



<b>Meeting Title:</b>	<b>WMS Local Advisory Panel (LAP) - FINAL</b>
<b>Date &amp; Time:</b>	<b>4-6 pm, Mon., Sept. 30, 2013</b>
<b>Members Present:</b>	<b>Community Reps:</b> Dr. Kamana Beamer, Robert Lindsey, Colin Miura, Hulali Covington <b>Family Reps:</b> Daniel Gomez, Lori Bergin, Tim Beneski <b>Student Reps:</b> 0 <b>Student Advisor:</b> Jade Bowman <b>Certificated Reps:</b> Nau'i Murphy, Eunice "Laz" Lazarus, Erica Owens <b>Classified Reps:</b> Bernie Marsh <b>WMS Admin:</b> Matt Horne, Amy Kendziorski <b>Ho'okako'o Corp:</b> Dr. Megan McCorriston, Dr. Guy Kaulukukui
	<b><u>Guests:</u></b> <b>Families:</b> All present <b>Students:</b> Johnna Marsh <b>Faculty/Staff:</b> Janice English-Somerville, Lori Ching, Suzi Herhold <b>Community:</b> Sam Murray  <b><u>Excused:</u></b> <b>Community Reps:</b> All present <b>Family Reps:</b> All present <b>Certificated Reps:</b> All present <b>WMS Admin:</b> Patti Cook <b>Ho'okako'o Corp. Reps:</b> Robert Witt  <b><u>Absent:</u></b> <b>Student Reps:</b> All absent <b>Student Alternates:</b> All absent <b>Election In Progress:</b> Classified (1 position)

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WMS Local Advisory Panel (LAP) - Meeting Minutes – September 30, 2013 – Draft 1

Topic:

Discussion:

Action:

<p><b>1. Welcome &amp; Introductions</b>          – Dr. Kamana Beamer</p> <p><b>a. Introduction of Guests</b></p> <p><b>b. Confirm Quorum</b></p> <p><b>c. Review &amp; Approve Minutes from Aug 26, 2013</b></p> <p><b>d. Preview Agenda</b></p>	<p>Dr. Beamer welcomed all and offered a pule.</p>	<p>Confirmed Quorum.          Approved 8/26/13 Draft minutes as submitted.          Shared cake to celebrate Matt Horne’s birthday.</p> <p>No revisions to the agenda.</p> <p>No comments/input received.</p>
<p><b>2. Public, Guests &amp; LAP Member Comments –Dr. Kamana Beamer</b></p> <p><b>3. Celebrate &amp; Debrief “Take a LAP” Fun Run/Walk Benefit – Dr. Kamana Beamer</b></p>	<p>Very positive comments.</p> <ul style="list-style-type: none"> <li>• Earned \$650 +/- in registration for Aquaponics.</li> <li>• Earned \$750 +/- in silent auction items for Student Leadership.</li> <li>• Tim B. expressed interest in seeing the event happen again next year.</li> <li>• Colin M. mentioned that the date might be bad because there was Open House the same week.</li> <li>• Nau’i suggested that the LAP create a sub-committee to run the event instead of just the Leadership kids.</li> <li>• Jade reminded everyone the intention of the event was to introduce everyone to LAP, so having it early in the year makes sense.</li> </ul>	<p>Kamana summarized take-aways:</p> <ul style="list-style-type: none"> <li>• Look for a different date that might not conflict with Open House and</li> <li>• Form a LAP subcommittee to do more of the work.</li> </ul>
<p><b>4. Report from Student Round-Table – Dr. Kamana Beamer</b></p>	<p>Discussion:</p> <ul style="list-style-type: none"> <li>• Kamana reminded the group that this was the second round table of the year. He explained that it was good fun, they sat down, had lunch, and chatted. He said a lot of the students liked sports and hands-on engagement.</li> <li>• When asked how many students had computers at home, 9 out of 16 did not.</li> <li>• Kamana encouraged the group to consider possibly using LAP funding to try to get students computers so they could access computerized instruction.</li> <li>• Nau’i mentioned that we had been discussing a one-to-one computing initiative.</li> <li>• Erica offered that we had given away some of the desktop computers in the past.</li> <li>• Laz asked a clarifying question about the round table. She said the intention of the round table was thought to be to report</li> </ul>	<p>Kamana emphasized that we’d try to find a way to meet both objectives:</p> <ul style="list-style-type: none"> <li>• To have a chance to just talk with kids and get the pulse of the school, and</li> <li>• To have a chance for kids to bring concerns and report back to their groups.</li> </ul>

<p>5. <b>Connecting for Success Grant – Lori Ching, Outreach Coordinator and Suzi Herhold, Counselor</b></p>	<p>back to their peers, but they were told that wasn't the real intention of the round table.</p> <ul style="list-style-type: none"> <li>• Kamana clarified that it was really just a way to reach out to students and get to know them and talk story on a regular basis.</li> <li>• Laz said the kids were wondering what the round-table was about and liked the idea of being able to send concerns to be heard by the Principal and LAP chair.</li> <li>• Jade affirmed the thinking of the teaching staff that they'd like a group.</li> <li>• Nau'i affirmed that she thought this would be a good group for the voice to leadership.</li> <li>• Kamana said he definitely wanted to make it better, and he liked the idea of having students bring concerns. However, he did feel the need to maintain a group that could just be a chance to connect with kids.</li> <li>• Matt said he didn't want to lose the chance to just talk with kids. He and Kamana don't get a chance to do that often.</li> </ul> <p>Presentation &amp; discussion:</p> <ul style="list-style-type: none"> <li>• Suzi introduced the program, the intention, the targeted group, and the initial work already done identifying students, contacting parents and beginning service. She said the intention was to get the most at-risk students the resources they need to be successful. The intent is to make students and parents more comfortable with the school and to have what they need to be successful.</li> <li>• Suzi explained that her job was more to work with the individual students and teachers to build individualized plans and Lori's job was to do the community outreach and coordinate the mentorship program.</li> <li>• Lori explained that one way we hope to help students feel more connected to their school and their community was through a mentorship program, matching mentor volunteers with individual students. She gave examples of what mentors could be doing with students and how the program would be rolled out.</li> <li>• Lori asked that if anyone was interested in becoming a mentor; if so, she wanted to visit with them today to give them the information they need. She explained that the mentors would be encouraged to</li> </ul>	
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<p>6. New Logo &amp; Promotional Items</p>	<p>share vocational information with the students.</p> <ul style="list-style-type: none"> <li>• Suzi said they also wanted to organize a career day as well.</li> <li>• Lori explained that there was a meeting scheduled for tomorrow to nail down, more solidly, the time commitments for the mentors.</li> <li>• Kamana asked for clarification on the timeline. Amy explained that it is a three-year grant with ongoing reporting and training requirements.</li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Nau'i and Laz explained the history of the logo. They emphasized that the logo was <i>not</i> the same as the one students had designed --it not look like palaka.</li> <li>• Janice introduced the products and explained that these were some options. She shared that the staff were cognizant of not purchasing too much plastic, but rather looking toward more organic materials.</li> <li>• Bernie suggested possibly using the grocery bags as a fundraiser.</li> <li>• Jade suggested adding folders.</li> <li>• Laz suggested adding the logo to composition books for students to use.</li> <li>• Lori asked if this was going to become the new t-shirt; Matt clarified that that was the intention and the teaching staff were in agreement.</li> </ul>	
<p>7. Accreditation Update: Summary of LAP Input &amp; Pre-Visit on Nov. 13 – Nau'i Murphy, Accreditation Steering Committee</p>	<p>Discussion:</p> <ul style="list-style-type: none"> <li>• Kamana said he met with several colleagues who were talking about Accreditation and he felt very informed from our discussions here. He was grateful.</li> <li>• Nau'i shared the summary of the LAP input on the Action Plans from the last meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Nau'i also shared the schedule for the Accreditation pre-visit and invited LAP members to lunch at Noon on Wed., Nov. 13, 2013. Nau'i asked for LAP members to RSVP by Nov. 1. Nau'i gave Pat Rice's e-mail and asked LAP to RSVP to her: <a href="mailto:pricekanehoa@gmail.com">pricekanehoa@gmail.com</a>.</li> <li>• Kamana asked when the final visit was. It was shared that the site visit would be in the Spring, March 30, 31, and April 1, 2014, and the visiting committee is expected to attend LAP on the evening of Mon., March 31.</li> </ul>
<p>8. Ho'okako'o Update – Dr. Megan McCorriston</p>	<ul style="list-style-type: none"> <li>• Megan thanked the Accreditation team and all the members of the school for</li> </ul>	<ul style="list-style-type: none"> <li>• Megan shared that Colin</li> </ul>

<p>9. LAP Involvement/Action Potential Opportunities – Matt Horne</p> <ul style="list-style-type: none"> <li>LAP “In-House” – Mon., Nov. 18</li> </ul>	<p>their work. She shared that Natalie Nimmer, the HAIS/WASC contact, regularly shared how on-track WMS was with their Accreditation.</p> <ul style="list-style-type: none"> <li>Megan shared that Don Young, Chair of the HC Education Committee, and Barbara Kalipi, board member will likely be able to attend/participate in WMS’ Accreditation pre-visit Nov. 13.</li> <li>Jade asked about Jennifer DeCosta and the progress on her nomination for the WMS LAP. Matt reported having invited her to today’s meeting and sent her the agenda, etc. but had not heard back; he will follow up.</li> </ul> <ul style="list-style-type: none"> <li>Kamana introduced the discussion by praising the LAP for coming together and establishing the group as a solid unit. He emphasized how important it was to have a group like this to help with discussions in the tough times.</li> <li>Kamana reminded the LAP that the bylaws called for a “retreat,” but he would prefer to do something more like an “in-house.”             <ul style="list-style-type: none"> <li>Bob expressed how much he liked the idea of getting to know the school better.</li> <li>Matt explained the idea of coming for a lunch with kids, touring the campus, visiting classrooms.</li> <li>Amy asked if the intent of the “in-house” would be to create goals for the year moving forward.</li> <li>Lori &amp; Tim shared that they would</li> </ul> </li> </ul>	<p>Miura was officially approved as a Community Member for the WMS LAP.</p> <ul style="list-style-type: none"> <li>Megan also acknowledged that Dr. Ken Fischer was nominated for the HC Board.</li> <li>The nominating committee is meeting on Oct. 15 and the full board is meeting on Oct. 17.</li> <li>Megan shared that HC has hired a Development Officer: David Gibson. He has done a great deal of work with nonprofits and fundraising. She felt that his work would fit well with the LAP and the current grant writers at each school to organize across the three schools. His start date is October 2, 2013. Megan said he would come to the next LAP meeting to meet the team.</li> <li>Nau’i suggested scheduling a leadership meeting on Oct. 28 so the staff could meet him as well.</li> <li>Megan gave an update on negotiations. She said the HSTA negotiator and HC’s negotiator were going back and forth to iron out the technical details of the new contract. Megan explained the purpose and process for a supplemental agreement.</li> </ul> <p>The LAP agreed to have Matt draft a proposed agenda for Nov. 18.</p>
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<p>• Other Events</p> <p>10. Concluding Remarks and Next Steps –Kamana Beamer</p>	<p>need to be working during that time.</p> <ul style="list-style-type: none"> <li>○ Matt suggested maybe doing the tours, etc. during the 12:30-2:15 time and then make the meeting after school.</li> <li>○ Daniel expressed that he really liked the idea and would be able to attend.</li> <li>○ Matt suggested having a meet-and-greet from 2:15-3:00 with pupus, etc. to meet teachers they may not have met.</li> </ul> <ul style="list-style-type: none"> <li>• Matt proposed a work day on Mon., Jan. 20 (Martin Luther King, Jr. Day of Service – a school holiday).</li> <li>• Nau’i shared about the school holding an ‘Ohana Makahiki Fest in November (probably Thurs., Nov. 14).</li> </ul>	<p>There was unanimous agreement to schedule a work day on Jan. 20, 2014.</p> <p>Kamana informed the group he would be absent on Oct. 28 for the LAP meeting and asked for someone to serve as chair in his stead. Uncle Bob agreed to serve as chair in Kamana’s absence.</p> <p>Future Meetings: Mondays as follows: <a href="#">10/28</a>, <a href="#">11/18/13</a>, <a href="#">1/13</a>, <a href="#">2/24</a>, <a href="#">3/31</a>, <a href="#">4/28</a>, <a href="#">5/19/14</a>.</p>
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Questions & Items to Be Addressed:

Submitted By:

Matt Horne & Amy Kendziorski

Date Submitted:

10-28-13