

FINAL



Local Advisory Panel Meeting Minutes – Tues., Sept. 18, 2018 4:30 - 6:30 PM
Keaoākea STEAM Learning Center Demonstration Lab (Z105)

Time	Activity	Facilitator	Notes
4:30pm	<ul style="list-style-type: none">• Call Meeting To Order - Pule, Welcome, Introductions, Quorum• Review 5/15/18 & 8/14/18 LAP Meeting Minutes (no Quorum at last meeting)	Jane Sherwood/ Janice English	Started 4:33 p.m. Pule; minutes deferred.
4:40pm	Introducing new 8th Grade Journalism Class Newscast & Hiki No Connection	Linda LoBue	See Page 2
4:55pm	“Trek 4 Tech” Fun Run/Walk & Silent Auction Mahalos & Reflections	Janice & Jane	See Page 2
5:10pm	Principal Update: <ul style="list-style-type: none">• SBA/STAR Academic Results<ul style="list-style-type: none">- SBA results going home to families in 9/19 Wednesday Envelope- ELA department strategy to improve SBA scores - <i>NEWSELA</i>• Attendance – Status & Student Incentive (8th Grade-Run Snack Shop Pilot Project to benefit Exit student expenses – kicks off Wed., 9/19)• School Climate –SEL Character Trait of the Month: Respect; Suicide Prevention Advisory Lessons, Discipline Update & LAP Committee Update• Family Communications – Infinite Campus/Family access/GUID, SchoolMessenger calls/emails, Wednesday Envelope/Flyers, 8th Grade student-written newsletter (2x a month)	Janice English / Pat Rice Barbara Haight	
5:35pm	Ho’okako’o Corp. Update	David Gibson	
5:45pm	Accreditation Update – Revised Meeting Schedule and Recruiting LAP & Community Participation	Pat Rice	
5:50pm	Coming events: <ul style="list-style-type: none">• Family Literacy Ho’ike Night – Student Poetry Presentations - Wed., Sept. 26 – 5-7 p.m. – Mana Christian ‘Ohana’s Kahilu Town Hall – Please join us!• Career Exploration Day – Wed., Oct. 24 – Please help recruit interesting student-appropriate presenters• Christmas Parade – Saluting Teachers – Grand Marshall is Pat Rice (Sat., Dec. 1, 2018 – 5:30 p.m.)	Janice & Linda/ELA Pat Janice	

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6:05pm	New Business Community Input (2 minutes each) Next Meeting: Tuesday, Oct. 16 – 4:30-6:30 p.m. Z105	Jane Sherwood	
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Attendance: 9/15/18

Community Reps: Jane Sherwood, Keawe Vredenberg

Family Reps: Recruiting

Certificated Reps: Barbara Haight (6th), Jamilynn Mareko (7th), Linda LoBue (8th)

Classified Reps: Amy Kailimai

WMS Admin: Janice English

Ho’okako’o Board: Paul Nakayama

Ho’okako’o ED: David Gibson

Guests: Pat Rice (Title 1 & Grant Coordinator)

New 8th Grade Journalism Class: Teacher Ms. LoBue shared the first newscast – aired 9/14/18 - that included a principal and teacher interview and promotional piece for the “Trek 4 Tech” LAP Fun Run. Well received by students-teachers-staff and by LAP. Students debriefed after airing the first broadcast and will demonstrate Kaizen in future broadcasts by avoiding windy spots for filming interviews and also using more B-roll. The broadcasts can be watched in Advisory or on Youtube. 32 students are helping produce these broadcasts.

LAP Fun Run update: Raised \$7,200 (final tally; \$6,000 reported at LAP). This is a little more than last year. Smaller turn out. It is thought that we could change the timing. Janice polled the staff with “dot charting.” 50% of the staff gave feedback. 10 staff members volunteered 8 hours or more. Janice would like LAP to create a Fun Run subcommittee and have a Chairperson by January 2019

Principal’s Update (Janice English):

SBA/STAR Academic Results: WMS Title 1 PowerPoint recapped scores: The goal range for ELA was 45-54% proficiency. Currently WMS students are at 39%. The goal range for Math was 41-50%. Currently WMS students are at 31%. Math teachers are using a new math curriculum to boost academic progress. Also, 8th grade math curriculum now includes Algebra instruction. Science has shown the best growth. Goal was 45%; students scored at 44% for all 8th grade students (Updated data: score improved to 46% for full school year 8th grade students). That is up from 28% in 2016-17.

The universal STAR screener shows that as a school 54% of students need additional reading support. As a Response to Intervention (RTI) strategy, every 6th grader this year has a reading class. There are 3 reading classes for 7th graders and 2 classes for 8th graders. These students are receiving a scripted curriculum called Language! Live. Jamilynn commented, when asked, “what was best about doing Language! Live?” She said it’s the collaboration between all the teachers.

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Attendance: WMS goal is to reduce chronic absenteeism. The 2018-19 goal is 16-19%. Year to date we are at 18%. A reward for 95% attendance or better will occur through a snack shop. We have not done snack shop for a few years. The snack shop needs to be within nutritional guidelines and not compete during cafeteria serving times. The workers in the snack shop are students offsetting some of their Exit ceremony costs and learning some business skills in the certified kitchen run by Ms. Onaka.

School Climate: It is improved. Students enjoy seeing Janice in the classroom. Visibility is big.

Family Communications:

- 8th Grade – Invited families to learn through Google Classroom and Infinite Campus.
- Literacy Night Ho'ike - Wednesday, Sept. 26 - 5-7pm Kahilu Hall – all invited.
- Amy Kailimai is consistently using SchoolMessenger (email and calls) to keep families informed. The texting feature is being piloted. There was some pilikia with School Messenger at the start of the school year, but seems to have been resolved.

Ho'okako'o Corporation Update - David Gibson:

- HC needs another board member for Waimea.
- New member: Ivan Takushi was recently welcomed to the board. See the Board of Directors flyer attached.
- The board will be working on drafting a Strategic Plan with Mission Statement and priorities with the help of Islander Institute and Principals – to take place in the next 45 days.
- The HSTA supplemental agreement has been submitted for response. The WMS teacher evaluation model was selected to be used.

WMS Charter Contract: Pat Rice reported she is working w/ Janice, teachers and HC on drafting a new Value Added Measure (VAM) proposal.

Student Career Exploration Day – Wed., October 24: Pat Rice shared a list of speakers and assignments and asked for help with securing more presenters.

No additional community input.

Meeting adjourned at 6:10 pm.

The next LAP meeting is scheduled for Tuesday, October 16 - 4:30-6:30

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