



Local Advisory Panel Meeting MINUTES – Tues., Aug. 20, 2019 4:30 - 6:30 PM
Keaoākea STEAM Learning Center Demonstration Lab (Z105)

Time	Activity	Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> ● Call Meeting To Order - Pule, Welcome, Introductions, Quorum ● Review May 2019 LAP Meeting Minutes 	Jane Sherwood/ Janice English	4:33 pm See P.3
4:40pm	Family Open House 8/28/19 ppt - Scores embargoed Attendance New employees Trajectory	Janice English	See P.3
5:05pm	Ho'okako'o Update <ul style="list-style-type: none"> ❖ HSPCSC's new Strategic Plan & reorg has created an Achievement Department w/ a Guidance & Innovation Team to support schools – Introducing School Lead PJ Foehr. ❖ Policy Update 	David Gibson	
5:25pm	Additional Schoolwide Priorities <ul style="list-style-type: none"> ● Title I Requirements – See attachments: <ul style="list-style-type: none"> ○ WMS Parent & Family Involvement Policy ○ Student-Family-Staff Compact ● Accreditation Requirements <p>Discuss LAP support for school initiatives based on Title I and Accreditation, Ho'ike & Development</p>	Pat Rice / Janice English / Jane Sherwood	
6:05pm	New SY for LAP: Set meeting schedule Speak about HC & getting group together LAP Membership: <ul style="list-style-type: none"> ❖ Family Reps (3): Self-nomination forms sent home; election follows ❖ Certificated Teacher Reps (1 per grade level): ❖ Classified Reps (2): Election in progress. Coming events: <ul style="list-style-type: none"> ● Wed., Aug. 28– Family Open House & Title I Annual Meeting – 4:45-7 p.m. – Begins in Cafeteria, small meetings w/ teacher teams in classrooms, classroom visits, then return to cafeteria for dinner & overview – LAP members invited. (Flyer attached) ● Fri., Sept. 6– Take A LAP Fun Run & Silent Auction – GOAL: \$8,000 for K(Arts) 4 p.m. Cafeteria (Registration, Bingo, Silent Auction begins) 5 p.m. Run/Walk! 5:30 p.m. Dinner & Door Prizes 	Jane Sherwood	



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	<p>6:15 p.m. Silent Auction closes</p> <p>Highlights: Top Door Prize: iPad Pro! First 50 WMS families registering - a free used Chromebook Student incentives by grade level Teachers/Staff creating gift baskets Private donor covering dinner, etc. so all funds raised for K(Arts)</p> <p>Help Needed:</p> <ul style="list-style-type: none"> ○ Donate &/or solicit auction items & bingo door prizes (letter attached) ○ Assist with auction and/or fun run coordination ○ Encourage community participation in both run and auction 		
<p>6:20pm</p>	<p>New Business</p> <p>Community Input (2 minutes each)</p>	<p>Jane Sherwood</p>	

Attachments:

- ❖ **WMS Parent & Family Involvement Policy**
- ❖ **Student-Family-Staff Compact**
- ❖ **Family Engagement Handbook**
- ❖ **Hawaii State Public Charter School Commission – Achievement Dept. - Guidance & Innovation Team (announcement)**
- ❖ **WMS Open House & Title I Annual Meeting flyer**
- ❖ **WMS Fun Run Flyer, Registration Form & Donations Generic “Ask” Letter**

Attendance: 8/20/19

Community Reps: Jane Sherwood, Kasem Nithipatikom, Keawe Vredenburg, Pete Hendricks

Family Reps: Marvalee Carvalho

Certificated Reps: Barbara Haight

Classified Reps: Amy Kailimai

Ex-Officio: Patti Cook

Ho’okako’o Corp: David Gibson

Ho’okako’o Board: Dr. Paul Nakayama

WMS Admin: Janice English

Guests: PJ Foehr (Hawai’i Public Charter School Commission School Lead), Pat Rice (Title 1 & Grant Coordinator), Dr. Roger Gremminger, Brent Takenouchi, Lorie Ching (WMS Youth Intervention Specialist)



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May 2018 LAP Meeting Minutes approved w/ 2 revisions and posted.

Principal previewed PPT to be shared with families at Open House & Title I Annual Meeting. Included preliminary SBA and HSA results – still embargoed and subject to change because the data does not reflect “full school year only” students. Numbers will change.

For details, please see attachment sent w/ LAP minutes of PPT.

Discussed trendlines – kids “growing” in academic proficiency. RGremminger asked how many students leave before 8th grade – guestimate is 5-10% - Students transferring to HPA, Parker, Kamehameha Schools and some elsewhere including some leaving the state.

Good growth for 6th graders in math but flattens out in 7th and 8th – explained that math gets much harder faster; teachers using ALEKS to help build skills. “Do more ALEKS” is 6th Grade math teacher Shelby Loo’s mantra. Also, introducing a math intervention to support students who need it. Discussed why WMS made the decision last year to offer Algebra to 8th graders.

We are planning to use the Nov. 1, 2019 teacher Professional Collaboration (PC) Day for faculty training to further strengthen use of data to drive instruction decisions.

HSA Science Results really a bright spot: Only 8th graders take this assessment, not 6th and 7th. Statewide the average is 41%; Charters are at 45%. WMS is at 50%. Kudos to all science teachers because they all play a role in this; also Nau’i Murphy really works closely with students to help them do their best.

Discussed current attendance data. In addition to strategies used last year (strong focus in all communications, Campus Cash/Snack Shop, Positives, 100% Attendance Family Rewards, school hired Lori Ching as a Student Intervention to assist with home visits and providing more intense “wrap around supports” for students with large number of absences. SRO Nelson Cacho will accompany her on home visits. Lots of reasons students don’t attend school including not wanting to walk in the rain, go to work with parents, caring for younger siblings. Lori is not new to WMS; helped create school’s successful mentoring program and knows many of our students and families already. She was introduced and talked briefly about caring a lot about the kids in this community, especially those at risk. She doesn’t have counseling certification yet so is not technically replacing former Counselor who left for another position.



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Also new this year is Nicci Roy who taught 5th grade at WES last SY therefore knows some of our students – the incoming 6th graders. Has strong PE expertise and passion for health/wellness.

Also hired new 7th grade math teacher Ivan Threlkeld because former 7th grade math teacher Tisha Gusman moved to 8th grade with the retirement of long time 8th grade math teacher Eunice “Laz” Lazarus. Ivan brings robotics experience too.

Discussed 2019-20 SY theme: “Student Voice” – we are “layering in ways to help students find out what they are interested in, to find their voice. Offering an array of electives in addition to Reading Workshop – which is intended to support students still reading below proficiency. Two WMS teachers went to Columbia University Teacher’s College this past summer for the Reading Workshop training – very excited about this program.

Discussed how “Student Voice” connects to the Kamehameha Schools’ HCBE Kupukupu Framework – WMS just in the beginning stages and “it will look different in different grade levels.” More training planning for this for teachers.

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