

Ho'okako'o Corporation (HC)
HC Special Board MEETING MINUTES
Thursday, March 6, 2014
1360 S Beretania St., #202, Honolulu, Hawaii 96814

Members Present: Ann Botticelli, Guy Kaulukukui, Robert (Bob) Peters, Joe Uno, Barbara Kalipi, Ken Fischer
 Staff Present: Megan McCorriston, David Gibson, Aja Siu

AGENDA	DISCUSSION	DECISION MAKING	ACTION
I. Welcome	The meeting was called to order at 11:54am		
II. Introduction of new member Dr. Ken Fischer	M.McCorriston introduced Ho`okāko`o's newest member Dr. Ken Fischer to the board. Ken is well known in the Waimea/Kamuela community. He participates and attends WMS' LAP meetings and has two daughters who are current SpEd teachers at the school.		
III. Kamaile Academy Accreditation Visit IV. Waimea Middle School Accreditation Visit	<p>In preparation for the two upcoming accreditation visits at Kamaile Academy and Waimea Middle School, members began to discuss ideas on how to best plan for the meetings with the visiting committees:</p> <ul style="list-style-type: none"> • What kind of depth of knowledge would the visiting committee(s) expect from a board member? <ul style="list-style-type: none"> - Bob Peters provides insight from his experience and believes the key is to understand and know the three sections; understanding the function and role as a board/member is critical and how we (the board) fit into the picture. To generally familiarize yourself with the study, and having a sense of the action plan and goals. - Ken Fischer adds that the committees want to learn and understand how the school communicates with the board (and vice versa); how the two work together cohesively; what kind of relationship does the school and board (board and trust) have with each other 		

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	<ul style="list-style-type: none"> • Be transparent about what you see to be the challenges at the school(s) • Knowledgeable about governance, finance and sustainability • Read over relevant chapters of the Self Study and be familiar with the contents; review guiding documents • Answer questions honestly and the best of your ability <p>M. McCorriston also took the time to review and go over the accreditation schedule with the board so all participating members know what to expect on each day of the visit.</p> <ul style="list-style-type: none"> • Reception very casual no formal questions; just a meet & greet with the visiting committee • Governance Focus Group will ask questions related to the chapters of the Self Study as well as anything related to Governance and action plan, if relevant • General questions may be asked (i.e. what keeps you involved with the school(s); why are you committed to this particular school(s), what would you change about the school/board; what are the biggest challenges facing governance at the school) • Final presentation given on the final day of visit at each of the school; board is encouraged to participate. M. McCorriston will be on-site for Kamaile's, will Skype from 		
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	<p>HC office with - any interested board members - to participate for Waimea's; visiting committee also shares some of their findings and possibly make a recommendation</p> <p><u>Kamaile Academy Chapter Assignments</u> Admin, Faculty & Staff – Don Students – Joe The Community of the School – Barbara The Elementary Program – Don The Secondary Program – Joe The Library/Resource Center - Barbara The School Plant – Joe Health & Safety – Don & Barbara</p> <p><u>Waimea Middle School Chapter Assignments</u> Admin, Faculty & Staff – Don & Pauline Students – Guy & Ann The Community of the School – Guy & Ann The Secondary Program – Don & Pauline The Library/Resource Center - Ken The School Plant – Ken & Guy Health & Safety – Ken</p> <p>Request for Everyone to Review and be familiar with the following: The School's Philosophy and Purpose, The Governing Body, Finance, Development/Fundraising, Summary of Self-Study: School Action Plan</p>		
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<p>V. Kamaile-Envision Partnership</p> <p>Presentation by Bob Lenz, CEO of Envision Learning Partners</p>	<p>Bob Lenz gave presentation highlighting high school successes.</p> <ul style="list-style-type: none"> • Exhibitions and Portfolio defenses that involve and integrate the community • Projects tailored to the cultural heritage of Kamaile • Big gains on state tests 		
<p>VI. Executive Session</p>	<p><i>The board did not go into Executive Session during this meeting.</i></p>		
<p>VII. Adjourn/Close</p>	<p>The meeting was adjourned at 2:48pm</p>		<p>The next regular board meeting is scheduled for Thursday, May 15, 2014.</p>