian language books for nonfiction. Reviewed Commission Performance Report.</p> <p>Discussed Pre-K which is doing well. LAP is discussing endowment funding for the school.</p>		<p>forward completed KS Application for board approval by November 4.</p> <p>Board to take email vote on Kualapu'u KS Application and ratify at next board meeting.</p>
C. Waimea Middle School (A. Kendziorski)	A. Kendziorski presented update on KS Application. Support will focus on culture-based education and academic performance. Also, working on a KS STEAM grant for new STEAM Building to open in March.		<p>A. Kendziorski to forward completed KS Application for board approval by November 4.</p> <p>Board to take email vote on Waimea KS Application and ratify at next board meeting.</p>
V. Executive Director Report (D. Gibson)	<p>C. Kono gave an update on status of current Human Resources matters and grievances.</p> <p>D. Gibson stated no other Executive Director report other than what has already been discussed.</p>		
VI. Executive Session (J. Uno)	<p>Closed Executive Session. Principals excused.</p> <p>Discussed the status of the severance agreement with a former employee. Deferred to the Executive Committee</p>		Executive Committee to meet to discuss former employee.
VI. Adjourn	Meeting Adjourned at 4:35pm		Next Meeting November 14, 2016 at Kamaile Academy