

Waimea Middle School

Local Advisory Panel (LAP) Meeting Agenda

Monday, Nov. 18, 2013 – 4 - 6 p.m. – Classroom K-04

Timer: Lori Bergin

Minutes: Patti Cook

1. **Welcome & Introductions** (5mins) – **Dr. Kamana Beamer**
 - a. **Introduction of Guests**
 - b. **Confirm Quorum**
 - c. **Review & Approve Minutes from Oct. 28, 2013**
 - d. **Preview Agenda**
2. **Review and Major Take-Aways from LAP In-House** (20 mins) – **Dr. Kamana Beamer**
3. **Ho'okako'o Update** (15mins) – **David Gibson**
4. **Annual LAP Performance Review and Planning** (60 mins) – **Dr. Kamana Beamer**
 - a. **Review of Charter & By-Laws**
 - b. **Roles, Responsibilities, Challenges, & Opportunities for LAP Members**
 - c. **Self-Assessment of LAP Performance based on "Powers and Duties of the LAP" from the By-Laws**
 - d. **Planning and Setting Measures of Success for the Coming Year**
 - e. **Review of Meeting Procedures & Meeting Calendar**
5. **Meet & Greet Waimea Elementary School Community Council (SCC)** (10mins) – **Matt Horne & Scott Tamura**
6. **Coming Events** (5 mins) – **Patti Cook**
 - a. **Student-Led Farm Stand** – Wednesdays, 1:15-2:45 p.m. thru Dec. 11 (except Thanksgiving week)
 - b. **Free Flu Vaccination Clinic** – Wed., Nov. 20
 - c. **K(Arts) Grand Finale** – Wed., Nov. 20 – Kahilu Theatre – Free! Doors open at 5 p.m., Performance at 5:30- p.m. – Families & Community Invited!
 - d. **Student-Led Family Conferences & ELL Family Open House/Classroom Visits**
 - Tues., Nov. 26 – Noon – 6 p.m.
 - Wed., Nov. 27 – 7 a.m. – 1 p.m.
 - e. **Thanksgiving Holiday** – Thurs. & Fri., Nov. 28-29(Thanksgiving Imu Fundraiser – CANCELLED)
 - f. **WMS "Connecting for Success" Mentorship Program Launch** – Tues., Dec. 3, 5:30-7:30 p.m.
 - g. **WMS "Dough Raising Day!" at Domino's Pizza** – Wed., Dec. 4 - 25% Rebate to WMS Yearbook Class providing they know to credit sale to WMS!
 - h. **Waimea Christmas Twilight Parade** – Leadership Students Host Food Booth Fundraiser – In front of Bank of Hawai'i – Sat., Dec. 7 – Road Closure at 5:15; Booth starts by 4:45 p.m.
 - i. **Winter Break:** Mon., Dec. 23-Fri., Jan. 3
 - j. **Important Waimea Community Association Town Meeting** – Thurs., Jan. 9, 2014
 - Conveying support for 9-classroom Science-Technology Building to elected representatives and ask community to support this CIP request. 5:15 – 7 p.m. Cafeteria.
7. **LAP School-Community Day of Service: MLK Jr. Day, Mon, Jan. 20, 2014, 8am – 1pm** (10 mins) – **Patti Cook**
 - a. **Coordinating Projects – Team Captains**
 - **Powerwash Buildings** – 6-9 volunteers (3 powerwashers)
 - **Classrooms** – Assign 1-2 volunteers per classroom to assist teachers?
 - **Office** – Assign 3-5 volunteers to assist office staff
 - **Cafeteria/Parking Lot Exterior** – 3-4 volunteers
 - **Gym**
 - **Shop** – 3-4 volunteers
 - **Landscaping**
8. **Concluding Remarks and Next Steps** (5 mins) – **Dr. Kamana Beamer**

Next Meeting – January 13, 2014, 4-6 pm