

**Ho'okāko'o Corporation Governing Board Minutes**  
**November 14, 2016**  
**85-180 Ala Akau Street**  
**Waianae, HI 96972**

Attendees: Joe Uno, Nancy Barry, Barbara Kalipi, Paul Nakayama, E. Kumau Pineda, Robert Masuda

Via Phone: Amy Kendziorski, Manny August

Guests : Jeanine Souki, HPCSN

Excused: Maile Tualii, Blake Parsons, Robert Peters, Robert Witt

Staff Present: Anna Winslow, Paul Kepka, David Gibson, Julie Upton, Chris Kono

AGENDA	DISCUSSION	DECISION MAKING		FOLLOW-UP
I. Welcome (J. Uno)	The meeting was called to order at 1:03 p.m.			
II. Approval of October 25, 2016 Minutes	<p>The minutes for the October 25, 2016 meeting were approved pending one correction.</p> <p>The Decision Making column should read: "ACTION: Motion to approve September 27, 2016 Minutes".</p>	<p>ACTION: Motion to approve October 25, 2016 minutes.</p> <p>P. Nakayama/E. Kumau Pineda</p> <p>Result: The motion passed unanimously.</p>		Correct the date in the Decision Making column.
III. Committee Reports A. Executive	The Executive Committee did not have any items to report on.			
B. Nominating and Governance	The Nominative & Governance Committee did not have any items to report on.			
C. Budget & Finance (M. August)	The SY 2016 budgets have been updated to reflect the	ACTION: Motion to		

	<p>October 15, 2016 enrollment counts.</p> <p>M. August reported that the Finance Committee met with Ivan Takushi of N&amp;K CPA on Monday, November 7, 2016. The SY 15-16 Audits were clean and are recommended for approval &amp; acceptance.</p> <p>M. August will meet with HC staff to review payroll procedures.</p>	<p>approve the updated SY 17 budgets. E. Kumau Pineda/B. Kalipi</p> <p>Result: The motion passed unanimously.</p> <p>ACTION: Motion to approve &amp; accept the SY 15-16 audits for Waimea, Kualapu'u and Kamaile.</p> <p>P. Nakayama/E. Kumau Pineda</p> <p>Result: The motion passed unanimously.</p>		
D. Education (B. Peters)	<p>D. Gibson reported that the Education Committee has been working with A. Kendziorski on the SY 16-17 Principal Evaluation.</p> <p>The Education Committee will be meeting in November 2016 and will provide a report at the December 2016 meeting.</p>			
E. Developments (B. Parsons)	<p>The Development Committee will be meeting in November 2016 and will provide a report at the December 2016 meeting.</p>			
F. External Relations (R. Masuda)	<p>J. Souki from the Hawai'i Charter School Network reported that the Network has been focused on:</p> <ul style="list-style-type: none"> <li>● working with other advocates for charters (Na Lei, HC, etc.)</li> <li>● determining the common legislative priorities for charter schools <ul style="list-style-type: none"> <li>○ Per Pupil Funding</li> <li>○ Facilities Funding</li> <li>○ Collective Bargaining (give charter schools</li> </ul> </li> </ul>			

	a seat at the bargaining table)			
IV. School Reports				
A. Kamaile (A. Winslow)	<p>P. Kepka provided an update on the status of the various Kamaile facilities projects:</p> <ul style="list-style-type: none"> <li>● Dust issue: currently waiting for Eurus to sign the Right of Entry to have the misters installed at Kamaile</li> <li>● Air conditioning: P1-9 by December 2016; other classrooms by June 2017</li> </ul> <p>A. Winslow provided an update on the WASC Mid-Cycle report, AND WASC Mid-Cycle visit April 10, 2017. A draft copy was distributed for Board review by December 7, 2016.</p> <p>A Winslow also highlighted upcoming events, including:</p> <ul style="list-style-type: none"> <li>● 10 year celebration for Kamaile as a charter school</li> <li>● Golf fundraiser to benefit Kamaile safety initiatives on Friday, April 14, 2017 (Good Friday).</li> </ul> <p>The KS Application for Kamaile was previously approved via email vote and was formally ratified.</p>	<p>ACTION: Motion to ratify the email vote for the approval of the Kamaile, Kualapu'u and Waimea KS applications.</p> <p>B. Masuda/P. Nakayama</p> <p>Result: The motion passed unanimously.</p>		
B. Kualapu'u (L. Trinidad)	<p>D. Gibson gave a brief update on a potential donor for Kualapu'u's endowment fund.</p> <p>The KS Application for Kualapu'u was previously approved via email vote and was formally ratified.</p>	<p>ACTION: Motion to ratify the email vote for the approval of the Kamaile, Kualapu'u and Waimea KS</p>		

		<p>applications.</p> <p>B. Masuda/P. Nakayama</p> <p>Result: The motion passed unanimously.</p>		
<p>C. Waimea Middle School (A. Kendziorski)</p>	<p>A. Kendziorski reported that a WMS strategic planning initiative being planned (11/21/16) - all staff will be participating and have expressed their commitment to moving ahead.</p> <p>The KS HLD and STEAM Grants have been submitted.</p> <p>The KS Application for Waimea Middle School was previously approved via email vote and was formally ratified.</p>	<p>ACTION: Motion to ratify the email vote for the approval of the Kamaile, Kualapu'u and Waimea KS applications.</p> <p>B. Masuda/P. Nakayama</p> <p>Result: The motion passed unanimously.</p>		
<p>V. Executive Director Report (D. Gibson)</p>	<p>D. Gibson did not have any additional items to report on.</p>			
<p>VI. Executive Session (J. Uno)</p>	<p>The Board went into Executive Session to discuss personnel issues.</p>			
<p>VI. Adjourn</p>	<p>Meeting Adjourned at 3:45 pm</p>			<p>The next meeting is scheduled for Wednesday, 12/7/16 at Kualapu'u</p>