

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Thursday, May 28, 2026, 2:30 PM – 5:00 PM
Via Webex

DRAFT MINUTES

Present: Ivan Takushi, Chair; Susan Maddox, Vice Chair; Kumau Pineda-Akiona, Treasurer; Jon Ching

Staff: Ka'ala Fay Camara, Principal; Janice English, Principal; Pasul Kepka, Principal; David Y. Gibson, Executive Director; Chris Kono, Director of Human Resources

AGENDA ITEM	PURPOSE	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (I. Takushi)	- The meeting called to order at 2:40 PM. I. Takushi offered the Pule. - Board prospect Leinaala Kanana was welcomed to the meeting. - A quorum was not established for this meeting.			
II. Acceptance of Governing Board Meeting Minutes (I. Takushi)	The acceptance of the draft, February 24, 2026, Governing Board Meeting Minutes, into the record was deferred due to the lack of a quorum.	Action Needed: Acceptance of the draft February 24, 2026, Governing Board Meeting Minutes, into the record. Action deferred.		HC Governing Board Meeting Feb 24 2026 Minutes - DRAFT
III. Committee of the Whole Reports (<i>Committee reports related to school governance</i>)				
A. Executive (I. Takushi)	1. Board Recruitment - Action to ratify the Board of Directors vote on the approval of Leinaala Kanana to the Governing Board was deferred due to the lack of a quorum. - Action to ratify acceptance of the resignation of Kealoha Fox from the Governing Board was deferred due to the lack of a quorum.	Action Needed: To ratify the Board of Directors' vote on the approval of Leinaala Kanana to join the Governing Board. Action deferred. Action Needed:		

	c. Update on Board Prospects (S. Maddox) S. Maddox reported on the recruitment of board member prospects. One prospect is considering joining the Education Committee though is unable to be a board member due to personal commitments. S. Maddox is continuing to pursue a second candidate. 2. Executive Transition D. Gibson reported that Principal J. English has announced her plan to leave her position at the end of her current employment agreement in 2028. A recruitment plan and timeline is being developed for presentation to the board. 3. Principal End of Year Evaluations Principal evaluations are being scheduled with the board. I. Takushi asked that evaluation tools be shared with the board prior. 4. Strategic Planning Update D. Gibson reported that the RFP for strategic planning facilitation has been distributed to a short list of consultants on May 11 with a June 4 response date. 5. Ethics training is required every four years. New hires must complete initial ethics training within ninety (90) days. You can find the training and more information here: https://ethics.hawaii.gov/hpcs-gbm/	To ratify the Board of Directors' vote to accept the resignation of Kealoha Fox from the Governing Board. Action deferred.		HPCS-Ethics Guide Charter School GB Members
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B. Budget & Finance / Development (I. Takushi/S. Maddox)	The Committee reviewed and approved the schools' 3rd Quarter Financial Statements. Action to ratify the email vote pursuant to Article IV, Section 2(l) of the Ho'okāko'o Bylaws was deferred due to the lack of a quorum. Motion: To approve the 2025-2026 3rd Quarter Financial Statements of Kamaile Academy, Kualapu'u School, and Waimea Middle School and their submission to the Commission. Result: The motion was passed unanimously on April 29, 2026.	Action Needed: To ratify the April 29, 2026, email vote to approve the 2025-2026 3rd Quarter Financial Statements and their submission to the Commission. Action deferred.		KA SY 25-26 3rd Quarter Financials rev 4-27-26 KUU SY 25-26 3rd Quarter Financials rev 4-27-26 WMS SY 25-26 3rd Quarter Financials rev 4-27-26
C. Education	No Report.			
D. External Relations	No Report.			
V. School Reports				
1. Kamaile Academy (P. Kepka)	P. Kepka presented highlights from his written Principal's Report (attached). - WASC visit was positive. Identified strengths & opportunities. WASC recommendations align with the CSI plan. Anticipating a 6-year accreditation. - CSI - monthly meetings are taking place. The school is working with WestEd. Awaiting official 2026 state assessment results. Expecting to see growth. - Charter contract 4.1 has been signed & executed for a 5-year renewal term. - Staffing is fairly stable going into next year. Hiring for a VP & teachers.			May 2026 Board Report KA SY 26-27 Budget Summary and Expense Detail Preliminary

	5. Facilities Update PreK project moving forward. 6/15 kickoff meeting. Parking an issue but being addressed. Possibility of leasing lot next to the school for parking. 6. 2026-2027 Budget P. Kepka walked board through proposed 26-27 budget; expecting a balanced budget. Anticipating a reduction in SPED funding.. New DHHL funding for technologies. Reserves are good.			
2. Kualapu'u School (K. Camara)	K. Camara provided an update on her first year as Po'o Kumu. 1. The school is working with Wested to develop the CNA & CSI plans. Focus groups conducted with school communities. There is a need to get back to basics. Teacher & administration are receiving coaching. 2. Math state testing scores in are improving. 3. Monitoring enrollment and working on promoting the school. 4. Five (5) teachers successfully completed the teaching certification program 5. Applying for grants. Awarded two ne event grants. 6. Bringing back the PSO which haven't met for a couple of years. Focusing on activities & incentives for students to improve attendance.			Kualapu'u SY 26-27 Budget Summary and Expense Detail Preliminary

	7. K. Camara presented school's 2026-2027 Proposed Budget. Still finalizing expenses. There is a concern about the high cost of bus service nearing \$300K. Looking into options i.e. purchasing buses. Confident there will be a balanced budget.			
3. Waimea Middle School (J. English)	J. English presented her written Principal's Report with the following highlights (see attached). 2026-2027 School Budget Anticipating a decrease in enrollment to 175 students. The school has been successful in securing various federal & other grants. A potential donor gift could support the cost of a teacher & school technology. - The Mentoring Program has been a success. J. English discussed her transition and future leadership at WMS. - Charter Renewal Contract 4.1 has been completed and executed.			WMS BOD Budget Summary and Expense Detail SY 26-27 Preliminary
VI. Other Business (I. Takushi)	There was no other business.			
VII. Adjourn (I. Takushi)	The meeting was adjourned at 4:07 PM. Next Meeting: August 25, 2026.	Action Needed: To adjourn the meeting.		

Ho'okāko'o's Schools and its Governing Board represent communities from across the islands. The Governing Board conducts virtual and hybrid meetings to ensure community participation with reasonable measures to allow public participation consistent with social distancing practices. Written testimony or requests to provide oral testimony must be received prior to the start of the Governing Board Meeting. Please contact your school for virtual access or to participate in person. For more information: (808) 983-3835, ext. 103 or info@hookakoo.org.