





**Local Advisory Panel Virtual Mtg MINUTES – Tues., Jan. 19, 2021 4:30 – 5:30PM**

	<p><b>(\$22,076) to purchase 60+ devices (desktop computers, laptops, or MiFis) &amp; virtual instruction PD)</b></p> <ul style="list-style-type: none"> <li>• <b>Technology: Exploring Wifi for Gym (CARES funds?)</b></li> <li>• <b>Student Transportation: Upgrade Vans to Type III School Buses - NF - \$20,630</b></li> <li>• <b>WMS Family &amp; Friends Network: Direct mailer followup fundraising to date \$15,000+</b></li> <li>• <b>Restricted Funds: Private donors have contributed to 'Ike Hawai'i/Cultural Learning - \$1,000</b></li> <li>• <b>Faculty-Staff Internal School Sustainability Campaign - Goal: 100% Participation; Just started - @ 18%.</b></li> <li>• <b>2021 Legislature: Per Pupil advocacy &amp; CIP priorities: \$2.5M/Paving Parking Lot; \$500,000 - Campus Master Plan</b></li> </ul>		<p><b>JSherwood: Urged LAP members to also contribute.</b></p> <p><b>DGibson: External Relations Cmte w/ HC Board Members Jon Ching and Max Caires are stepping up legislative involvement.</b></p>
5:05pm	<p><b>Principal Report:</b></p> <ul style="list-style-type: none"> <li>• <b>Covid safety review &amp; Q3 plan</b></li> <li>• <b>Virtual Teacher-Family-Student Conferences (95% Participated)</b></li> <li>• <b>Attendance / Academic Engagement</b></li> <li>• <b>Technology Support</b></li> </ul>	JEnglish	<p><b>See PPT &amp; Return to Campus Plan attached.</b></p> <p><b>Will start bringing back 2 cohorts of about 30 8<sup>th</sup> graders 2/1/21. Hybrid M-T, W-TH. See P. 4.</b></p>
5:15pm	<ul style="list-style-type: none"> <li>• <b>Title I Update</b></li> <li>• <b>Recruiting Staff</b></li> <li>• <b>Mentoring Program Update</b></li> </ul>	Pat Rice	See P. 4.
5:20pm	<p><b>New Business</b></p> <p><b>Community Input (2 minutes each)</b></p>	JSherwood	<b>NOTE: Agreed to cancel March meeting (3/16 is</b>

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	<p><b>Next meeting:</b> Tues., Feb 16, 2021 - 4:30-6 pm</p> <p><b>Future meetings:</b> April 20, May 18 (final meeting).</p>		<p>during Spring Break).</p>
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**Attachments:** WMS LAP Principal’s Report – 1/19/21 (PPT – PDF)  
WMS Principal’s Q3 Plan (PPT – PDF)  
Version 5.0 WMS Return to Campus - Draft Updated Jan 11, 2021  
Development Progress Summary (as of 1/15/21)

**Attendance: 1/19/21**

**Community Reps:** Jane Sherwood, Pete Hendricks, Phyllis Kanekuni, Andrew Odell  
**Family Reps:** Jennifer Brown  
**Certificated Reps:** Jamilynn Mareko (6<sup>th</sup>), Nicci Roy (7<sup>th</sup>), Tisha Gusman (8<sup>th</sup>)  
**HC Board:** Dr. Paul Nakayama (phone)  
**HC Staff:** David Gibson  
**WMS Admin:** Janice English  
**WMS Staff:** Patti Cook  
**Guests:** Pat Rice (Title I & Grant Coordinator), Tammy Muranaka (phone)

Ho’okako’o – David Gibson: Confirmed 9 members now serving on HC Board; want to get to 11 by end of year with one seat reserved for a Waimea representative. They welcome a recommendation from the school/LAP.

- All three HC schools doing well – no Covid cases:
- Kualapu’u campus is open – families can choose DL, partial or full day.
- Kamaile doing DL due to high Covid count in community. When they do re-open, it’ll be grade by grade with an hybrid A/B schedule.

HC still adjusting to Julie’s departure. Schools feeling “more empowered” though Tanya is clearly overloaded.

HC Audit for 2019 completed: No “Findings” – meaning we were “all clean.” Got a late start and had to be conducted all virtually so completion delayed. Plan to start 2020 audit in April-May 2021.

HC has contracted w/ a Washington, D.C.-based firm to assist with researching federal and private grant possibilities; working with Principals. They expect new grant opportunities to open

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up with new federal administration. It's HC's intention work with them and locally with schools to "turn over every stone."

Principal's Report Continued: Teachers Nicci Roy & Tisha Gusman shared their thoughts about bringing students back; both said they "feel safe."

Teachers recommended and Principal has scheduled virtual meetings with families to review the return-to-campus plan and expectations of families, students, faculty, staff for 8<sup>th</sup> grade cohorts returning beginning 2/1/21.

Principal reviewed some of the Covid mitigation in place:

- Three-fold plastic partitions for each child on their desk
- Infrared sensors in bathrooms to alert custodians when used and need cleaning
- HIDEOE gave the school 5 air purifiers
- Will fog classrooms daily – shifted custodian hours to accommodate this.
- One-way movement pattern established on campus supported by additional signage
- Principal sends out Covid safety PSAs daily to students/families and all staff. Most are posted regularly to FB and shared via other communications with students/families.

We are exploring addition of wifi to gym using CARES funding – would provide valuable space for a variety of academic activities including year-end SBA testing.

JSherwood: What is status of vaccinations for teachers/staff now that they are available as part of State's Tier 1B? Principal: "We are encouraging this."

JSherwood: "I strongly encourage all faculty-staff get vaccinated."

PRice reviewed status of Title I.

- Attendance: 94.18% as of 1/15/21. Goal is 95%. Chronic Absence: 8.97%
- Title I reporting/accountability is tremendous – a total of 79 docs must be prepared and submitted for the entire school year; have completed 38 to date – all on time.
- PLCs for Literacy, Numeracy and Student Care are meeting; have set goals and will be analyzing NWEA results, then set new goals.
- PLCs expected to participate in peer observations – not evaluations but self reflections. Did this years ago and have agreed to do this again to improve practice.

Reminded everyone that WMS is recruiting for 2 part-time positions (17 hours). Information, position descriptions are on the school website. Questions/interested persons should call or

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email Janice.

Mentoring: JEnglish and PPrice have interviewed a candidate and hope to be able to hire soon. Expect program to begin virtually. Said many past mentors are eager to reconnect with their students.

Agenda addition: Brief discussion about need to recruit one more parent and two Classified staff members for LAP.

No new business.

Group agreed to cancel the March meeting because it fell during Spring Break, so next meeting will be Feb. 16, then April 20.

JSherwood warmly thanked everyone – especially teachers for doing so well in such a challenging environment.

Meeting concluded – 5:25 p.m.

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