



Local Advisory Panel Virtual Mtg MINUTES – Tues., Nov. 16, 2021 4:30 – 5:30PM

Time	Activity	Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> ● Call Meeting To Order - Welcome, Quorum, Check-In ● Review/Approve Oct. 19, 2021 WMS LAP Meeting Minutes 	PKanekuni & JEnglish	Called to order 4:30 p.m. Quorum confirmed. Meeting minutes approved as submitted.
4:35pm	Ho'okako'o Update	DGibson	Unable to attend.
4:40pm	Budget Update – <ul style="list-style-type: none"> ● Title Ila Monitoring ● OHA <ul style="list-style-type: none"> ○ Grant Update re: Trauma-Informed Art Teacher/Counselor – now starts 1/3/22 ○ R&M Grant ● Career Connected Learning Grant - Hawaii Community Foundation ● Fundraising: <ul style="list-style-type: none"> ○ WMS Faculty-Staff “Ask” - Goal: 100% - Currently 28% ○ Virtual Auction: https://www.biddingforgood.com/WaimeaMiddleSchool ○ Pledged 1:1 Match up to \$20,000 by 12/31/21 ○ Meeting w/ Vivienne Aronowitz' friend ● Facilities: <ul style="list-style-type: none"> ○ STEAM Building (vandalized windows, cost for hazard tank draining, urgent flooding R&M & electrical) ○ May request CIP funding for major Thelma Parker Gym R&M of 2022 Legislature ○ Prioritized Office building R&M, Window Replacements, Electrical upgrades (K, L, W), Sewer line repair outside of W, Address K Courtyard flooding 	PRice PRice PRice PCook	See P.3

FINAL



Local Advisory Panel Virtual Mtg MINUTES – Tues., Nov. 16, 2021 4:30 – 5:30PM

4:55pm	Principal Report: <ul style="list-style-type: none">• Ongoing conversations with families and our community about how to keep kids safe• Bus Safety Drill• Virtual Teacher-Family-Student Conferences (11/23-24/21)• Conference Week Intersession (M-W, 11/22-23-24)	JEnglish	See P. 3-4
5:05pm	Family Representatives Input <ul style="list-style-type: none">• Reflections/Concerns/Suggestions/Questions		See P. 4
5:10pm	Teacher-Staff Representatives Input <ul style="list-style-type: none">• Reflections/Concerns/Suggestions/Questions		See P. 4
5:15pm	Community Representative Input <ul style="list-style-type: none">• Reflections/Concerns/Suggestions/Questions		See P. 5
5:20pm	New Business Community Input (2 minutes each) REMINDER: Next WMS Virtual LAP Meeting: Tues., January 18, 2022. 4:30-6 p.m.)	PKanekuni	See P. 5

Attachments – Principal’s Report

Attendance: 11/16/21

- Community Reps:** Phyllis Kanekuni, Tammy Muranaka, Pete Hendricks, Midge Jambor, Andrew Odell
Family Reps: Jennifer Hirayama
Certificated Reps: Shelby Loo (6th); Jennifer Fischer (8th)
HC Board: Susan Maddox
WMS Admin: Janice English
WMS Staff: Patti Cook
Guests: Pat Rice (School Improvement Specialist/Title I & Grant Coordinator), Colin Miura (WMS parent), Jacy Medina (Parent)



Local Advisory Panel Virtual Mtg MINUTES – Tues., Nov. 16, 2021 4:30 – 5:30PM

BUDGET UPDATE:

ENROLLMENT: Budget was based on enrollment of 205; actual on Oct. 15 Count Day was 204 so very close.

Title Ila Monitoring: Funds are for teacher PD. PRice briefly reviewed process that she and Tanya Malani manage; very rigorous but careful compliance ensures future funding. Report submitted 11/12/21 (early).

OHA: School asked that grant for Trauma Informed Art Teacher/Counselor be deferred to start 1/3/22 to give us time to recruit, interview, do fingerprinting & ecrim, etc. 3 candidates. Also, OHA put out RFP for funding for Hawaiian Focused Public Charter Schools' (HFPCS) facilities R&M – PRice submitted for \$16,395 (amount based on number of students of Hawaiian ancestry). WMS R&M grant request approved – to include gravel for back campus entry where buses go to drop off/pick up students, new custodial storage sheds w/ concrete pads, and to replace washer-dryer for custodians (used daily to wash yellow cloths for students to help keep classrooms Covid-safe).

HCF Career Connected Learning Grant: \$31,000 for Amplify Science curriculum and consumables. Have asked to keep and use carryover from last year; awaiting confirmation.

Kukio Grant: Requested \$20,000 to assist with SEL supports and Mala'ai. No response yet.

Kamehameha Schools: Put out RFP for competitive Catalytic Grant funding to help replace reduced annual PP from KS to all HFPCS. PRice has been working on preparing application; ready to go but awaiting final format from KS.

Virtual Auction: Underway thru 11/19 on www.biddingforgood platform. PCook thanked all who contributed auction items – school-community very generous with donations. Encouraged everyone to check it out and please share link with family/friends and urge them to bid.

\$20,000 Match Challenge: Runs thru 12/31/21 – auction income, unrestricted direct donations and faculty-staff giving all count. JEnglish has asked HC Board members to contribute.

Vivienne Aronowitz' Friend: Visited campus and discussed school needs; hoping this opens some new doors.

Facilities: JEnglish and several staff met with HIDOE Facilities staff after nearly 3-year hiatus by DOE to prioritize facilities issues based on student-faculty-staff safety and to meet academic priorities. WMS school office building scheduled for renovations soon. Facilities maintenance and upgrades are a complex and confusing process.

PRINCIPAL'S REPORT:

(See PPT) Sent letters to families to keep them informed about student-campus safety (stranger danger on WES campus, illegal substance brought to campus by student, concerns about off-campus behaviors, etc.). Letters serve as reminders about rules/expectations re: Chapter 19 as spelled out in Student Planner. JEnglish talking direct to students who bring bikes and skateboards to campus; also working with families involved in other safety issues.

Bus Safety Drill: First one ever to ensure all students educated on what to expect. Thanked bus drivers, teachers, EAs and staff for executing it.

Virtual Teacher-Family-Student-Conferences: 11/23-24/21. 6th Gr. Teacher SLo said most families have



Local Advisory Panel Virtual Mtg MINUTES – Tues., Nov. 16, 2021 4:30 – 5:30PM

confirmed conference times, still tracking down a few. 7th and 8th said “in same boat” – calling; goal is 100% participation.

Mid-Quarter Progress Reports: Distributed 11/17/21. Teachers have identified 20 students who could use extra academic support to participate in special Fall Intersession on Mon., 11/22; only 1 family responded; continuing to contact families and think perhaps Progress Reports may motivate more participation.

Filling Teacher-Staff Vacancies/Openings: This has been challenging; asked LAP to please encourage family/friends to consider “giving back to the school.”

Family Communications: Consistently sharing information with families via ClassDojo, School Messenger, Wednesday Envelope and school social media re: Campus safety (“See Something, Say Something”), Covid safety, vaccination and testing availability, encouraging students to eat breakfast/lunch, attend school, prevent bullying and vaping.

MEP Education Program: Lee Johnson consistently providing supports for students/families including school supplies, uniforms and tutoring help.

FAMILY REPRESENTATIVES INPUT:

JHirayama: Thinks it’s going well at school.

JMedina: “Going good – pleased with quick reaction – letting families know about incidents; “kudos for letting us know ASAP.”

TEACHER REPRESENTATIVE INPUT:

JFischer: 8th Gr held academic awards presentation – 43 students recognized; Also, students helped coordinate successful 2nd Spirit Week.

SLoo: 6th also held academic awards presentation – 40 awards; students asked “will we do this every quarter?” The answer: Yes! Also said 11 students awarded a freshly baked pie for completing their ALEKS “pie”; thanked CFHT for donating funds to purchase the pies; in the past she paid for them out of her own pocket. “It’s great to see kids light up when they receive their award making it all worth it.”

Both grades talked about GOTCHA Cards and presenting student PBIS incentive awards – including Starbucks gift cards, Chromebook cases and snacks. Agreement that PBIS awards help improve attendance, academic focus, behavior/safety.

6th Grade re-started Field Trips – small groups to Mahaiula, Kawaihae, Ala Kahakai Trail (Wailea to Hapuna) accompanied by cultural practitioners. Thanked school including staff and bus drivers for making these possible. 8th grade planning Field Trip in December to Mahukona.

COMMUNITY REPRESENTATIVES INPUT:

TMuranaka thanked everyone for “Pink It Up” Day! Sincerely appreciated everyone joining in – including WES, WMS and quite a few businesses and community organizations. Was featured on KHON-TV statewide television, too. She



Local Advisory Panel Virtual Mtg MINUTES – Tues., Nov. 16, 2021 4:30 – 5:30PM

has started an Instagram Page “Pink It Up 365” and invited all to please follow it – to continue to support those dealing with cancer, as well as families who have lost loved ones or are survivors. Shared that she received a donation unexpectedly to help keep this growing.

NEW BUSINESS:

JEnglish shared that LAP member Pete Hendricks and friend Hal are working with several WMS students after school to refurbish picnic tables and that Pete’s son Nate (a WMS alumni) donated wood for the project. Teacher JFischer said “the boys have really appreciated the time working with Uncle Pete and Uncle Hal.”

Brief reminder about Waimea Christmas Drive-Thru Parade, 6-9 PM, Sat., Dec. 4, 2021. More info on Waimea Community Association website: www.WaimeaTown.org. All welcome to participate.

PKanekuni briefed group on special virtual presentation at noon, 12/1/21, sponsored by the library as part of their NASA@Our Library program about the James Webb Space Telescope project – 30 years in the making and scheduled to launch 12/24/21. The library is hosting a month-long reading challenge – please check it out.

Everyone was thanked for attending meeting and wished a safe, healthy, happy holiday season.

Meeting adjourned 5:30 PM.

www.WaimeaMiddleSchool.org