



Local Advisory Panel Meeting - MINUTES – APPROVED
Monday, Oct. 16, 2017 – 4:30-6:30 PM – K-03

Time	Activity	Facilitator	Notes
4:30pm	1) Pule, Welcome, Introductions, Quorum 2) Community Input (2 mins each) 3) Recommendation of Liana laea Honda as a LAP Community Representative to the Ho’okako’o Board.	Jane Sherwood	4:35 Called to order LHonda led pule. Quorum confirmed. See page 3. Unanimous agreement to recommend Liana Honda for Cmty Rep position to HC Board
4:40pm	4) Brief recap of LAP IKAIR Fun Run/Walk & Silent Auction <i>Mahalo to teachers & staff, families & community!</i>	All	See page 3.
4:50pm	5) Principal’s Update: - 2017-18 SY Budget & Timeline - Strive HI Results (2015-16 SY) /SBAC & HSA - ‘Ohana News	Amy Kendziorski	
5:10pm	6) STEAM Building Grand Opening/Dedication & Wrap-Around Fundraising <u>Timeline:</u> <ul style="list-style-type: none"> • Certificate of Occupancy & Elevator Certification • Network Switching Equipment - DOE • Wifi Equipment & Telephones Installed – WMS Tech support • Blessing • Furniture Delivery, Assembly, Deployment – Nov. 6 • Teacher-Staff Move-In • Formal Dedication – Jan. 8 – Teacher input/Nau’i <u>Urgently Needed Items:</u> <ul style="list-style-type: none"> • Security system & cameras • Network Projectors (6 minimum; 9 preferred) • Presentation Carts (have 6, need 3) • Book carts • Floor mats, trash receptacles, recycling bins • Other: _____ <u>Name The STEAM Building Contest – 2nd Quarter</u> <u>Fundraising: Confirm Needs</u> <ul style="list-style-type: none"> • Short term: \$50,000-70,000 before January 	Jane Sherwood	



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	<ul style="list-style-type: none"> Over next 2 years: \$1.7M includes technology, deployment, training, curriculum, coordination & outreach 2018 Legislature – GIA (\$400,000) – WAM Visit 10/26/17 School-wide “Wish List” <p><u>Fundraising Strategies:</u></p> <ul style="list-style-type: none"> Direct Asks: Adopt A Classroom – Identify & approach prospective donors Direct Asks: McInerney & Weinberg Foundations & others School-Community Asks: Faculty-staff, Families, Alumni Communications Supports: Direct Mailers to Waimea community & VIPs quarterly & Bi-monthly newsletters Grants & Low Hanging Fruit: Lowe’s Toolbox; Costco; Fund-A-Program, etc. Fundraising concert w/ alumni w/ silent auction - Kahilu? Student-friendly event (dance, games, etc.) 		
6:25pm	<p>Next Meeting: Tues., November 14, 2017 – K-03</p> <p><u>Coming Events:</u></p> <ul style="list-style-type: none"> VEX Robotics Competition – 9 a.m., Sat., Oct. 21 – Gym – Volunteers needed. WMS Cross Country Invitational – 9 a.m., Sat., Oct. 21 – Field – all invited. Spoken Word Poet Myrlin Hepworth – Student Presentations - Late October – All invited. K(Arts) Grand Finale Presentations: 5 p.m., Wed., Nov. 8, and 12:45 p.m., Tues., Nov.14 – Kahilu Theatre – All Invited. Student-Family Conferences – Nov. 21-22, 2017. 	Jane Sherwood	

Attachments & Meeting Handouts:

- STRIVE HI Results – See attachment
- Liana laea Honda – See CV attachment
- SBAC – Math & ELA Assessments – Longitudinal review – See attachment
- Handout from Teachers re: recommendations for Jan. 8, 2018 Dedication of new STEAM building.

Why Liana is interested in serving on our WMS LAP:

“As a lifelong educator and now as the Native Hawaiian health manager at North Hawai’i Community Hospital, I hope to contribute to WMS’ vision and core values. As a Hawaiian practitioner now focusing on healthcare in our community, and with the opening of the new STEAM building, I want to support interest in science and the health care fields while instilling the importance of overall well-being for the bodies, minds and spirits of WMS students, families and staff as well as the broader community. At the same time, hopefully I can share my insights from my years of



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experience working in and with Native Hawaiian schools, charter and private, as a teacher and administrator” -Liana

Attendance: 10/16/17

Community Reps: Jane Sherwood; Keawe Vredenburg
Family Reps: Recruiting, then election to follow
Certificated Reps: Barbara Haight (6th), Jamilynn Mareko (7th), Linda LoBue (8th)
Classified Reps: Amy Kailimai (recruiting 2nd rep)
WMS Admin: Amy Kendziorski, Chris Barron
Ho’okako’o Board: Joe Uno, Chair; Dr. Paul Nakayama
Ho’okako’o Staff: David Gibson
Ex Officio: Patti Cook
Guests: Liana Honda (community), Kasem Nithipatikom (community), Dr. Roger Gremminger (community), Nau’i Murphy (Science teacher/DH), Eunice “Laz” Lazarus, Sandy Tomiyama (DOH), Pat Rice (Title 1 & Grant Coordinator)

- 1) **Re: Ho’okako’o Board replacement for Bob Masuda:** DGibon/JUno said HC would especially welcome LAP recommendations of individuals to represent WMS on the board who have (1) legislative experience and/or (2) finance/development/fundraising experience.
- 2) **Kasem asked to provide community input:** Said he had gone back to June 2012 on the WMS and HC websites to review LAP meeting minutes; there were 47 meetings and he read all the minutes; said lots of good ideas, good topics for discussion, good input from many including new people coming onto LAP (families, teachers, community reps), but:
 - A. A lot of repetition – same topics brought up/discussed over and over
 - B. If read carefully, problems are brought up, ideas put forward, discussion occurs but no follow-up evident in minutes – “What is measurement of progress?” Lots of problems, not solutions.” Suggested LAP needs a plan for what will be done to address concerns and then to have reports back on progress. Need to do this to know if progress is being made and if meetings are meaningful. LAP needs to set a timeline and ask for reports back. Said “Don’t be afraid of failure – or that suggested solutions need to be revised.
 - C. Asked if teachers have a year-end retreat to review progress?

PRice said we used to have a start-of-the-SY retreat – was very successful; used it to reflect on the past year and plan for the new SY.

JSherwood said she had been talking about this w/ AKendziorski – wants to revise the agenda to have an OLD BUSINESS and NEW BUSINESS section to ensure follow-up. Agreement this would be beneficial.

4)Group reviewed recent Fun Run results: Very good turnout – more than 250 (up from 75 last year); generated approx. \$6,000 in income; went from \$200 last year from the run to \$1,100; and about \$5,000 for the silent auction. Critique:

- Registration: Crowded and slow – need 2 tables – perhaps one for those who pre-register and maybe a 3rd one for those only interested in the silent auction/not running. If pre-registered – make it an Express Line. Get run registration paperwork out to teachers sooner.
- Big mahalo to teachers-staff for encouraging students-families to participate; this included ELA teachers awarding homework coupons plus compelling door prizes. Thanks to Kara for coordinating the coupons!



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- Bingo: A big hit!
- Need a Rainy Day Plan – fortunately didn't need it.
- Start of Run: Need to announce it in the cafeteria and post signs on where the run will start. (New start location this year caused some confusion.)
- Run course: Everyone liked it and thanks Warren and his team including PTA soldiers.
- Silent Auction: Great items – community very generous. Did begin with starting prices too high and incremental bidding too much; adjusted and worked well. Alethea Lai has good recommendations on how to expedite checkout, which was a little chaotic. HC's credit card reader worked very well. Big mahalo to Tanya for inputting all auction items to simplify accounting; Mahalo to Pat Rice for helping with bid sheets. Big mahalo to advisory teachers-staff & students for creating tempting gift baskets!
- Dinner: Spaghetti w/ fresh rolls and fruit – people liked it.
- Door Prizes: Very popular – need sound system! Thanks to Nau'i for contributing lots of cool STEM kits, toys, etc. Big thanks to funders/donors for iPad and drones.
- Need to set date for 2018 run/auction.
- Suggestion from teachers: reinstate scholastic book bucks for door prizes.

5)Principal's Update

17-18 SY Budget: good news - not deficit spending – this is required by both HC and the public charter school commission. Also must maintain a reserve.

Enrollment of 253 students on official count day – so slightly more income expected than the 250 projected.

Have asked KS to permit reallocation of STEAM funding authorized; expect this to be approved before Fall Break. Proposed reallocation to support improved student achievement and family engagement.

AK has provided teachers-staff with a timeline for 18-19 SY budget preparation. Departments and Grade Levels are being asked to identify priorities – for example, what will new NGSS standards mean in terms of curriculum, technology and PD?

17-18 SY budget includes a "Tech Savings Account" to fund replacements due to obsolescence.

Question asked about when 18-19 SY budget will be completed; HC board ideally has to approve it in March 2018; may have to be submitted to the commission too. Faculty-staff and LAP need to review before then but no specifics.

Strive HI results (see summary shared with all & attached to minutes)



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Schoolwide ELA growth is reason to celebrate! Agreed many things contributed to this – schoolwide focus on reading; teacher training in AVID and schoolwide adoption of AVID strategies; Fulltime reading teachers, new curriculum and all students have reading class (funded primarily by Neilan Foundation); scholastic book fairs; book buck rewards for positive behaviors; guest instructor Myrlin Hepworth.

Lost ground in math and science; agrees that it's not as easy for other content areas and for families to support math and science. Also; math is very linear. WMS students show growth in math in 6th grade but regardless, they come in low and many have not mastered the basics. Also, math today requires reading skills; one student said "I thought it was a math test but it was a reading test!"

LLobue explained how SBAC was designed using backwards mapping to determine what math skills students had to have in order to be ready for algebra and geometry but students enter WMS ill prepared for this.

Discussed both the "gap" and attendance – both are concerning.

Reviewed SBAC longitudinal data (see attachment) and STAR assessments – students showed growth in math in STAR. Concerns about whether teachers will have time to evaluate data and plan for next SY. No PC days planned for this. Was pointed out that both Grade Levels and Departments have time during the week for this.

Laz asked if LAP members would be willing to take the SBAC test that students take to see what students are up against – what's expected.

Kasem said scores have been discussed at least a dozen times but no specifics about what doing to address the issues.

DGibson said some charter schools don't believe in SBAC testing as an accurate reflection of student progress – or must look at the scores w/ caveats.

LLobue said she believes scores are "one piece of the puzzle" but are an incomplete picture. Explained that 8th grade is initiating "exhibitions of learning" – ho'ike – as a more complete picture of students – will reveal skills students have.

Comment made about SBAC testing – they are all about "tenacity" – kids keeping their spirits up and tackling hard work.

Laz said 8th grade team believes in an authentic exhibition of knowledge but also that it's also fair to children to know how they complete and compare nationally – need to see the big picture.

6) Brief update on STEAM building by Principal. Final inspection soon; still expecting to move into building during Winter Break and start classes there Jan. 8, 2018.

Nau'i Murphy shared summary of teacher recommendations for timing for Jan. 8, 2018. See attached.

Meeting concluded at 6:35 p.m.

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