

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, May 24, 2022, 2:30 PM - 5:00 PM
WebEx Videoconference

MINUTES

Present: Pualani Akaka, Chair, Jon Ching, Vice Chair, Ivan Takushi, Treasurer, Nancy Barry, Susan Maddox, Ann Mahi

Excused: Matt Caires. Kumau Pineda-Akiona, Secretary

Staff: David Y. Gibson, Executive Director, Paul Kepka, Principal, Lydia Trinidad, Principal, Janice English, Principal (briefly), Chris Kono, HR Director

Guests:

AGENDA ITEM	PURPOSE	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (P. Akaka)	<ul style="list-style-type: none"> • Meeting was called to order at 3:04 PM • P. Akaka offered the opening Pule • Quorum was established <p>P. Akaka welcomed everyone and thanked A. Mahi for her service to HC Schools.</p>			
II. Acceptance of Governing Board Minutes (P. Akaka)	<p>Board acceptance of the draft February 22, 2022 Governing Board Meeting Minutes into the record.</p>	<p>Action needed: Acceptance of the draft February 22, 2022 Governing Board Meeting Minutes into the record. (N. Barry/S. Maddox) Motion passed unanimously.</p>		<p>HC Governing Board February 22 2022 MINUTES - DRAFT</p>
III. Committee Reports <i>(Committee reports related to school governance)</i>				
A. Executive (P. Akaka)	<p>Report on the May 12, 2022 Executive Committee Meeting.</p> <p>D. Gibson gave background on attorney-client privilege question and the recommendation to draft Governing Board Bylaws that establish the Executive Director as a nonvoting member of the Governing Board.</p> <p>Principal Evaluations are tentatively scheduled for June 13, 2022, 1 PM – 4 PM.</p>	<p>Action Needed: Board approval to draft Ho'okāko'o Governing Board By Laws to establish the Executive Director as a nonvoting member of the Governing Board. (I. Takushi/A. Mahi) Motion passed</p>		<p>Executive Committee May 12 2022 Meeting Minutes - DRAFT</p>

	The Committee also took action on the renewal of employment agreements which will be presented to the board in Executive Session.	unanimously.		
B. Education (N. Barry)	<p>N. Barry reported on the April 13, 2022 Education Committee Meeting.</p> <p>Committee reviewed and took action on the schools' Title I Comprehensive Action Plans.</p> <p>P. Kepka updated the Committee on the Kamaile Academy Strategic Planning process and consultant RFP. Education Committee gave initial approval of the RFP.</p>	<p>Action Needed: Board ratification of the Committee's approval of the Kamaile Academy, Kualapu'u School, and Waimea Middle School 2022-2023 Comprehensive Academic Plans. (A. Mahi/S. Maddox) Motion passed unanimously.</p> <p>Action Needed: Board approval of the HC Kamaile Strategic Planning Consultant RFP. (A. Mahi/N. Barry) Motion passed unanimously.</p>		<p>HC Education Committee Meeting MINUTES - April 13 2022 DRAFT</p> <p>Kamaile Revised Comprehensive Academic Plan 4-28-22 Kualapuu Title I CAP 22-23</p> <p>WMS Title I CAP 22-23</p> <p>HC KAMAILE Strategic Planning Consultant RFP FY 2022 - DRAFT</p>
IV. School Reports				
A. Waimea Middle School Principal's Report (J. English)	<p>J. English briefly presented her written Principal's Report.</p> <p>J. English needed to leave the meeting early due to a school-related matter.</p>			<p>May 2022 Principal Governing Board Reporting</p> <p>WMS LAP Principal's Report May 2022</p>

<p>B. Kualapu'u School Principal's Report (L. Trinidad)</p>	<p>L. Trinidad presented her written Principal's Report. Highlights:</p> <ul style="list-style-type: none"> • Applied for an OHA Community Grant with WMS. • Security cameras are being installed on campus. • SBAC scores looking good. • Teacher recruitment is a major issue for Kualapu'u and especially difficult to find immersion teachers. L. Trinidad discussed offering financial recruitment incentives. Emphasis on promoting teachers to become licensed reading specialists. A. Mahi shared potential for PD credits and steps. Issue of tenure coming up in discussions with teachers. 			<p>Kualapu'u report for HC Board May 24 2022 Meeting</p>
<p>C. Kamaile Academy Principal's Report (P. Kepka)</p>	<p>P. Kepka gave Kamaile's Principal's Report. Provided the following link: https://docs.google.com/document/d/1WTjN1Tkoud2FLZ1jUk9ygpERkVfUpa4yM2TjPuMO5C4/edit?usp=sharing</p> <p>Highlights:</p> <ul style="list-style-type: none"> • P. Kepka expressed appreciation to Pualani, Ivan & Susan for attending High School graduation and to the board for their support. • Gave update on Title I process and the refinement of goals. • Shared data. iReady data shows some academic gaps closing; still not making goals though improving. • P. Kepka provided non-academic data such as high percentage of students passing defenses. 100% of teachers completed their coaching plans. • Seeing success in ELL; expanding the ELL department to address increase in ELL students. 			

	<ul style="list-style-type: none"> • Paul gave update on staffing. Lost members of the leadership team. Not able to fill the SSSD position; responsibilities being picked up by other administrators. Only 6 teachers not returning next school year. • In the process of site-based negotiations with HSTA. • Various CIP projects moving along including the whole school renovation, development of the 2 acres of donated land, and installation of 2G fiber. • P. Kepka reported on community partnerships and grants. • P. Kepka asked for board support particularly for leadership development. • WASC mid-term visit expected in February 2023. • P. Akaka reminded board of Commission's June 27, 2022 site visit. 			
<p>V. Other Business (P. Akaka)</p>	<p>No other business.</p>			
<p>VI. Executive Session</p>	<p>This portion of the meeting is closed to deliberate on personnel matters concerning the extension of an employment agreement and Kualapu'u principal recruitment.</p> <p>A. Mahi recommended developing a Principal Evaluation based on leadership competencies.</p>	<p>Action Needed: Motion to move meeting into Executive Session. (A. Mahi/N. Barry) Motion passed unanimously.</p> <p>Action Needed: Approval of a three-year extension of Paul Kepka's employment agreement. (A. Mahi/N. Barry) Motion passed unanimously.</p>		

		<p>Action Needed: Board approval of the Kualapu'u Principal Recruitment Process in concept and its finalization for further review by the Executive Committee and Board final approval. (N. Barry/A. Mahi) Motion passed unanimously.</p>		
<p>VII. Adjourn (P. Akaka)</p>	<p>Next Meeting August 23, 2022 Meeting adjourned at 4:43 PM.</p>	<p>Action Needed: Motion to adjourn meeting. (A. Mahi/N. Barry) Motion passed unanimously.</p>		

Ho'okāko'o's Schools and its Governing Board represent communities from across the islands. The Governing Board conducts virtual and hybrid meetings to ensure community participation with reasonable measures to allow public participation consistent with social distancing practices.

Written testimony or requests to provide oral testimony must be received prior to the start of the Governing Board Meeting.

Please contact your school for virtual access or to participate in person. Contact us for more information at (808) 983-3835 or info@hookakoo.org.