



## WAIMEA MIDDLE PUBLIC CONVERSION CHARTER SCHOOL

### LOCAL ADVISORY PANEL MEETING MINUTES – APRIL 16, 2024

4:30-6:30 PM

#### In Attendance:

- Community: Phyllis Kanekuni, Andrew Odell (virtual)
- Parents: Benjamin Konsak, Rachelle “Elle” Phillips
- Certificated Staff: Jennifer Gillette (Gr. 6), Tina Yohon (Gr. 7 - virtual), Tisha Gusman (Gr. 8)
- Classified Staff: Kalae Kawamura
- Administration: Janice English – Started the meeting but then left to drive “stranded” students home
- Ho’okako’o Corporation – Susan Maddox, Pualani Akaka (virtual), David Gibson (virtual)
- Guests: Pat Ayat - Student Support Services Director, Pat Rice – School Improvement Specialist

**Call to Order:** 4:35 PM by Phyllis Kanekuni due to LAP Chair Midge Jambor’s traveling; quorum present

**Review and Approval of February 20, 2024 , LAP Meeting Minutes:** Minutes reviewed and accepted – Moved by Andrew Odell, seconded by Kalae Kawamura

#### Ho’okako’o Update – David Gibson and Pualani Akaka

- The next scheduled HC Board Meeting is set for 5/28/2024
- The Education Committee of the HC Board has asked that there be regular updates of academic progress and school safety provided at each LAP meeting. He stated that WMS does a good job of this.
- David reminded LAP that they are always looking for Board members and encouraged us to continue to brainstorm a possible WMS Board member.
- Pualani asked if her one signature on the CAP was sufficient. Pat responded that it was.

#### Principal’s Report – Pat Rice for Janice English

- Financial Update
  - Enrollment as of 4/16/24 – 209 Students
  - Grant Funding Sources:
    - MEP Grant submitted – awaiting approval
    - Donors Choose funded two more classroom projects
    - School Donations - An additional \$20,000 donation was received in March 2024, bringing the total for SY 23-24 to \$120,000; Goal = \$200,000 by June 2025
  - Safety Update
    - Quarter 1, 2 and 3 fire drills were completed. Awaiting clarification if the after-school REACH required fire drill will count for Quarter 4.
    - Off campus drills were completed.

- The annual earthquake drill was completed.
- Shelter in place and lockdown drills were completed.
- Threat assessment training was completed by Administration; Counselor was trained last year.
- Act 270 suicide prevention training for all school staff is in progress.
- The School Resource office (SRO) provided several anti-bullying presentations.
- Family outreach Talking to your Teen About Sex and community event about sex trafficking was provided.

#### **Title I Update – Pat Rice**

- The Title I Comprehensive Academic Plan (CAP) has been submitted. It was approved by HC on April 9, 2024. Thank you to David for arranging the Education Committee Meeting, Janice for presenting, and Pualani for approving as Board Chair.
- The preliminary Title I budget for SY 24-25 is \$111,125 which includes an estimated carry-over of \$13,000. This is \$46,638 less than the 2023-24 allocation. The Leadership Team is currently budgeting for this decrease and has had to eliminate several things. Pat reminded the group that this is a preliminary allocation and that this school year, we received additional supplemental funds in September. She also shared that the allocation is based on \$625/pupil x the total lunch count for SY 2022-23 for Hawaii, Maui, and Kauai counties and \$900/pupil x the total lunch count for SY 2022-23 for Oahu county. We are hopeful that the supplemental funding we received this school year will be replicated in SY 24-25 to make up for this difference.
- SBAC (Hawaii State) testing begins next week and will be followed by NWEA testing. Results will be shared by Pat when available.

#### **April 4, 2024 Ho'ike Participation – Pat Rice**

- Seventy-nine (79) families signed in (there may have been some who skipped the sign-in tables) . Two hundred-twenty-two (222) actual family members, (including students) attended.
  - Grade 6: 34 families (47%); 102 total
  - Grade 7 : 28 families (47%); 79 total
  - Grade 8 – 14 families (19%); 33 total
  - Multiple grade level – 3 families; 8 total
  - Community Members – 4 (we know of an additional 2 who did not sign-in)
- There were 51 evaluations submitted. All were extremely positive. The majority indicated that they enjoyed seeing their child's projects and were also pleased to see their child's peers' work and to meet other families. Many indicated that they would like to have more of these events next SY.

#### **LAP Committee Reports:**

- Family Engagement Committee – March 12, 2024 minutes were shared by Phyllis Kanekuni.
- Development Committee – March 12, 2024 minutes were shared by Pat Rice.

#### **Family Representatives Input:**

- Benjamin Konsak thanked the school for the Ho'ike and shared that it was nice to meet other parents.

#### **Certificated Staff Input:**

- Grade 6 – Jennifer Gillette – The Ho’ike was a great family engagement event. The grade level will be going on three excursions in the coming month (Water Safety at Hapuna Beach, hike to Hohu’ula for the end of their project-based learning, and DARE Day in Kona arranged by Kalae Kawamura. Students and teachers are now gearing up for SBAC and NWEA testing.
- Grade 7 – Tina Yohon – The teachers and staff enjoyed the Ho’ike and felt it was a great opportunity for younger siblings, who will potentially be our students, to see their older brothers’ and sisters’ work. The quilt from the PBL coding project last school year will be displayed at the Kahilu Theatre Art Show. Tina is helping to coordinate the Summer Tech Camp that will occur during the last two weeks of June in collaboration with Utah State University. The grade level is preparing for testing.
- Grade 8 – Tisha Gusman – Participation at family events tends to decline as students get older. The grade level is currently planning for their Coastal Erosion excursion to Ohai’ula (Spencer Park). They will participate in a variety of activities including data collection, beach profiling, and a short hike on the Ala Kahakai National Historic Trail. Fundraising for the Exit Ceremony at the Marriott in Waikoloa is continuing – students are selling chocolate covered macadamia nut candies. The price has risen from approximately \$40/per person to \$70/per person. The grade level thanked HC for supporting a portion of the student costs. The grade level is currently involved in test prep. May Day practices are in progress, and Exit practices will be scheduled.

**Classified Staff Input** – Kalae Kawamura shared the May 8 Mentor Recognition Dinner information. LAP members are invited. Pat will send out the invitation.

### **New Business**

- Community Input – None
- SY 2024-25 May Day – There was a discussion of expanding May Day to include parents and community members. The problem is finding an appropriate venue and fundraising to sport rentals, etc. The Kahilu Theatre, the Town Hall, HPA Gates Performing Art Center, Honoka’a HS gym, the District Park gym, and the field (with a tent and rental of chairs and a stage) were all discussed. Many venues are too small, and the field comes with weather concerns as well as tent, chair, stage and PA rental costs. It was felt that Kahilu Theatre might be the best venue, but there were concerns regarding the cost. Donations would be necessary. More discussion will follow at the school and LAP levels.
- The current LAP schedule of alternating monthly full LAP meetings with committee meetings was discussed and the consensus was that it’s working. There was one concern that sometimes a full LAP will need to meet so as to approve something. This happened with the Title I CAP, but we worked around it. We would also need to check with the teacher reps (Nau on Family Engagement and Kristi on Development) to see if they would be willing to continue.
- Ben Konsak reported that his son received an invitation to the Student Leadership Conference in Washinton DC. The sponsoring organization is a for-profit company, and while Ben sees the value in the conference, he is sensitive to the fact that the requirement for families to pay for tuition and travel might be very difficult for some. Kalae replied that she submitted student names based on grade points and behavior and that in the past, some families have chosen to fundraise for this optional event.

**Adjournment** – The meeting was adjourned at 5:20 pm.