

**Local Advisory Panel Meeting – MINUTES – Approved 10/4/16
Monday, September 12, 2016**

Attendance: Colin Miura, Amy Kendziorski, Chris Barron, David Gibson, Bob Masuda, Paul Nakayama, Mahealani Yamashita, Pat Rice, Cherise Mundon, Tisha Gusman, Linda LoBue, Jane Sherwood, Keawe Vredenburg, Angela Pastores, Mel Hurney.

Meeting Roles: Notetaker Patti Cook

Time	Activity	Facilitator	Notes
4:20pm	Pule	Mahealani Yamashita	Late start due to Leadership meeting not concluded.
4:25pm	Welcome, Quorum, Agenda Review Approve 8/8/16 Minutes	Colin Miura	No quorum – no family reps present. 8/8/16 minutes approved unanimously.
4:30pm	I KAIR Meeting Norms	Chris Barron	Restated I KAIR norms. LLoBue said LAP/school needs to be respectful of time and it's very challenging for teachers to have 3 meetings back-to-back including Leadership and LAP on the same day. CMiura also requested that meetings start on time/end on time. LLoBue suggested shifting meeting schedules so not 3 back-to-back. Group discussion – seemed like Tuesdays might work if at or after 4:30 pm. Kamaile's LAP meets on Mondays too; Kualapu'u's on Wednesdays. AK/CM agreed to look into this and recommend revision. CBarron noted revised LAP agenda format to streamline in recognition of prior LAP member input and to make LAP more effective, efficient. Also urged minutes be streamlined.
4:45pm	LAP Focus: Student Academic Achievement & How LAP Can Help ➤ SBAC ➤ STAR ➤ Attendance	Colin, Amy Kendziorski, Chris	<p>CMiura reiterated his preferred focus for LAP on kids learning and growing - academic improvement and how LAP can support teachers and school. AKendziorski shared WMS' 2016-17 Title 1 Goals for SBAC & STAR along w/ historical data (see attachment).</p> <p>SBAC not released publicly – Strive HI not expected out until October though school has received preliminary data. Suggested made to add a footnote to elaborate on how testing has changed radically. Lengthy group discussion.</p> <p>STAR data available quarterly already took STAR earlier in 1st Quarter.</p> <p>AK: Schoolwide – how are we doing?</p> <ul style="list-style-type: none"> • Reading focus huge – scores challenging.

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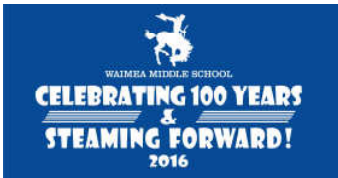


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			<ul style="list-style-type: none"> • AVID implementation schoolwide is a big step forward and includes reading component too. Most teachers are now AVID trained. • Attendance – a significant # of WMS students miss more than 10% of the SY. Working to tighten up practices across the school – teacher-Advisor-Counselor-Admin. Implementing positive incentives, CFS – wraparound supports – works for some. It’s mostly a family issue. • LLoBue asked who was point person re: attendance in the office: Bernie Marsh w/ Amy Kailimai handling family outreach to support attendance. <p>CMiura said in keeping with his focus for LAP on academic achievement, he asked AK/CB to share a written plan at the next meeting looking at SBAC & STAR scores and what do they mean, and what are the school’s short and long term goals. Wants plan to include periodic measurements, take into consideration variables, be specific - tangible to dos for LAP to assist with/support.</p> <p>PRice said historical data is available going back to 2005.</p> <p>Long discussion about assessments – what is “proficiency” and what’s meaningful. Scores may not be a true reflection of progress – must look at your population and how best to fulfill their needs.</p> <p>BMasuda commented on his role as an HC Board member is to represent school’s constituents – work with the Legislature and others to help create policies that help school/students make progress. Willing to participate in training to better understand assessments.</p> <p>DGibson said the public charter school commission is willing to look at school specific measures – we can come up with our own – must be researched, sound. Added that the HC Board is very interested in measurement of progress.</p>
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			<p>AKendziorski said WMS must submit charter school renewal application this December – will address Academic, Financial and Organizational performance. Renewals are expected to be for 2-5 years.</p> <p>DGibson said the new Commission ED and focus is on getting charter schools to demonstrate they are effective – justify state spending \$\$ on charters.</p> <p>Group agreed “charters cost state less” but PRice cautioned that we don’t pay fringe and this is significant -- 49% of payroll costs carried by state.</p>
5:30pm	Ho’okako’o update: Supporting Student Academic Achievement	David Gibson	Shared that if LAP wants specifics, let him know or will address what’s most relevant from his perspective at LAP meetings.
5:35pm	<p>Principal Update</p> <ul style="list-style-type: none"> ➤ Enrollment/Budget ➤ Accreditation Visit 4/10-11/17 	Amy	<p>Brief discussion about reduced enrollment and need to look at this going forward. Current 7th grade very small but projections from WES going forward are classes in the 90s.</p> <p>Acknowledged growth of other options in the community (Parker, Kanu). Maybe need to do survey of families. We want to be “a school of choice” and “are victims of cherry picking.” Group discussion about some families are concerned about high school options so moving students into Parker, HPA etc. in middle school years to be sure to have a spot for high school.</p> <p>Group agreed STEAM building and programming could help attract students to WMS.</p> <p>Brief discussion about LAP ByLaws needing updating – AK/CM will recommend a subcommittee to work on this. Group agreed LAP needed to meet monthly.</p>
5:50pm	<p>Kokua Needed:</p> <ul style="list-style-type: none"> ➤ Fun Run 9/23 – 4 pm ➤ XC Meet 9/24 – 9:30 am ➤ Book Fair 9/28-10/6 	Patti Cook	Quick review of fun run – need volunteer help and all encouraged to participate/contribute.

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	➤ Male Mentors	Amy Kailimai Angela Pastores	Need volunteer kokua Noon-3 pm daily during Book Fair. Suggestion made to reach out to Rotary, Hongwanji.
5:55pm	Future Meetings: ➤ October 3 ➤ November 14 ➤ December 19 ➤ January 30 ➤ February 27 ➤ March – TBD ➤ April 10 (Accreditation Team here - start at 3:30 pm) ➤ May 15	Colin	THESE DATES WILL BE CHANGED - Group agreed AK/CM will review and suggest alternatives to avoid conflicting w/ Leadership meetings. Only date that won't change is April 10 meeting when the Accreditation team will be here.

Attachments: WMS 2016-17 Title 1 Goals & Historical Data