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Local Advisory Panel Virtual Mtg MINUTES – Feb. 16, 2021 4:30 – 5:30PM

Time	Activity	Facilitator	Notes
4:30pm	Google Meeting Link: Link emailed Tuesday morning 2/16 <ul style="list-style-type: none">• Call Meeting To Order - Welcome, Quorum, Check-In• Review January 19, 2021 WMS LAP Meeting Minutes	JSherwood	Thanked all for attending virtually; Quorum confirmed. 1/19/21 Mtg Minutes Approved as submitted
4:40pm	Celebrate! WASC Accreditation thru June 30, 2027! Next Steps: Action Plan - must be submitted within 6 months of the visit (April).	JEnglish, PRice	See Page 2
4:45pm	Ho'okako'o Update	DGibson	See Page 2
4:55pm	Budget Update – <ul style="list-style-type: none">• WMS Faculty-Staff Internal Fundraising Goal – 100% Participation to date: 62%• MAHALO to all Faculty-Staff & LAP who have contributed!• Applied for HONDA Grant - \$67,500• Help is welcome with identifying potential donors.	PRice, PCook	See Page 3
5:00pm	Principal Report: <ul style="list-style-type: none">• Update on Q3 return-to-campus plan• Attendance / Academic Engagement	JEnglish	See PowerPoint
5:05pm	Title I Update Targets met; new Comprehensive Needs Assessment	Pat Rice	See attached NWEA growth data and Root Causes
5:20pm	New Business Community Input (2 minutes each) Next meeting: Tues., April 20, 2021 - 4:30-6 pm (No March Meeting) Future meetings: May 18 (final meeting).	JSherwood	See Page 4

**Attachments: WASC Accreditation Renewal Letter for WMPCCS
WMPCCS – NWEA Growth Data (Fall 2020-Winter 2021)
WMPCCS – Title I Root Causes (draft – had been shared with Faculty for feedback)
WMPCCS – Principal's Report – LAP – February 2021**

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Attendance: 2/16/21

- Community Reps:** Jane Sherwood, Pete Hendricks, Phyllis Kanekuni, Andrew O’Dell, Tammy Muranaka
- Family Reps:** Jennifer Brown
- Certificated Reps:** Jami Mareko (6th), Jennifer Fisher, Linda LoBue & Nicci Roy(7th), Nau’i Murphy (8th)
- HC Board:** Dr. Paul Nakayama (phone)
- HC Staff:** David Gibson
- WMS Admin:** Janice English
- WMS Staff:** Patti Cook
- Guests:** Pat Rice (Title I & Grant Coordinator)

Meeting called to order 4:32 pm. JEnglish thanked all for attending what was the first anniversary of the last in-person LAP meeting.

ACCREDITATION: See letter confirming WMPCCS Accreditation thru June 2027 (6 full years). JEnglish & JSherwood both acknowledged how everyone in school-community contributed to this important achievement, with special thanks to Pat Rice for keeping everyone on track, and teachers-staff, families, LAP, HC staff and board, and community for participating both in the self-study process and then virtual meeting with visiting committee. Also thanked Brent Takenouchi for tech support that facilitated a smooth – and for WASC – first-ever virtual visit. All very impressive. JSherwood thanked JEnglish for dedicating so much time and leadership to WMS, and to everyone involved for pulling together – it was a team achievement.

DGibson echoed these comments – “the HC Board was very impressed.” Dr. Nakayama joined in expressing appreciation to all.

Next Steps: Pat Rice will work with JEnglish, teachers and staff to prepare a detailed Action Plan aligned with school’s Accreditation Strategic Priorities and including specific action timeline, individuals responsible, and how to demonstrate progress and share it out. Must submit this to WASC by April. Will share completed Action Plan with LAP.

HO’OKAKO’O CORP. UPDATE: DGibson reminded LAP that there are still two positions on the HC Board reserved for Waimea representatives and encouraged the school-community to identify and nominate candidates.

DGibson briefly recapped status of Kualapu’u and Kamaile schools due to COVID and unique conditions and considerations at each school. All three schools have been fortunate not to have any COVID incidents and teachers-staff have all had opportunities to be vaccinated.

Mentioned Charter Contract renewal; WMPCCS received a one-year Charter extension to July 2021 due to COVID but JEnglish and HC continue to work on required Use of Facilities Memorandum of Agreement (MOA) w/ HIDOE which must be finalized w/ AG approval by March

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31, 2021. State Deputy AG assigned to public charter schools has been slow in responding despite persistent effort by JEnglish and HC to move this forward. Kamaile also working on an MOA and experiencing similar delays. Specifics of each school's MOA differ according to their campus situations – not one size fits all. JEnglish working to get WMS utilities expenses (electricity and water) covered by MOA for WES' use of WMS-owned portables.

In general, DGibson said HC schools have a good relationship with HIDOE.

DGibson mentioned HC discussion with JEnglish re: contract renewal. JSherwood expressed strong support for renewal – conveyed this to both HC and JEnglish.

BUDGET: WMS faculty-staff thanked for demonstrating understanding of school's financial needs and good work by contributing to the first-ever schoolwide "ask" for tax deductible donations. At present, 76% have contributed. Goal is 100%; not focused on how much, but rather, asking everyone to give what they can and will be kept confidential.

PRice explained recently submitted HONDA grant, primarily to supplant the \$20,000 WMS contributes annually to Mala'ai school garden. Grant request also includes funding for Amplify Science curriculum items now that HCF has discontinued its multi-year Career Connected Learning grant program.

PRINCIPAL REPORT: See attached PowerPoint reviewing 3rd Quarter return-to-campus plan including COVID mitigation protocols and practices on campus to ensure wellness. Reviewed onboarding of additional students – primarily 7th and 8th graders. NMurphy described student response – "enjoying being back on campus with friends" even though it looks and is very different from "regular school." NRoy said "happy to have students back" – "I love that I have students in the room again." NRoy trying to get students outdoors – "they need exercise" especially when spending so much "screen time." Only a small cohort of 6th grade students are back due to classroom configuration and COVID safety limitations.

JEnglish reported sending out new survey today to families about onboarding more students for 4th Quarter.

JEnglish shared that family feedback has included parents saying some students need more time to turn in assignments.

She also discussed urgent need for counseling support for students – Lori doing regular check-ins and also working closely with Janice and teachers to be sure she knows who needs extra support.

PHendricks asked about connectivity/internet access. JEnglish said WMS has loaned out 15 Mifis (some provided by HIDOE) and helped connect some families with Spectrum's free internet service. In addition, WMS' migrant tutor goes to Noelani Apartments 4 days a week to

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set up a tent for an open-air classroom with Mifi and lunch to provide connectivity, tutoring and technology support for a cohort of students. In addition, several students w/ persistent connectivity issues have been on campus regularly since the start of the SY.

TITLE I UPDATE: PRice reviewed NWEA Growth Data with LAP (see attached document). (WMS has switched from STAR to NWEA – better data for teachers to work with and more aligned with SBA assessments.) Some very good results, especially for IDEA and ELL students in reading and math, and 7th and 8th grade math for Native Hawaiian students. Growth goal jumps from 40% to 60% in the Spring – will be challenging. PRice conveyed thanks to teachers and families as these assessments were quite positive and all done online.

JSherwood asked teachers how the online assessments went. NMurphy said students are getting more tech savvy and more familiar with the assessment process and thinks this helped students approach them with the a good can-do mindset.

PRice reviewed Title I Root Causes summary which is required to then prepare the school's new Comprehensive Needs Assessment (CNA). The Root Causes summary incorporates feedback from teachers.

Note final bulleted item in Root Causes uses the term: “skip year,” which is the federal Title I program’s preferred descriptor instead of references to school closure due to COVID, etc.

All of the above documents will be incorporated into the school’s CNA, and this then guides the school’s Comprehensive Academic Plan, which in turn dictates our Title I budget plan.

NEW BUSINESS & COMMUNITY INPUT: None

NEXT MEETING: Tuesday, April 20, 2021 (no March meeting due to Spring Break)

All thanked for their time and attendance.

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