

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, August 25, 2020, 2:00 PM - 4:30 PM
WebEx Videoconference

MINUTES

Present: Blake Parsons, Chair, Pualani Akaka, Nancy Barry, Vice Chair, Matt Caires, Jon Ching, Kumau Pineda-Akiona, Ivan Takushi, Treasurer

Absent: Paul Nakayama

Staff: Janice English, Paul Kepka, Lydia Trinidad, David Gibson, Chris Kono, Dale Abe, Meddie Tabata

Guest: Ann Mahi, PJ Foehr, Charter Commission School Lead

AGENDA ITEM	PURPOSE	DECISION MAKING	ATTACHMENTS
I. Welcome (B. Parsons)	<ul style="list-style-type: none"> • Meeting was called to order at 2:11 PM • Quorum was established • P. Akaka led a pule 		
II. Acceptance of Governing Board Minutes (B. Parsons)	Board acceptance of draft June 23, 2020 Governing Board Minutes into the record	Action needed: Motion to accept draft June 23, 2020 Governing Board Meeting Minutes into the record. (N. Barry/I. Takushi) Motion passed unanimously.	HC Governing Board June 23 2020 Meeting DRAFT MINUTES.pdf
III. Ratification of school reopenng plan email vote (D. Gibson)	Pursuant to Article IV, Section 2(i) of the Ho'okāko'o Bylaws, an email vote to approve the school's 2020-2021 reopening plans was conducted of all board members between July 21, 2020 through July 23, 2020. D. Gibson provided the Principals' COVID-19-related school plans for Board for approval. Motion: To approve collectively Kamaile, Kualapu'u and Waimea's 2020-2021 school campus reopening plans and new hybrid instructional models to address the impact of the COVID-19 outbreak on student learning and school health and safety. Result: With a majority of "Yes" votes (six of eight), the motion carried.	Action needed: Motion to ratify the June 24, 2020 email vote approving the schools' 2020-2021 reopening plans. (K. Pineda-Akiona/P. Akaka) Motion passed unanimously.	HC Governing Board July 24 2020 Special Vote minutes.pdf

	<p><u>"Yes" votes</u> Pualani Akaka Nancy Barry Matt Cairns Jon Ching Paul Nakayama Ivan Takushi</p> <p>Absent: Blake Parsons and Kumau Pineda-Akiona</p> <p>The result of the vote was communicated to the full board by email on July 24, 2020.</p>		
<p>IV. COVID-19 Liability Protections (B. Parsons)</p>	<p>B. Parsons reported on his inquiry with AG Gregg Ushiroda about the schools' liability coverage by the state's Risk Management Program during COVID-19. G. Ushiroda affirmed that Ho'okāko'o schools are covered by Risk Management.</p>		
<p>V. Committee Reports</p> <p>A. Executive (B. Parsons)</p>	<p>On Jul 31, 2020, the Executive Committee met in a virtual meeting to vote on the approval of the 2019-2020 4th Quarter Financial Reports for Kamaile, Kualapu'u & Waimea.</p> <p>Motion: To approve Kamaile, Kualapu'u & Waimea's 2019-2020 4th Quarter Financial Reports.</p> <p>Result: With a majority of "Yes" votes (three of four), the motion carried.</p> <p><u>"Yes" votes</u> Blake Parsons Ivan Takushi Nancy Barry</p>		<p>HC Executive Committee Meeting July 31 2020 Special Vote.pdf</p>

Ho'okāko'o Corporation
 School Governing Board Meeting Agenda
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	Absent: Matt Caires		
B. Nominating & Governance (B. parsons)	B. Parsons nominated Nancy Barry to Vice Chair. Action to be taken at the August 25, 2020 Ho'okāko'o Nonprofit Board of Directors meeting for action.		
C. Budget & Finance (I. Takushi)	<p>Board briefing of the draft 2020-2021 projected school budgets in anticipation of the Board conducting an email approval vote to meet the 9/15 Commission submission due date.</p> <ul style="list-style-type: none"> • P. Kepka gave an update on the Kamaile Projected 2020-2021 Budget. <ul style="list-style-type: none"> ○ some Title I carryover not reflected in budget summaries ○ paying hard-to-staff salary differentials currently ○ looking at staff retention initiatives ○ development and fundraising efforts have begun ○ the school has healthy reserves this year though it is not sustainable • L. Trinidad gave an update on the Kualapu'u Projected 2020-2021 Budget. <ul style="list-style-type: none"> ○ budget includes the hard-to-staff salary differentials ○ potential reduction in force next year • J. English gave an update on the Waimea Projected 2020-2021 Budget. <ul style="list-style-type: none"> ○ decision made to not pay the hard-to-staff salary differentials ○ difficult decisions being made due to limited reserves 		<p>Kamaile Budget Summary SY 20-21 Revised 8-17-20.pdf</p> <p>Kualapu'u Budget Summary SY 20-21 Revised 8-17-20.pdf</p> <p>Waimea Budget Summary SY 20-21 Revised 8-17-20.pdf</p>
D. Education (N. Barry)	School COVID-19 reopening plans were presented.		

	<ul style="list-style-type: none"> • P. Kepka presented the Kamaile School Reopening Plans & update. <ul style="list-style-type: none"> ○ nearly 50% of families requesting distance learning ○ adopting the Edmentum online learning program for all students with small group instruction through Google classroom ○ Kamaile participating in a mobile Wi-Fi project in collaboration with Kamehameha Schools for students without internet access ○ recent increase in COVID-19 in the community suggests may implement 100% distance learning at least for the 1st quarter • L. Trinidad presented the Kualapu'u School Reopening Plans & update. <ul style="list-style-type: none"> ○ some concerns from teachers and community on staying open now that there is an active COVID-19 case on island • J. English presented the Waimea School Reopening Plans & update. <ul style="list-style-type: none"> ○ implementing 100% distance learning for at least the 1st quarter ○ ordered Wi-Fi hotspots for Migrant Education students without internet. A Migrant Education teacher is setting up a Wi-Fi hotspot within the community for students to access. M. Cairns expressed the importance of this initiative and the need for PR. 		
<p>VI. School Reports</p>			
<p>A. Kamaile Academy (P. Kepka)</p>	<p>P. Kepka gave the Kamaile Academy Principal's Report.</p> <ul style="list-style-type: none"> • Kamaile has a new website. • Putting COVID—19 safety protocols in place. • Shared high rate of COVID-19 spread in Wai'anae. • Implementing staff telework through stay at home order. 		<p>Kamaile Ho'okāko'o Board Report 8_24_20.pdf</p>

	<ul style="list-style-type: none"> • Completing the Title I Comprehensive Academic Plan. • Faculty & staff participating in distance learning professional development. • Development and fundraising efforts have begun. • Potential HSTA grievance re: the safety of SPED teachers on campus; currently 4 SPED students on campus. • Providing free breakfasts and lunches to children in the community. 		
<p>B. Kualapu'u School (L. Trinidad)</p>	<p>L. Trinidad gave the Kualapu'u School Principal's Report.</p> <ul style="list-style-type: none"> • Teachers expressing concern over COVID-19 and safety; impacting teacher implementation of instruction and parent conferences; teachers are not ready. • N. Barry asked how successful she believes the school can be given the increases in COVID-19. L. Trinidad stated the school was focused on instruction while maintaining safety. Not yet certain about being successful. • Continuing to provide free meals to the children; P. Akaka volunteered to help. 		<p>Kualapu'u Report for HC BOD Meetingg on August 25 2020.pdf</p>
<p>C. Waimea Middle School (J. English)</p>	<p>J. English gave the Waimea Middle School Principal's Report</p> <ul style="list-style-type: none"> • Instruction continues to be focus of teachers; collecting Data. • The WASC virtual visit in scheduled for September 20-23. Board encouraged to participate. More information to follow. • Expressed need to follow up with Chapter 19 student discipline changes • Declining enrollment; implementing some marketing strategies. B. Parsons asked what the most effective media is on Hawaii Island. May be able to help with radio contact. J. English shared utilizing Instagram though not very successful. Word of mouth most effective marketing strategies. She welcomes the help. 		<p>Waimea Aug 25 2020 HC Principal Governing Board Report.pdf</p>

<p>VII. Other Business (B. Parsons)</p>	<p>B. Parsons thanked the Principals for their work and ensured board support. Board members expressed their appreciation and acknowledged the challenges of DOVID-19 on the school as well as the students and families. Encouraging Principals to develop distance learning capacity and innovations to engage students.</p> <p>PJ Foehr expressed his thanks to the Ho'okāko'o organization for supporting the Principals. Acknowledged the good relationship between the Commission and HC schools, and the many uncertainties being brought about by COVID-19.</p> <p>Next meeting changed to November 17, 2020 due to holiday.</p>		
<p>VIII. Adjourn</p>	<p>Meeting was adjourned at 4:00 PM.</p>		

EXECUTIVE ORDER NO. 20-02

On March 29, 2020, the Governor of the State of Hawai'i issued Executive Order No. 20-02 suspending HRS 302D-12(h)(1) to (5), **charter school boards; powers and duties**, to the extent necessary to enable the governing board of a charter school to conduct business in person or through remote technology without holding meetings open to the public. The governing boards shall consider reasonable measures to allow public participation consistent with social distancing practices, such as providing notice of meetings, allowing submissions of written testimony on agendized items, live streaming meetings, and posting minutes of meetings online. No governing board deliberation or action shall be invalid, however, if such measures are not taken.