

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, October 9, 2018, 2:00 PM – 3:30 PM
1360 S. Beretania Street, Suite 202, HNL, HI 96814
MINUTES

Present: Joe Uno, Nancy Barry (remote), Kaipo Ka'awaloa, Barbara Kalipi, Paul Nakayama (remote), Blake Parsons, Kumau Pineda-Akiona (remote), Ivan Takushi (remote)

Excused: Matt Caires, Robert Peters

Staff: Lydia Trinidad, Paul Kepka, Janice English, Chris Kono, Julie Upton, David Gibson

AGENDA ITEM	NOTES	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (J. Uno)	<ul style="list-style-type: none"> Meeting called to order at 2:05 PM Quorum established 			
II. Acceptance of July 10, 2018 Governing Board Minutes (J. Uno)	Board acceptance of draft July 10, 2018 Governing Board Minutes into the record	Action needed: Acceptance of July 10, 2018 Governing Board Meeting Minutes into the record		Attachment 1 - HC Governing Board July 10 2018 Meeting Minutes – DRAFT
III. WMS Principal Search	Ratify 5/29/2018 email vote appointing Janice English as WMS Principal. Email vote approval was unanimous. July 10, 2018 Board Meeting vote was deferred due to lack of quorum.	Action needed: To ratify 5/29/2018 email vote appointing Janice English as WMS Principal B. Kalipi/B. Parsons Motion unanimously approved		
IV. School Reports: A. Kualapu'u School (L. Trinidad)	Kualapu'u School Report <ul style="list-style-type: none"> Kualapu'u receiving students dealing with trauma. Acting out on campus. Still struggling to find a school counselor due to lack of qualified applicants. Discussed recruitment options. B. Kalipi suggested HC look at recruitment of Moloka'i as part of the 5-year strategic plan. 			

	<ul style="list-style-type: none"> L. Trinidad & L. Sherwood attended Trauma Informed Schools conference through Innovation Grant 			
B. Kamaile Academy (P. Kepka)	<p>Kamaile Academy Report</p> <ul style="list-style-type: none"> P. Kepka reviewed his report (see attached). WASC self-study - Board to meet at HC to provide input 10/15 at 5 PM Enrollment: 911 students; 866 without Pre-K Promoting Kamaile as Pre-K through 12 Early college program to begin in Spring Chronic absenteeism down by 9% validating initiatives focusing on attendance including the hiring of a social worker Academic data still showing need for improvement; focus on literacy & instructions NHEP grant awarded to Kamaile & Kualapu'u Two teacher vacancies; difficult to fill Looking at facilities needs i.e. parking P. Kepka invited board to visit classrooms Discipline referrals are down 			<p>Attachment 2 - Kamaile Academy PCS Report to Board 10918</p> <p>Attachment 3 - 275_StriveHIKamaileAcademyPCS18</p>
C. Waimea Middle School (J. English)	<p>Waimea Middle School Report</p> <ul style="list-style-type: none"> J. English reviewed her report to the board (see attached) School climate has improved; teacher morale positive Attendance reward program being implemented April 5 & 6 will be hosting the HA Summit (Wai theme) Developing Value Added Measures for charter contract Elevator switch installed without an approved change order. Contractor to remove the switch 			

	<p>at no cost to the school.</p> <ul style="list-style-type: none"> J. English shared that WMS is underserved in SPED that she is working to improve. Discussed SPED resources and responsibility of school to provide SPED services. Oct 24 Career Day 			
V. Committee Reports:	<i>Committee reports related to school governance</i>			
A. Executive (J. Uno)	No Report			
B. Nominating & Governance (J. Uno)	See Nonprofit Board of Directors Meeting Agenda for school nomination of current parents to the board.			
C. Budget & Finance (I. Takushi)	<ul style="list-style-type: none"> Budget & Finance Committee met August 10th to review school budgets. <p>Budget & Finance Committee recommends the board approve of SY 2018-2019 school budgets for Kamaile Academy, Kualapu'u School and Waimea Middle School.</p> <ul style="list-style-type: none"> J. Upton gave an update on the status of school audits. Most audits are almost completed. Some issues with leave tracking. Recommendation is that HC review leave at least twice a year. Waimea would like to move to Aesop system 	<p>Action needed: Approval of Kamaile, Kualapuu & Waimea 2018-2019 Budget</p> <p>B.Parson/K. Ka'awaloa Motion unanimously approved</p>		
D. Education (R. Peters)	No Report			

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E. Development (B. Parsons)	B.Parsons gave an update on the Strategic Planning. Draft to be circulated to all schools. More information to be brought to the board in November.			
F. External Relations (M. Caires)	No Report			
VI. Executive Director Report (D. Gibson)	C. Kono gave upatde of on HSTA Supplemental Agreement Negotiations. HSTA reviewing Ho'okāko'o proposals. Still needing to agree on teahcer evauation multiple tracks.. Lesson planning also a sticking point. Language being modified.			
VII. Other Business	No other business. Meetng adjourned at 3: 25 PM.			
VII. Adjourn	Next meeting: November 27, 2018			

Persons requiring special assistance or services, such as a sign language interpreter, should call (808) 983-3835 at least three business days before the meeting. Parking available in Visitor Stalls and Ho'okāko'o Reserved Stalls #32-35.

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Staff: Lydia Trinidad, Paul Kepka, Janice English, Loretta Sherwood-Labrador, Chris Kono, David Gibson

AGENDA ITEM	NOTES	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (J. Uno)	<ul style="list-style-type: none"> Meeting called to order at 2:05 PM Quorum not established 			
II. Acceptance of May 22, 2018 Governing Board Minutes (J. Uno)	Board acceptance of draft May 22, 2018 Governing Board Minutes into the record	Action needed: Acceptance of May 22, 2018 Governing Board Meeting Minutes into the record Minutes accepted		Attachment 1 - HC Governing Board May 22 2018 Meeting Minutes – DRAFT
III. WMS Principal Search	Ratify 5/29/2018 email vote appointing Janice English as WMS Principal. Approval was unanimous.	Action needed: To ratify 5/29/2018 email vote appointing Janice English as WMS Principal Deferred due to no quorum		
IV. School Reports:				
A. Kualapu'u School (L. Trinidad)	L. Trinidad gave Kualapu'u School Report <ul style="list-style-type: none"> Enrollment holding steady; 310 expected SY 2019 Achievement improving in ELA; improvements 	Action needed: Approval of Kualapu'u 2018-2019 Budget	6 th grade 'ukulele chorus to be explored between all HC schools	Attachment 2 - Kualapu'u SY 18-19 Budget Summary & Detail 6-30-18

	<p>attributed in part to NHEP K-3 Literacy Project conducted in collaboration with Kamaile</p> <ul style="list-style-type: none"> • Reading & Writing Workshop curriculum effective • Loretta presented School 3-Year Plan • Aug 27 hosting HCBE training 	Deferred due to no quorum	Budget to be review by Budget & Finance Committee with a recommendation to the board at next meeting	Attachment 3 - KUU 3 Year Academic Plan for SYs 17_18^J 18_19^J and 19_20
B. Kamaile Academy (P. Kepka)	<p>Kamaile Academy Report</p> <p>P. Kepka presented Principal's Report with the following highlights:</p> <ul style="list-style-type: none"> • Looking at School Wide Plan and School Wide data • 2018-2019 focus on literacy; "sacred reading blocks" 8:10 to 9:40 am every day • Classroom air conditioning competed • HPU and UH student teachers to be placed at Kamaile • Strengthening teacher retention a key area • August 1 Teacher Welcome • WASC self-study to begins 2018-2019 • E. Wyans & C. Cabana facilitating High School re-design 	<p>Action needed: Approval of Kamaile 2018-2019 Budget</p> <p>Deferred due to no quorum</p>	Budget to be review by Budget & Finance Committee with a recommendation to the board at next meeting	<p>Attachment 4 - Kamaile SY 18-19 Budget Summary & Detail 5-18-18</p> <p>Attachment 5 - KA HC BOARD REPORT 7_10_18</p>
C. Waimea Middle School (J. English)	<p>Waimea Middle School Report</p> <p>J. English presented Principal's Report with then following highlights:</p> <ul style="list-style-type: none"> • Partnerships developing to support student learning e.g. Kohala Center, PBS Hiki No • SBAC ELA results improving partially due to teaching with fidelity • Math not improving; moving to Visible Learning 	<p>Action needed: Approval of Waimea 2018-2019 Budget</p> <p>Deferred due to no quorum</p>	Budget to be review by Budget & Finance Committee with a recommendation to the board at next meeting	<p>Attachment 6 - Waimea SY 18-19 Budget Summary & Description</p> <p>Attachment 7 - WMDS_July 2018 HC Principal Governing Board Report 07-10-2018 DRAFT</p>

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V. Committee Reports:	<i>Committee report related to school governance</i>			
A. Executive (J. Uno)	No report			
B. Nominating & Governance (J. Uno)	No report			
C. Budget & Finance (I. Takushi)	No report			
D. Education (R. Peters)	No report			
E. Development (B. Parsons)	B. Parsons provided an update on Islander visits with schools for Strategic Planning			
F. External Relations (M. Caires)	No report			
VI. Executive Director Report (D. Gibson)	C. Kono gave update on HSTA Negotiations			
VII. Other Business				
VII. Adjourn	Meeting adjourned at 3:35 PM Next meeting: September 25, 2018			

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Kamaile Academy PCS Report to Board: 10/9/18

1. 3 Successes in the Last Months

1. Kamaile Admin has visited 1542 classrooms this year (as of 9/30/18).
2. Kamaile has begun our WASC Self Study Process
3. Staff is working well together. Kamaile Norms and Expectations of professional practice are at the center of our work.

2. Academics – update on educational initiatives

- A. See attached Strive HI Report
 - a. Attendance Data is positive improvement from last year.
 - b. Academic Data is as reported last BOD meeting
- B. Response to the data
 - a. **Two big goals of SWP continue to be at the focus of continuous school improvement.**
 - i. SCHOOL GOAL 1: 35-44% (for SY18-19) of Kamaile students (Grades 3 - 8, 11) will score proficient or above on the ELA SBA (Academic Performance Framework Target).
 - ii. SCHOOL GOAL 2: 20% increase from the end of SY17-18 (54%) in the percent of classrooms aligned with Powerful Teaching and Learning (as measured by the BERC Group Star Protocol). 74% of teachers will demonstrate PTL by Spring 2019 Data Collection.
 - b. **A strong culture of teaching and learning is being established. We are moving to a more technical approach to teaching and learning as we move through the year.**
 - i. **Literacy**
 1. Sacred Reading Block Continues- Honing in on specific components to collect data, refine and support improving of literacy
 2. Utilizing PLC and Vertical Articulation for teacher professional growth
 3. Providing PD on Arts/ Ola Kamaile integration strategies.
 4. Grade level clusters are identifying root causes and setting smart goals
 - a. K-2 fluency- DIBELS
 - b. 3-6 Comprehension - DRA and CCR Reading Street Assessments
 - c. 7-12 - Common Formative Assessments are being developed on common standard across all subject area.
 - ii. **Increasing Powerful Teaching and Learning**
 1. Created a culture and commitment to improving learning. We are establishing an understanding that best instructional strategies help our haumāna learn.
 2. Calibrating on what best practices are. Use of STAR learning walk rubric and encouraging discussion and reflection about teaching and learning. (see attached learning walk rubric)

3. Narrowed a specific focus (1 of 4). Clear Purpose and Expectations
 - a. Collecting data, setting goals, action plans

3. Operations/Finance – budget and facilities

1. Enrollment is at 911-- Waitlist in grade 7
2. Need to revisit the planning for the two acre donation for play
3. NHEP Grand part 2 with Kualapu'u.
 - a. Supporting Literacy and Arts
 - i. 2 Instructional Coaches
 - ii. Arts Teacher
 - iii. Professional Development

4. Human Resources

1. No major concerns
2. Staff is working well together

5. Major Needs

1. Academic Growth
2. Strategic Planning
3. Field Space Planning (Eurus)
4. Parking Space Planning (Ursulum)

6. Miscellaneous (Anything else to report? Invitations?)

1. Invite the board/ HC Staff to come and visit the classrooms anytime (7:40 (Piko)- 9:45)
2. WASC- Self Study SY 18-19.



Kamaile Academy PCS

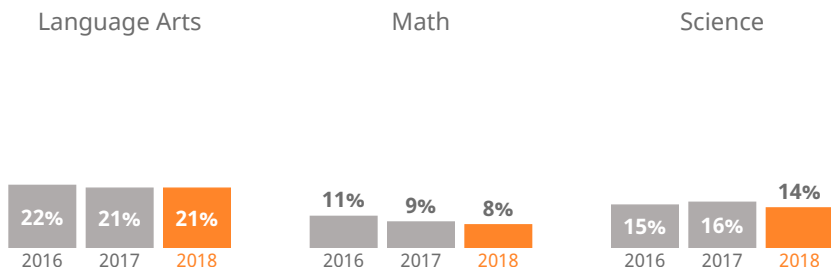
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THE STRIVE HI SCHOOL PERFORMANCE REPORT is an annual snapshot of a school's performance on key indicators of student success. This report shows schools' progress on the Department and Board of Education's Strategic Plan and federally-required indicators under the Every Student Succeeds Act. These results help inform action for teachers, principals, community members, and other stakeholders.



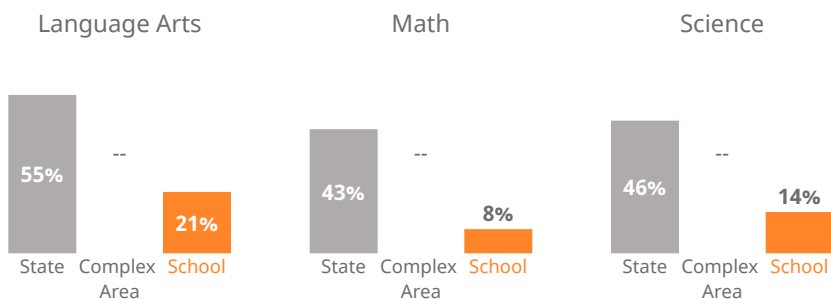
How are students performing in each subject?

Measures the percent of students meeting the standard/who are proficient on state assessments.



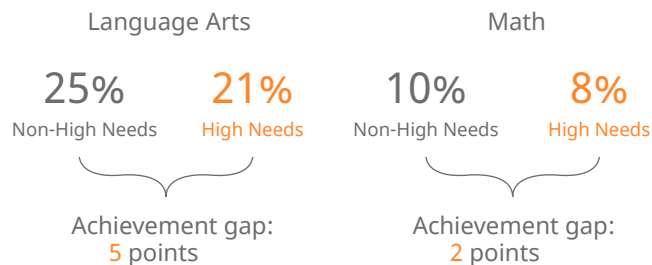
How are students performing compared to others?

Compares the percent of students meeting the standard/who are proficient on state assessments.



How are student subgroups performing?

High Needs: English learners, economically disadvantaged, and students receiving Special Education services. Non-High Needs: All other students.



20%

of students learning English are **on-track** to English language proficiency



How are students' academic progress measured?

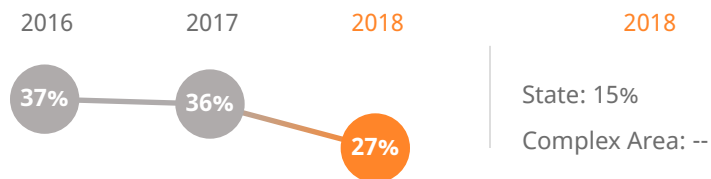
The Smarter Balanced test shows the relative progress of the average student on state assessments using a Median Growth Percentile (MGP). HSA-Alt & KĀ'EO tests show the percent of students making academic growth each year.



How many students are prepared for transition?



How many students missed 15 or more days of school this year?



How do students feel about their school?

Measures percent of students reporting positive school climate as measured by the Tripod Student Perception Survey.

59% of students **feel positively** about their school

How do you measure how well a school is doing? In our estimation, it's more than scores on high-stakes tests. Schools should show that they are supporting children along the educational pipeline toward college, career, and community readiness. Are our students attending school? Are they graduating? Are they going to college? And how successfully are schools reducing the achievement gap between high-needs and non-high needs students?

The Strive HI Performance System was designed to account for these factors in student success. Initially created in 2013 by a U.S. Department of Education waiver from certain aspects of the former No Child Left Behind Act, Strive HI has been refocused by the goals and priorities of the 2017-2020 Department of Education and Board of Education Strategic Plan, the governing document for the public education system.

Learn more at
<http://bit.ly/StriveHISystem>

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Our Story

Kamaile Academy is a PreK-12 Hawaiian focused-arts integrated public conversion charter school that embraces all the cultures of our children with the emphasis on the Hawaiian culture being the piko (the center). Our students learn about Hawaiian values, customs, traditions, music, legends, and language. Students are engaged through rigorous study, the arts, and project-based learning.

Kamaile Academy's Core Values serve as the foundation for everything we do. Academics, social, emotional and physical well-being, as well as cultural understandings are strengthened through continuous reflection of the Core Values: Aloha (Love), 'Ohana (Family), Ha'aheo (Pride), Ho'ihi (Respect), Kuleana (Responsibility, Laulima (Cooperation), 'Imi 'Ike (To seek knowledge), Olakino Maika'i (Healthful Living), Na 'auao (A deep sense of enlightened knowledge/justice).

The school community at Kamaile Academy believes that this school must foster in each child, from PreK-12th grade, an intrinsic drive toward achievement and betterment, enabling youth to become self-directed learners. Throughout this process of growth, the school also seeks to instill in each child a self-awareness of her or his own academic, social, emotional, and physical growth. In a community that has experienced years of academic underachievement, college-readiness has become the clear marker by which teachers, staff, and families will measure the school's success.

While all of these are noble goals, there are daunting challenges in the community. Rather than trying to separate the child from this environment, the school looks to develop the ability of students to embrace the obstacles in life as opportunities for growth. In this way, each child experiences the pride that comes with perseverance and eventual success.

All the while, Kamaile Academy promotes the strength and support that can be found in family and community. Keeping with the metaphor, the hope is to see students follow the path of the traditional Polynesian navigators—disciplined training, cooperation with a crew, and respect for one's roots enabling one to cross oceans of great struggle toward new lands of discovery.

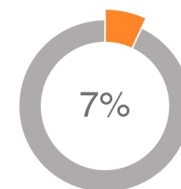
About Our School

Principal | Paul Kepka
Grades | K-12
808-697-7110

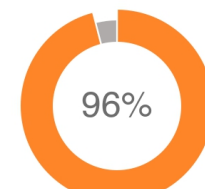
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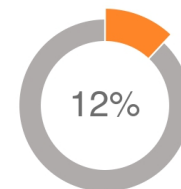
students enrolled



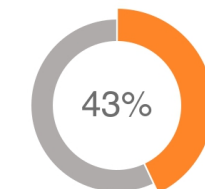
of students are
English language
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of students are
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of students
receive Special
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of students
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education classes
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Kamaile Academy PCS

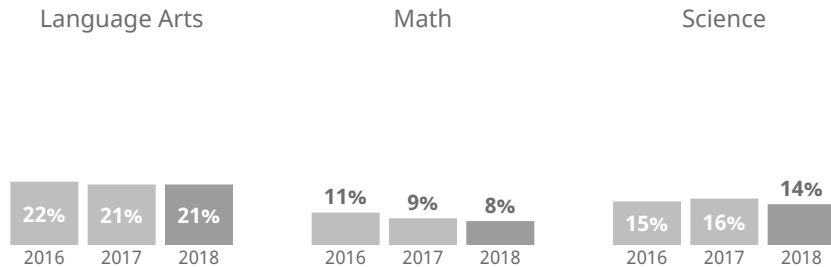
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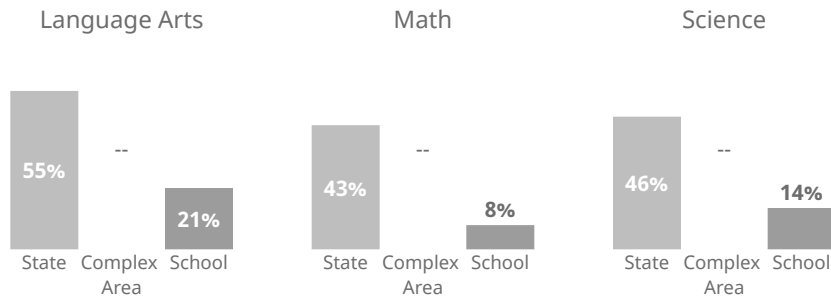
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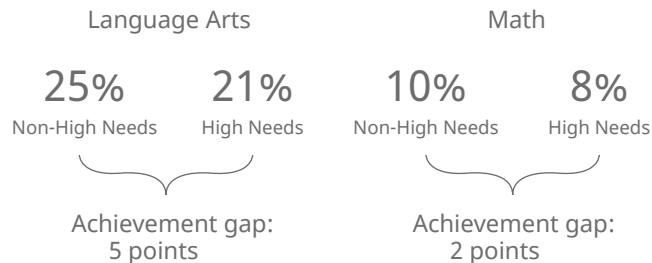
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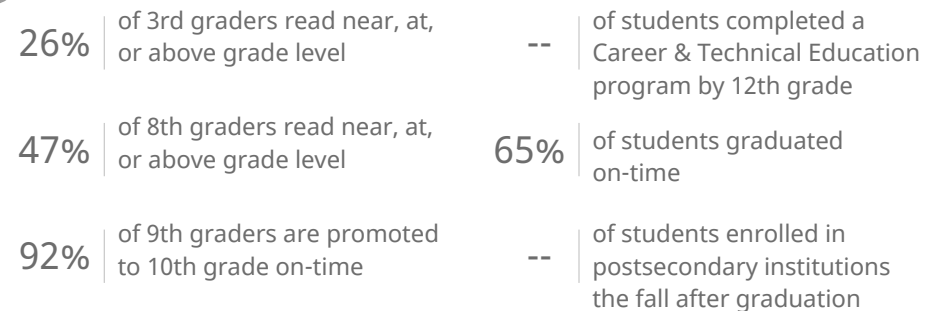


How are students' academic progress measured?

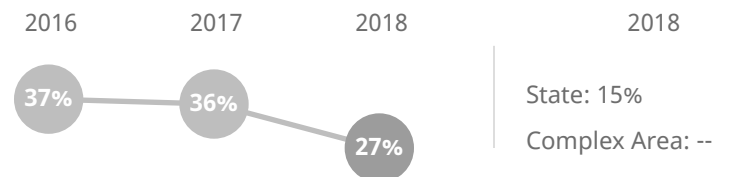
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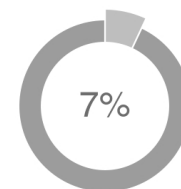
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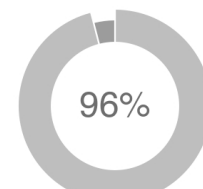
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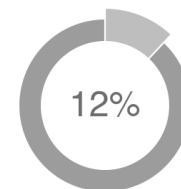
students enrolled



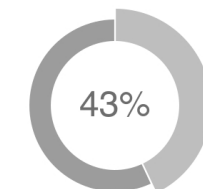
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English language
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of students are
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of students
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of students
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most of the day