



“Waimea Middle School empowers all students with the skills, values and cultural understanding to successfully navigate high school and beyond.”

Meeting Title:	WMS Local Advisory Panel (LAP)
Date & Time:	4-5 pm, Monday, September 21, 2015 – FINAL – Approved at 10/19/15 meeting.
Members Present:	<p>Community Reps: Colin Miura, Keawe Vredenburg,</p> <p>Family Reps: Marcie Neubecker, Monique & Von Scott Wong, Graham Ellis</p> <p>Student Reps: None present</p> <p>Certificated Reps: Cherise Mundon, Tisha Gusman, Linda LoBue</p> <p>Classified Reps: Lori Ching</p> <p>WMS Admin: Amy Kendziorski, Janice English-Somerville</p> <p>Ho’okako’o Board: Dr. Ken Fischer</p> <p>Ho’okako’o Staff: Dr. Megan McCorriston</p>
	<p><u>Guests:</u></p> <p>Community Members: Sandra Tomiyama</p> <p><u>Excused:</u></p> <p>Ex Officio member: Patti Cook</p>

WMS Local Advisory Panel (LAP) Meeting – Mon., Sept. 21, 2015 – Minutes FINAL

Meeting commenced at 4:02 pm

Welcome, Pule & Introductions – Colin Miura, Chair

Confirmed Quorum, Reviewed Agenda (no changes), Reviewed & Approved Minutes for August 31, 2015 meeting. Note: Patti Cook should be considered Ex-Officio member of the LAP when completing attendance.

School-Community Input (2 minutes for guests) - There were no community comments.

Request minutes arrive 2-3 days or more before meeting

Interim Principal's Update (Amy Kendziorski)

STEM Building Groundbreaking & Construction: Mahalo to teachers & staff, Kahu Billy Mitchell, and Neilan Foundation for covering costs. Also, mahalo to Mala'ai for coordinating refreshments and especially Warren Tamaye and his custodial team for assistance in preparing the field, removing soccer goals, setting up tent, etc. Thanks, too, to Mormon Church/Casey Francis for helping coordinate guest parking on the field.

Great event with students welcoming everyone to the event. Amy spoke telling those in attendance about the planning and effort that lead up to the day and thanked everyone that had helped secure funding and keep the project alive. Well attended by elected representatives and community friends who had helped through the years. Also, postcards announcing the groundbreaking were distributed extensively throughout the Waimea community including to Rotary, Civic Club, Waimea Seniors, farmers market vendors, Friends of Thelma Parker Library, Waimea Community Association. There also was good news media coverage of the event.

Concerns - The walking path to facilitate neighbors in Luala'e subdivision walking to Parker Ranch Center, post office, etc. had to be closed due to construction. School students and the community asked for an alternative. An alternative pathway was identified to the subdivision. Long-standing path was closed 9/15/15 but alternative was established and in use by 9/17/15.

Construction noise is disturbing nearby classrooms and it is an issue to close the windows due to heat. LAP members said they would do a fan donation drive.

Werner Zindric is DAGS project liaison with Amy. Teachers and community should contact Amy for updates or to address concerns.

Parking for staff has also become an issue [and Amy will work on addressing this.](#)

The silt fencing on the field is a "best practices" mandatory requirement. Farmers market unaffected by silt fence once openings were put in place.

Charter School Commission – Contract Renewal Process – Recapping Tom Hutton's presentation to WMS faculty and staff: Mr. Hutton presented an overview of the next 3 years and how charters will be reauthorized through the commission using 3 criteria of (1) academic progress; (2) financial sustainability; (3) organization. In 2012, Hawai'i's new public charter school law (Act 130) passed and all public charter school boards were required to sign a 1-year agreement to secure state funding. Subsequently, **Strive HI** accountability measures changed the assessments from Hawaii State Assessment (HSA) to SBAC (Smarter Balance). Because of this transition, schools' status will not change this year – which means WMS will remain as a **Continuous Improvement** school for 2015-2016.

WMS Local Advisory Panel (LAP) Meeting – Mon., Sept. 21, 2015 – Minutes FINAL

In 2016, the length of the charter issued by the commission will be granted based on the 3 areas. One crucial item is 60 days of cash on hand to fund payroll between the end of the school year and the start of the new year. Funding is based on legislature allocation, authorization and distribution. There is lag time between when the funding is received by schools.

Tom Hutton does not believe the charter commission is trying to close public charter schools. Amy thanked Mr. Hutton for taking time to visit WMS and brief us and she will continue to work closely with HC board and staff, the other 2 HC school principals, and other public charter school leadership in following and reporting back on this process as it unfolds.

Pending Donations/Grants To WMS:

KAMEHAMEHA SCHOOLS: Megan McCorrison reported that KS/Ho'olako Like has approved grant request by WMS of \$404,000 for the current school year. LAP thanked Megan for this great news. Amy and Pat Rice wrote and edited the grant last spring; a very strong team of behind the scenes effort went into securing this.

Megan also shared that she will be leaving HC. The group thanked her for her help with the KS grant and with LAP and wished her good luck.

The Neilan Foundation: Newly received gift of \$110,000 will cover "Waimea Reads!" program (both within the school – reading specialist, classroom libraries, "Book Bucks," etc. - and within the community – pop-up booth, etc), student supports (athletics, K(Arts), robotics) and school development activities. Have asked for budget estimates to also underwrite (1) a summer 2016 reading program for advanced student readers, and (2) a stepped up effort responding to teachers' request for help with improved family engagement.

Internet Policy Questions: Agreed to invite WMS tech staff to attend a future LAP meeting to review/discuss policy.

How LAP Can Help w/ Continuous Academic Improvement For All - Colin Miura

1. **Strive HI results: To be released internally Sept. 28; will be released to general public Oct. 19.**
WMS was ranked as a school in **Continuous Improvement** and will retain this label. The school score comes from achievement and growth in reading math and 8th grade science plus the ACT. Colin confirmed that the school will be looking at the scores and coming up with ways to improve. This will be possibly shared at October LAP meeting.
2. **Feedback from Teachers re: Suggestions for Enhanced Parental Involvement: Email from Nau'i Murphy:** In response to the parent involvement question some of my thoughts in addition to what you mentioned:
 - provide or find incentives that can be added to our IKAIR Positive rewards
 - organizing a campus beautification day
 - creating a list of parents who may be willing to chaperone for school field trips- CFS mentors are making connections through Lori C
 - suggest ideas for family nights that might encourage or help parents attend - food we think is a big one, but other suggestions?
 - participation in "Make a Difference Day"
Colin suggested establishing a partnership with some community groups in Waimea that may be interested in helping the school. Would see if they could help with events such as chaperoning, mentoring, tutoring, etc. The school in turn could help them with I KAIR projects. Will check with a few groups to see if anyone is interested.

WMS Local Advisory Panel (LAP) Meeting – Mon., Sept. 21, 2015 – Minutes FINAL

'Waimea Reads!' update

- First Saturday Pop-up Booth At Waimea Homestead Farmers Market – 7 a.m.- Noon, Sat., Oct. 3 (Need book donations)
- Scholastic Book Fair: Now thru Thurs., Oct. 1. Volunteers needed! Plz see Janice. <http://onlinebookfairs.scholastic.com/default.aspx?f=3569197>

WMS “We’re Going Places - Take A LAP Fun Run/Walk” – Date change due to conflict with major XC event. Rescheduled: Fri., Nov. 20 – A Turkey Trot theme. 4:30 pm Registration; 5 p.m. Run/walk start, followed by silent auction & dinner in the cafeteria. Gail Gimbel/Neilan Foundation to pay for dinner

Meeting adjourned at 5:08 pm.

The next LAP meeting is scheduled for Monday, Oct. 19, 2015.

Minutes drafted by Janice English-Somerville.

#####