

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, August 24, 2021, 2:30 PM - 5:00 PM
WebEx Videoconference

MINUTES

Present: Pualani Akaka, Chair, Jon Ching, Vice Chair, Nancy Barry, Ivan Takushi, Kumau Pineda-Akiona, Susan Maddox

Excused: Matt Caires, Ann Mahi

Staff: Paul Kepka, Janice English, Lydia Trinidad, David Y. Gibson, Chris Kono, D. Abe

Guests: Jeannine Souki, PJ Foehr

| AGENDA ITEM | NOTES | DECISION MAKING | FOLLOW UP | ATTACHMENTS |
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| I. Welcome (P. Akaka) (2 min) | <ul style="list-style-type: none"> • Meeting was called to order at 2:44 PM • P. Akaka led the pule • Quorum was established • P. Akaka officially welcomed Susan Maddox to the Ho'okāko'o board. | | | |
| II. Acceptance of Governing Board Minutes (P. Akaka) (1 min) | Board acceptance of the draft May 20, 2021 Governing Board Minutes into the record. | Action needed: Acceptance of the draft May 20 2021 Governing Board Minutes into the record. (I. Takushi/J. Ching) Motion passed unanimously. | | HC Governing Board May 20 2021 MINUTES - DRAFT |
| III. Ratification of Board email votes (D. Gibson) (5 min) | Pursuant to Article IV, Section 2(i) of the Ho'okāko'o bylaws, an email vote was conducted of all Ho'okāko'o Board of Directors between June 15, 2021 and June 18, 2021 to approve the following motion: To approve Kamaile Academy and Waimea Middle School's Charter Contract Renewals for period July 1, 2021 through June 30, 2026. Result: The email vote was completed on 6/18/21 and the motion unanimously by the board members. | Action needed: To ratify the June 18, 2021 Board email vote to approve Kamaile Academy and Waimea Middle School's Charter Contract Renewals for period July 1, 2021 through June 30, 2026. (K. Pineda-Akiona/N. Barry) Motion passed unanimously. | | Kamaile Academy 07-1-21 to 06-30-26 Charter Contract 4.0 signed fully executed Waimea Middle School 07-1-21 to 06-30-26 Charter Contract 4.0 signed fully executed |
| IV. Committee Reports A. Executive (P. Akaka) (5 min) | <i>Committee reports related to school governance.</i> P. Akaka gave an update on the completion of the Principal Evaluations conducted on July 8, 2021 by the Executive | | | |

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| | <p>Committee. All principals received positive evaluations and identified their areas of focus for 2021-2022.</p> <p>P. Akaka thanked the Principals for their work and accomplishments over the past year in light of the pandemic and what is proving to be another challenging year this year,</p> | | | |
| <p>B. Budget & Finance (I. Takushi) (5 min)</p> | <ul style="list-style-type: none"> I. Takushi gave an update on the status of the 2021 School Audits conducted by auditors N&K CPA. <p>Audits are substantially complete though some areas are a little behind schedule. There were no concerns expressed by the auditor thus far. D. Abe coordinate priorities with N&K.</p> <ul style="list-style-type: none"> I. Takushi shared that due to decreases in school funding, specifically in per pupil and Kamehameha Schools funding, the board can expect budget deficits for 2021-2022. He reported that the schools having adequate reserves to cover the deficits. <p>The Principals presented their 2021-2022 Projected School Budgets due to the Commission 9/1/2021. The pandemic and resulting need to offer distance learning have added expenses to the school budgets. The schools were very conservative in their budgeting and the budgets represent the “worst case scenarios.” Schools are looking at developing new revenue streams, increasing fund development, and limiting expenses in anticipation of funding challenges next school year.</p> <p>See attached budget summaries and details.</p> | <p>Action needed: To approve the Kamaile Academy, Kualapu'u School and Waimea Middle School 2021-2022 Projected School Budgets and submission to the Commission. (K. Pineda-Akiona/J. Ching) Motion passed unanimously.</p> | | <p>KA Budget Summary SY 21-22 8-19-21 KA SY 21-22 Budget Expenses Detail Rev 8-19-21 Kualapu'u SY 21-22 Budget Summary 8-19-21 Kualapu'u SY 21-22 Budget Expense Detail 8-19-21 WMS Budget Summary SY 21-22 8-19-21 WMS Expense Detail SY 21-22 8-19-21</p> |
| <p>V. School Reports</p> | | | | |

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| <p>A. Kamaile Academy Principal's Report (P. Kepka) (20 min)</p> | <p>P. Kepka gave the Kamaile Academy Principal's Report. See attached report.</p> <p>Highlights:</p> <ul style="list-style-type: none"> • School opened to full in-person learning but has pivoted to distance learning in response to the surge in COVID cases and increased positivity rate in the Waianae community. School will monitor the data but expects to remain in distance learning through September then begin to bring students back. • Site-based negotiations have been completed specific to Expanded Learning Time (ELT). • Curriculum and assessment are all aligned and coaching support for teachers are in place. • The school has heard from the DOE on the \$1.2 million CIP for the playground upgrade and the development of the donated 2-acre parcel and planning has begun. | | | <p>Kamaile Ho'okako'o Board Report 8 24 21</p> |
| <p>B. Waimea Middle School Principal's Report (J. English) (20 min)</p> | <p>J. English gave the Waimea Middle School Principal's Report. See attached report.</p> <p>Highlights:</p> <ul style="list-style-type: none"> • 85% of students are on campus and attendance is good given the pandemic. Some parents are seeking distance learning or homeschooling. • School has a successful face-to-face, in-person learning plan • School doing on-site testing • 100% of attestation forms have been submitted with most teachers being vaccinated. • There is a shortage of substitutes. • A Trauma-informed teacher has been hired for an OHA grant the school has received. | | | <p>Waimea Aug 2021 HC Principal Governing Board Reporting</p> |

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| | <ul style="list-style-type: none"> J. Ching asked about the level of support WMS has with the community dealing with COVID. J. English expressed have the support of the local DOH office. | | | |
| <p>C. Kualapu'u School Principal's Report (L. Trinidad) (20 min)</p> | <p>L. Trinidad gave the Kualapu'u School Principal's Report. See attached report.</p> <p>Highlights:</p> <ul style="list-style-type: none"> Enrollment projected to be higher than expected. The school is seeing an increase in SPED & 504 students. School is in full in-person learning though some parents are requesting a distance learning option. L. Trinidad is exploring options though encouraging in-person learning. Virtual parent conferences have occurred. The school ADA compliance upgrades are occurring. Monitoring COVID cases is an ongoing challenge. Will begin the WASC self-study this year The charter contract renewal is also expected to occur this year. Immersion enrollment is up. SBAC scores have improved as the school maintained its instructional plan during the pandemic. | | | Kualapuu Report for HC BOD on August 24^J 2021 |
| <p>VI. Other Business (P. Akaka) (2 min)</p> | None. | | | |
| <p>VII. Adjourn (P. Akaka) (1 min)</p> | <p>The meeting adjourned at 4:14 PM. Next meeting: November 16, 2021</p> | | | |

EXECUTIVE ORDER NO. 20-02

On March 29, 2020, the Governor of the State of Hawai'i issued Executive Order No. 20-02 suspending HRS 302D-12(h)(1) to (5), **charter school boards;**

powers and duties, to the extent necessary to enable the governing board of a charter school to conduct business in person or through remote technology without holding meetings open to the public. The governing boards shall consider reasonable measures to allow public participation consistent with social distancing practices, such as providing notice of meetings, allowing submissions of written testimony on agenda items, live streaming meetings, and posting minutes of meetings online. No governing board deliberation or action shall be invalid, however, if such measures are not taken.