

## Vacancy Announcement - Application Period: Open Until Filled

### Waimea Middle Public Conversion Charter School

67-1229 Mamalahoa Highway

Kamuela, Hawaii 96743

This is to announce the following vacancies for the 2022-2023 school year:

## Substitute Teacher Positions

*Substitute Teachers ideally have a Bachelor's degree from an accredited college/university or the equivalent, but there are some exceptions (see below). Individuals with a Hawai'i teaching license, or teachers from elsewhere who have completed the 30-hour DOE State-Approved Teacher Education Program (SATEP) are paid at a higher rate. SATEP helps provide training in classroom management. [link to Substitute Teaching Certification](#)*

*Before hiring, interested individuals must be approved by the Principal, and then be fingerprinted, undergo a background check, have a current TB test, and comply with current COVID-19 safety protocols.*

*Due to acute shortage of subs, a high school diploma and an 8-hour, \$40 online class may suffice ([STEDI-Home Hawaii DOE - STEDI.org, Substitute Teaching Division](#)). WMS willing to reimburse applicant for \$40 class providing individual passes required screenings and takes sub assignments.*

Class	Definition	Daily Rate
Class III	Substitute teachers who meet any one or all of the following: <ul style="list-style-type: none"><li>• A Hawaii-licensed teacher;</li><li>• A teacher (including current/retired DOE teachers) who completed a State-Approved Teacher Education (SATE) program.</li></ul>	\$184.66
Class II	Substitute teachers who possess a Bachelor's degree from an accredited college/university or equivalent (see above).	\$170.85
Class I	Substitute teachers who do not possess a Bachelor's degree but meet specific employment requirements set by the Department.	\$157.02

*Substitute Teachers work under the direction of the Principal or designated staff member and are responsible for being familiar with the Student Planner, and knowing school safety and academic protocols and discipline procedures.*

### How to Apply:

Please call Michelle Akiona (808-887-6090) to make an appointment to meet with our Principal Janice English. Then, please mail or email a letter of interest, CV or credentials and completed application (downloadable from school website) to:

- Mail: 67-1229 Mamalahoa Highway. Kamuela, HI 96743
- Phone: (808) 887-6090
- Email: [Michelle\\_Akiona@wmpccs.org](mailto:Michelle_Akiona@wmpccs.org)
- Fax: (808) 887-6087

*“Waimea Middle School empowers all students with the skills, values and cultural understanding to successfully navigate high school and beyond.”*

AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER

[www.WaimeaMiddleSchool.org](http://www.WaimeaMiddleSchool.org)