

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, December 19, 2:30 PM – 5:00 PM
Via Webex

DRAFT MINUTES

Present: Ivan Takushi, Chair; Susan Maddox, Vice Chair; Kumau Pineda-Akioa, Secretary; Pualani Akaka; David Gibson

Staff: Paul Krepka, Principal, Kamaile Academy; Ka'ala Camara, Principal, Kualapu'u School; Janice English, Principal, Waimea Middle School; Pat Rice, Waimea Middle School; Jaime Cruz, Learning Director, Kamaile Academy; Micael Haskins, Vice Principal, Kualapu'u School; Dale Abe, Sr Accountant, Ho'okāko'o

AGENDA ITEM	PURPOSE	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (I. Takushi)	<ul style="list-style-type: none"> ● The meeting was called to order at 2:46 PM. ● P. Akaka offered the Pule. ● A quorum was established. 			
II. Announcement of New Governing Board Chair (D. Gibson)	D. Gibson announced that on September 19, 2025, the Ho'okāko'o Board of Directors approved Ivan Takushi as the Chair of the Ho'okāko'o Corporation Board of Directors and Chair of the Ho'okāko'o Schools Governing Board, pursuant to the Ho'okāko'o Bylaws.			
III. School Reports				
A. CSI Update Reports (I. Takushi)	<p>P. Kepka presented Kamaile's CSI Update Report: CSI Meetings with the Commission are occurring monthly. P. Kepka thanked the board for participating. WestEd has been retained to work with the school. P. Kepka shared the WestEd Four Domains.</p> <p>J. Cruz presented the Three-Year Success Map. Portions of the plan will be further developed over time. The Cover Sheet and 30-60-90 Plan are ready for approval. The map is due to the Commission on 12/19/25.</p> <p>P. Akaka asked that attendance be included in the plan.</p>			WestEd Four Domains - Ola Kamaile Kualapu'u Three-Year Success Map to Plan and Implement Change (CSI/ATS schools)

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	<p>The board approved Kamaile's CSI Three-Year Success Plan Cover Sheet and 30-60-90 plan.</p> <p>K. Camara presented Kualapu'u's CSI Update Report: Kualapu'u's Three-Year Success Map and 30-60-90 Plan are completed to the extent possible as it is intended to be a fluid document. The Cover Sheet and 30-60-90 layout the action steps.</p> <p>M. Haskins commented on the importance of ongoing data tracking and providing supports to students.</p> <p>Kualapu'u is also working with WestEd.</p> <p>P. Akaka asked that a CSI update is included in the LAP agendas.</p>	<p>Action Taken: Approval of the Kamaile CSI Three-Year Map coversheet and 30-60-90 plan. (I. Takushi/P. Akaka) The motion passed unanimously.</p> <p>Action Taken: Approval of Kualapu'u CSI Three-Year Map coversheet and 30-60-90 plan. (P. Akaka/S. Maddox) The motion passed unanimously.</p>		
B. Charter Renewal Application	<p>P. Kepka gave an update on the status of the Charter Renewal Application. The official application was received from the Commission. P. Kepka stated enrollment projections are limited by space availability.</p> <p>J. English reported receiving the application from the Commission and is in the process of completing it.</p> <p>D. Gibson presented the Charter Renewal resolutions for Kamaile and Waimea.</p>	<p>Action Needed: Approval of the Kamaile and Waimea charter applications. The board deferred action on the Charter Applications</p> <p>Action Taken:</p>		<p>VIII. Action on Renewal Material Kamaile 2025</p> <p>VIII. Action on Renewal Material</p> <p>Waimea Middle School Five Year Budget</p>

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	<p>Next Steps:</p> <ul style="list-style-type: none">• The schools will submit final versions of their Charter Applications, and an email vote will be taken by the Board to approve the applications by 1/14/26.• A Special Governing Board Meeting will be held on 1/15/26 at 10 AM to discuss and ratify the Charter Application email votes.	<p>Approval of Kamaile and Waimea's Charter Application Board Resolutions. (K. Pineda-Akiona/P. Akaka)</p> <p>The motion passed unanimously.</p>		<p>Kamaile Charter Renewal Board Resolution</p> <p>Waimea Charter Renewal Board Resolution</p>
IV. Acceptance of Governing Board Meeting Minutes (I. Takushi)	The Board accepted the draft, August 26, 2025, Governing Board Meeting Minutes, into the record.	Action Taken: Acceptance of the draft, August 26, 2025, Governing Board Minutes into the record. (P. Akaka/S. Maddox) The motion passed unanimously.		HC Governing Board Aug 26 2025 MINUTES - DRAFT.docx
V. Ratification of Votes (I. Takushi)	<p>The Board ratified the board email votes on the following three motions conducted pursuant to Article IV, Section 2(I) of the Ho'okāko'o Bylaws.</p> <p>Motion 1: To approve the Corporate Resolution and related documents authorizing Ho'okāko'o Corporation to enter into an agreement with the Bank of Hawaii to establish corporate credit cards (PCards) for Ho'okāko'o, Kamaile Academy, Kualapu'u School, and Waimea Middle School.</p> <p>Result: The motion was passed on October 17, 2025, by a majority of the members: P. Akaka, S. Maddox, K. Pineda-Akiona, and I. Takushi.</p>	Action Taken: To ratify the October 17, 2025, email vote to approve the Corporate Resolution and related documents authorizing Ho'okāko'o Corporation to enter into an agreement with the Bank of Hawaii to establish corporate credit		

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	<p>Motion 2: To approve the Kamaile Academy SY 2026 Q1 Financial Reports, Kualapu'u School SY 2026 Q1 Financial Reports, and Waimea Middle School SY 2026 Q1 Financial Reports and their submission to the Commission.</p> <p>Result: The motion was passed on October 30, 2025, by a majority of the members: P. Akaka, S. Maddox, K. Pineda-Akiona, and I. Takushi.</p> <p>Motion 3: To request legal representation from the Hawaii Department of the Attorney General regarding the UPW temporary hazard pay class grievances on behalf of Kamaile Academy, Kualapu'u School, and Waimea Middle School, and to participate in the Prohibited Practice Complaint that will be filed by the AG's office against UPW on behalf of charter schools.</p> <p>Result: The motion was passed on October 31, 2025, by a majority of the members: P. Akaka, J. Ching, S. Maddox, K. Pineda-Akiona, and I. Takushi.</p>	<p>cards (PCards) for Ho'okāko'o, Kamaile Academy, Kualapu'u School, and Waimea Middle School.. (I. Takushi/(P. Akaka)) The motion passed unanimously.) The motion passed unanimously.</p> <p>Action Taken: To ratify the October 30, 2025, email vote to approve the Kamaile Academy SY 2026 Q1 Financial Reports, Kualapu'u School SY 2026 Q1 Financial Reports, and Waimea Middle School SY 2026 Q1 Financial Reports and their submission to the Commission. (P. Akaka/I. Takushi) The motion passed unanimously.</p> <p>Action Taken:</p>	
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		<p>To ratify the October 31, 2025, email vote to request legal representation from the Hawaii Department of the Attorney General regarding the UPW temporary hazard pay class grievances on behalf of Kamaile Academy, Kualapu'u School, and Waimea Middle School, and to participate in the Prohibited Practice Complaint that will be filed by the AG's office against UPW on behalf of charter schools. (P. Akaka/I. Takushi) The motion passed unanimously.</p>		
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Committee of the Whole Reports (*Committee reports related to school governance*)

A. Executive (I. Takushi)	Update of Principal Mid-Year Reviews. Discussion was deferred due to time.			
B. Budget & Finance / Development (I. Takushi/S. Maddox)	1. Report on the October 28, 2025, Budget & Finance/Development COW Meeting. • Update on the 2025 school audits	Action Needed: Approval of the HC Schools' 2025 Financial Audits.		Budget & Finance/Development Oct 28, 2025 COW

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	<p>2. Report on the November 26, Budget & Finance/Development COW meeting with N&K CPA.</p> <ul style="list-style-type: none"> • Update on the 2025 school audits <p>Discussion and action were deferred due to time.</p>	Action was deferred.		Meeting Minutes – Draft Budget & Finance/Development Nov 26 2025 COW Meeting Minutes – Draft
C. Education (P. Akaka)	<p>The Education Committee met on September 25, 2025, and on October 27, 2025.</p> <p>P. Akaka will meet with D. Gibson to schedule the next Education Committee meeting.</p>			Education Sep 25 2025 COW Meeting Minutes - DRAFT Education Oct 27 25 2025 COW Meeting Minutes - DRAFT
D. External Relations	No Report			
V. Other Business (I. Takushi) (1 min)	I. Takushi will meet with D. Gibson to discuss scheduling strategic planning and board development.			
VI. Adjourn (I. Takushi) (1 min)	Next Meeting: January 15, 2026	<p>Action Taken: To adjourn the meeting. (I. Takushi/P. Akaka) The motion passed unanimously.</p>		

Ho'okāko'o's Schools and its Governing Board represent communities from across the islands. The Governing Board conducts virtual and hybrid meetings to ensure community participation with reasonable measures to allow public participation consistent with social distancing practices. Written testimony or requests to provide oral testimony must be received prior to the start of the Governing Board Meeting. Please contact your school for virtual access or to participate in person. For more information: (808) 983-3835, ext. 103 or info@hookakoo.org.

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