



**Local Advisory Panel Meeting MINUTES – Tues., Sept. 17, 2019 4:30 - 6:30 PM**  
***Keaoākea STEAM Learning Center Demonstration Lab (Z105)***

Time	Activity	Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> <li>Call Meeting To Order - Pule, Welcome, Introductions, Quorum</li> <li>Review Aug 2019 LAP Meeting</li> </ul>	Jane Sherwood/ Janice English	Quorum confirmed 8-20-19 Minutes approved as is for posting
4:40pm	School climate – 8 events in the first 6 weeks of school Fun Run epilogue Attendance Trajectory – Trauma informed FF <a href="https://docs.google.com/presentation/d/1PB_3sOsAmVV2A96TG_Dv6TPS7K4iJSrG_taGbtufS148/edit?usp=sharing">https://docs.google.com/presentation/d/1PB_3sOsAmVV2A96TG_Dv6TPS7K4iJSrG_taGbtufS148/edit?usp=sharing</a> Bullying Update – supports we are laying in	Janice English	See P-2
5:05pm	Ho’okako’o Update <ul style="list-style-type: none"> <li>Quarterly meeting update</li> <li>Accreditation process Governing Board Chapter</li> <li>Retreat</li> </ul>	David Gibson Paul Nakayama	See P-3
5:20pm	Additional Schoolwide Priorities <ul style="list-style-type: none"> <li>Reading – recruiting adult reading partners</li> <li>Teacher PD; Math and Science</li> <li>The Artist In Residence projects – moving forward with a first design- may be shared internally only – Projects of this magnitude change with where the “water line” is found</li> <li>Accreditation Update – The Self-Study is helping us uncover areas of immediate check or future focus.</li> </ul> LAP support for school initiatives based on Title I and Accreditation, Ho’ike & Development – What are the next steps	Barb Haight  Pat Rice / Jane Sherwood	See P-3
6:00pm	LAP Membership: Update <ul style="list-style-type: none"> <li>❖ Family Reps (3): Self-nomination forms sent home; election follows</li> <li>❖ Certificated Teacher Reps (1 per grade level):</li> <li>❖ Classified Reps (2): Election in progress.</li> </ul>	Jane Sherwood	See P-3
6:20pm	<ul style="list-style-type: none"> <li>Community Input</li> <li>New Business</li> <li>Next meeting: Tues., Oct 15, 2019 – 4:30-6:30 p.m. Z105</li> </ul>	Jane Sherwood	No community input No new business



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	Community Input (2 minutes each) - none		
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**Attachments: WMS Accreditation Calendar & Tasks – 2019-20 For LAP**

**Letter to LAP from ELA/Barbara Haight recruiting classroom reading volunteers**

- Attendance:** 9/17/19
- Community Reps:** Jane Sherwood, Liana Honda, Kasem Nithipatikom, Pete Hendricks
- Family Reps:** Marvalee Carvalho, Jennifer Hirayama
- Certificated Reps:** Barbara Haight, Jamilynn Mareko, Nau’i Murphy
- Classified Reps:** Amy Kailimai
- Ho’okako’o Board:** Dr. Paul Nakayama
- WMS Admin:** Janice English
- Guests:** Pat Rice (Title 1 & Grant Coordinator), Dr. Roger Gremminger

**School Climate - 8 events in the first 6 weeks of school: Gear Up; FF Huaka’i to Waipi’o Valley/Service Learning; Opening Day; 3 GL Field Trips; Fun Run; Open House - testimony to positive school climate**

**Fun Run Epilogue – More than 3x as many participated this SY; Used Chromebook giveaway, iPad Door Prize, outreach to families, “School Messenger” to families and news & social media coverage, tempting auction all helped. Virtually all participants contributed at least \$10 to WMS for K(Arts). Many faculty, staff & Advisories contributed appealing gift baskets and many faculty-staff assisted w/ event. Exceptional community response to auction donation requests. Positive feedback from those who attended. Need to improve registration line.**

**Attendance - 15% Chronic YTD. Look at it from a different angle – Check out Waipahu ppt: [file:///C:/Users/Patti\\_Cook/Downloads/DXP2019\\_Session1\\_Chronic\\_Absenteeism.pdf](file:///C:/Users/Patti_Cook/Downloads/DXP2019_Session1_Chronic_Absenteeism.pdf) – Waipahu school experienced dramatic improvements – from about 30% chronic to 12%. Many reasons students miss school including health issues. LAP teacher rep suggested awarding Spirit Points by grade level for attendance. Also discussed taking the idea employed at Waipahu of a data wall – and creating a virtual data wall; also put info on the electronic school sign and social media. Will continue to explore options and evaluate what works.**

**Trajectory - Trauma informed FF - [https://docs.google.com/presentation/d/1PB\\_3sOsAmVV2A96TGDv6TPS7K4iJSrG\\_taGbtufS148/edit?usp=sharing](https://docs.google.com/presentation/d/1PB_3sOsAmVV2A96TGDv6TPS7K4iJSrG_taGbtufS148/edit?usp=sharing) - Shared info with LAP and Full Faculty reading/discussing “Help for Billy” to include two more in-service trainings for teachers. Discussion about what incentives teachers? More than money - Self-care opportunities for staff who work with children of trauma.**

**Anti-Bullying Update - Supports we are layering in. Some mental health issues for students are the result of trauma from elementary bullying. This came up during Accreditation at WES. Members of our LAP were part**



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of the process.

**Ho'okako'o Update** – Board member Paul Nakayama represented HC as David Gibson unable. Discussed lawsuit settlement: board has been in discussions with the lawyers from DOE & AG. The collective opinion from HC is to have the DOE pay.

**Additional Schoolwide Priorities**

- **Reading - recruiting adult reading partners:** See purple handout attached for more info. LAP teacher rep Barbara Haight welcomes help with recruiting 1-2 adults in each class period. The EA/migrant tutor assignment is not consistent. Please be in touch with Barb if interested in helping with reading or know of others who would be.
- **Teacher PD - Math and Science - Math PD and resources paid with Title I Funds. Amplify Science curriculum is paid with a Hawai'i Community Foundation Career Connected Learning grant. Next Generation Science Standards are being taught. The new state test will reflect Next Gen. standards. Our proficiency with the old assessment at 8th grade is 50%.**

Discussed teacher-staff recognition for performing over and above – union contract constraints and school leadership actions to acknowledge good work.

- **Accreditation Update - Pat Rice updated the timeline – See attachment.**

**LAP Membership: Update**

- ❖ **Family Reps (3): Self-nomination forms sent home; election follows**
- ❖ **Certificated Teacher Reps (1 per grade level): Rotation for 7th and 8th grade – Jamilynn and Nau'i here today; Barb is 6<sup>th</sup> Grade Rep for the SY**
- ❖ **Classified Reps (2): Election in progress. Amy will stay on and recruiting another, then election will be held.**

Meeting adjourned at 6:15 p.m.

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