

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Thursday, May 20, 2021, 2:30 PM - 5:00 PM
WebEx Videoconference
Meeting number: 182 229 3632

MINUTES

Present: Nancy Barry , Chair, Pualani Akaka, Jon Ching, Ann Mahi, Kumau Pineda-Akiona, Ivan Takushi

Staff: Janice English, Paul Kepka, Lydia Trinidad, David Gibson, Dale Abe

Guests: Patti Cook

AGENDA ITEM	PURPOSE	DECISION MAKING	ATTACHMENTS
I. Welcome (N. Barry)	<ul style="list-style-type: none"> Meeting called to order at 2:42 PM Pule - E Ho Mai (N. Barry) Quorum established 		
II. Acceptance of Governing Board Minutes (N. Barry)	Board acceptance of the draft February 23, 2021 Governing Board Minutes into the record.	Action needed: Acceptance of the draft February 20, 2021 Governing Board Minutes into the record. (I. Takushi/P. Akaka) Motion passed unanimously.	HC Governing Board February 23 2021 MINUTES - DRAFT
III. Ratification of Board email vote (D. Gibson)	<ul style="list-style-type: none"> Pursuant to Article IV, Section 2(i) of the Ho'okāko'o bylaws, an email vote was conducted of all Ho'okāko'o Board of Directors between April 26, 2021 and April 28, 2021 to approve the following motion: To approve revisions to the Ho'okāko'o Student Discipline Policy (STU03) that incorporate changes made to the Department of Education, Administrative Rules Chapter 19. Result: The email vote was completed on 4/28/21 and was passed unanimously by the board members responding. 	Action needed: To ratify the April 28, 2021 Board email vote To approve revisions to the Ho'okāko'o Student Discipline Policy (STU03) that incorporate changes made to the Department of Education, Administrative Rules Chapter 19. (N. Barry/A. Mahi) Motion passed unanimously.	HC Student Discipline Policy STU03 Revised - APPROVED 20210428
IV. Committee Reports A. Governance (N. Barry)	<i>Committee reports related to school governance.</i> <ul style="list-style-type: none"> Announcement of new Ho'okāko'o Nonprofit Chair Pualani Akaka & Vice Chair Jon Ching. Board vote is needed to formally appoint P. Akaka & J. Ching as the School Governing Board Chair & Vice Chair. 	Action needed: To approve Pualani Akaka as Governing Board Chair & Jon	

	<ul style="list-style-type: none"> • Announcement of Paul Nakayama's retirement from the board effective June 30, 2021. • Update on the start of the 2021 Principal Evaluations by the Executive Committee. N. Barry reviewed the process and acknowledged the Principals for completing their initial self-evaluations. 	<p>Ching as Governing Board Vice Chair. (I. Takushi/K. Pineda-Akiona) Motion passed unanimously.</p>	
<p>B. Budget & Finance (I. Takushi)</p>	<ul style="list-style-type: none"> • Update on 2021-2022 School Budgets due to the Commission on 6/15/2021. A Finance Committee meeting will be scheduled and a board email vote will follow for budget approvals. • D. Abe gave an update on the start of the 2021 School Audits with auditors N&K CPA. I. Takushi recommended beginning the disbursement testing to help expedite the process. The audit will again be conducted virtually. 		
<p>V. School Reports</p> <p>A. Kamaile Academy Principal's Report (P. Kepka)</p>	<p>P. Kepka provided his Principal's Report with the following highlights:</p> <ul style="list-style-type: none"> • COVID testing of faculty and staff is being conducted on campus by Wai'anae Comprehensive Health Center. • A. Mahi provided a tour of Kamaile to Senators Dela Curz and Kidani. Good opportunity to showcase the work of the school and to receive feedback. • School counselors were recognized as a RAMP ASCA Model Program. • School expected to reopen in the fall with all in-person learning. • P. Kepka gave an update on the school improvement initiatives at Kamaile. Beginning to see progress towards meeting Commission goals. • Continuing needs in the area of COVID supports and facilities master planning. • Reviewed 2021-2022 budget planning. 		<p>Kamaile – Hookakoo Board Report 5-20-2021</p> <p>KA Budget Summary SY 21-22 5-14-21.xlsx - Budget Summary 5-14-21</p>

<p>B. Waimea Middle School Principal's Report (J. English)</p>	<p>J. English gave the Principal's Report with the following highlights:</p> <ul style="list-style-type: none"> ● Announcement and review of WMS Board Representative nominations and pending action by the Executive Committee. <ul style="list-style-type: none"> ○ Colin Miura ○ Susan Maddox ● Announcement and review of WMS LAP nominations and pending action by the Executive Committee. <ul style="list-style-type: none"> ○ Margaret Haunani Jambor ○ Phyllis Kanekuni ○ Tammy Muranaka ○ Andrew O'Dell ● J. English has been proactive in working with the AG's office on the schools' facilities MOAs required by the charter contract renewal. ● Successfully conducting hybrid learning with 140 students on campus. ● Credit recovery being conducted with students expected to be promoted despite the impacts of COVID. ● J. English is seeking board support on strategies to increase enrollment. ● J. Ching asked for an update on vaccinations. J. English reported that the complex is coordinating vaccinations; media releases going out. ● Reviewed the draft SY 2022 budget. Emphasis on increasing enrollment. Expects to have a balanced budget. 		<p>WMS Recommendations to HC Board 5-2021</p> <p>WMS Recommendations to WMS LAP 5-2021</p> <p>WMS May 2021 HC Principal Governing Board Report</p> <p>WMS BOD Budget Summary SY 21-22 5-13-21.xlsx - BOD Budget Summary 5-13-21</p>
<p>C. Kualapu'u School Principal's Report (L. Trinidad)</p>	<p>L. Trinidad gave the Principal's Report with the following highlights:</p> <ul style="list-style-type: none"> ● School has been face-to-face all year. ● Not accepting geographic exemptions except for immersion and current families due to COVID and distancing restrictions. ● ADA renovations to be conducted on campus in 2022. ● Preparing to have Summer School due to student learning loss. ● Expanded the school meal program by serving meals to all students island wide and delivering meals to remote sites. 		<p>Kualapu'u SY 21-22 Budget Summary 5-13-21.xlsx - BOD Budget Summary 5-13-21</p>

	<ul style="list-style-type: none"> • Planning for more aggressive approaches to engaging parents into their child's learning. • School year has been very stressful. N. Barry expressed appreciation for all of the work being done by the Principals • Reviewed SY 2022 budget. Have been very successful in grant writing and fundraising. COVID proving to be expensive and having a negative impact on the budget such as having to hire more staff to address distancing needs. Preparing staff for possible furloughs. CARES funds helping some. Reserves will help for SY 2022 but money will be tight. 		
VI. Other Business (N. Barry)	No other business.		
VII. Adjourn (N. Barry)	Meeting adjourned at 4:15 PM Next meeting August 24, 2021		

EXECUTIVE ORDER NO. 20-02

On March 29, 2020, the Governor of the State of Hawai'i issued Executive Order No. 20-02 suspending HRS 302D-12(h)(1) to (5), **charter school boards; powers and duties**, to the extent necessary to enable the governing board of a charter school to conduct business in person or through remote technology without holding meetings open to the public. The governing boards shall consider reasonable measures to allow public participation consistent with social distancing practices, such as providing notice of meetings, allowing submissions of written testimony on agenda items, live streaming meetings, and posting minutes of meetings online. No governing board deliberation or action shall be invalid, however, if such measures are not taken.