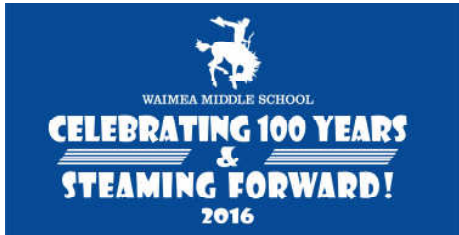


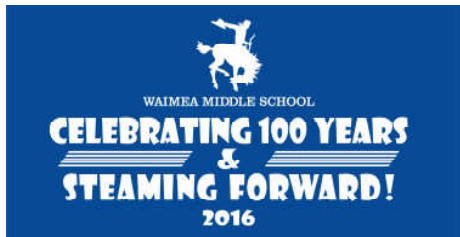
Local Advisory Panel Meeting - MINUTES – FINAL
Tuesday, Sept. 19, 2017 – 4:30-6:30 PM – K-03

	Activity	Facilitator	Notes
4:30pm	Pule		
4:35pm	<p>Welcome, Introductions, Quorum, Community Input</p> <p>Re: Family rep recruitment – self-nomination flyers sent home 9/6/17; to be returned by 9/18/17; election to follow.</p> <p>Review/approve 8/22/17 Meeting Minutes</p>	Jane Sherwood	<p>See attendance summary at end.</p> <p>Minutes approved with spelling correction.</p> <p>OHA Newspaper article shared re: Kualapu'u (sister HC school)</p> <p>PNakayama reminded all about need to identify replacement for Bob Masuda on HC Board.</p>
4:40pm	<p>Brainstorming/Planning – STEAM Building Grand Opening/Dedication & Wrap-Around Fundraising</p> <p><u>Suggested Breakout Groups:</u></p> <ol style="list-style-type: none"> Kickoff IKAIR Fun Run & Silent Auction 9/29 – <i>To build school pride, awareness, recruit students, raise \$\$ for STEAM technology</i> Recruit participants, auction items, door prizes, event volunteers Name The STEAM Building Contest! – <i>To involve entire community in building awareness, excitement, ownership.</i> (identify review/approval process; signage?) LAP Community Outreach Presentations – <i>To build awareness, ownership, involvement.</i> 	Jane Sherwood, PCook	<p>Discussed fun run and auction details; agreed to draft itemized “jobs” list to recruit faculty-staff-families to assist with event; JSherwood to come meet briefly w/ Grade Levels 9/20 to personally ask their support. All asked to also donate auction items (several already had). Most Advisories or Grade Levels had already committed to creating an auction gift basket. Discussed incentives to encourage student-family participation. KOnaka working w/ ELA teachers on this. PCook asking donor for iPad as top Door Prize. Kara & CMundon to coordinate addition of Bingo; Mas to coordinate Registration.</p> <p>Eunice Lazarus has offered to lead this; will occur during 2nd Quarter. Need to check with DOE Facilities about possible rules regarding naming buildings.</p> <p>Agreed this should occur but not top priority now. Need handle on</p>



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	<ul style="list-style-type: none"> • Waimea Hawn Homesteaders – Nau’i • Waimea Seniors • North Hawai’i Rotary • Waimea Hawaiian Civic Club • Churches • WCA Town Meeting • Business 1st (K-K Chamber/Rotary meeting) • Small group gatherings and/or one-on-ones w/ HCF, TKC, Kohala Institute, FOF, etc. • Other? <p>4. Dedication Program –<i>To build awareness, ownership, involvement & recruit students and funders/partners.</i></p> <p>Consider multiple faith-based kahu, student & family involvement, community involvement, VIPs, tree planting, how incorporate the garden?</p>		<p>opening plans.</p> <p>Discussed timetable based on likelihood that electrical will be resolved during Fall Break and Certificate of Occupancy soon thereafter. Began to narrow down timing to the first day back after Winter Break but group agreed that teachers should guide this before further decisions are made. NMurphy agreed to lead discussion with WMS teachers and bring back recommendations to LAP. Teachers mentioned discussion about holding a week-long ho’ike to coincide with opening in 2nd Semester.</p> <p>Generally agreed there should be a blessing of the building as soon as Occupancy Permit in hand. Also generally agreed to have multi-denominational participation in formal dedication. PCook shared that she hoped to invite State leadership to formal dedication.</p> <p>JSherwood/BMasuda to secure keiki ‘ohia trees to plant at dedication; was agreed we should also plant other natives due to ROD concerns. School will coordinate planting w/ Mala’ai Garden.</p>
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	<p>5. Related Special Events – <i>To build pride, ownership, raise funds, attract funders/partners.</i></p> <ul style="list-style-type: none"> • Fundraising concert w/ alumni w/ silent auction - Kahilu? • Student-friendly event (dance, games, etc.) <p>6. Fundraising:</p> <ul style="list-style-type: none"> • Adopt A Classroom – Identify & approach prospective donors • 2018 Legislature – GIA (\$400,000)? • Direct Mail to entire Waimea community & VIPs • Bi-monthly emails • Grant opportunities • McInerney Foundation – no deadline • Lowe’s Toolbox for Education; Costco; FundAProgram • School-wide “Wish List” 		<p>Agreed this was desirable but first priority is moving into building & formal dedication, along with launching fundraising program for needed technology, plus basics including security cameras/equipment, etc.</p> <p>Extensive discussion about fundraising strategies & opportunities – how to approach alumni, community members, foundations, etc. Several present shared their experiences with raising large sums and being willing to assist.</p>
6:25pm	Next Meeting: Suggest day change to Monday, Oct 16, 2017 – 4:30-6:30 pm - K-03 (in lieu of Tues., Oct. 17, 2017)	Jane Sherwood	Confirmed 10/16/17.

Attendance: 9/16/17

Community Reps: Jane Sherwood; Keawe Vredenburg
 Family Reps: Recruiting, then election to follow
 Certificated Reps: Barbara Haight (6th), Jamilynn Mareko (7th), Linda LoBue (8th)
 Classified Reps: Amy Kailimai (recruiting 2nd rep)
 WMS Admin: Chris Barron
 Ho’okako’o Board: Dr. Paul Nakayama
 Ex Officio: Patti Cook
 Guests: Liana Honda (community), Kasem Nithipatikom (community), Dr. Roger Gremminger (community), Nau’i Murphy (Science teacher/DH), Sandy Tomiyama (DOH), Pat Rice (Title 1 & Grant Coordinator)