

Ho'okāko'o Governing Board Meeting
January 24, 2017
1360 S. Beretania Street #202, Honolulu, HI 96814
Minutes - DRAFT

Attendees: Joe Uno, Kumau. Pineda-Akiona, Manny August, Nancy Barry, Barbara Kalipi, Kaipo Ka'awaloa, Robert Masuda (video), Paul Nakayama (video), Bob Peters (Phone), Blake Parsons (Phone)

Staff Present: David Gibson, Julie Upton, Chris Kono, Amy Kendziorski (video), Lydia Trinidad (video), Anna Winslow (video)

AGENDA	DISCUSSION	DECISION MAKING	FOLLOW-UP
I. Welcome	The meeting was called to order at 2:04 p.m.		
II. Approval of December 5, 2016 Minutes	The minutes for the December 5, 2016 meeting were reviewed and approved.	ACTION: Approve December 5, 2016 minutes (N. Barry/K. Pineda-Akiona) Motion approved by a unanimous vote.	
III. Committee Reports A. Executive (J. Uno)	No report		
B. Nominating & Governance (J. Uno)	(1) Ratify 12/7/16 email vote unanimously approving L. Kaipoleimanu Ka'awaloa to the board (2) Discussed change in full board meeting schedule. With committees now also meeting regularly, monthly board meetings are harder on some member's schedules.	ACTION: Ratify 12/7/16 email vote confirming L. Kaipoleimanu Ka'awaloa to the Board (B. Kalipi/ K. Pineda-Akiona) Motion approved unanimously ACTION: Change frequency of full board meeting to every other month (N. Barry/ R. Peters) Motion approved by a unanimous vote.	
C. Budget & Finance (M. August)	(1) M. August met 12/19/16 with D. Gibson, J. Upton, and C. Kono to look at finances for each school. Looked into making more consistent processes at each school. Will explore cost savings with other banks. (2) Waimea and Kamaile will both have meal audits in February.		

	(3) HC financial audit to begin in February. J. Upton will have an update in March.		
D. Education (R. Peters)	(1) Committee will meet in February and will have report for March Meeting.		Education Committee to meet in February
E. Development (B. Parsons)	(1) First Development Meeting held 1/12/17. B. Parsons summarized meeting. Three key points discussed for Committee: a. Oversight over school fundraising b. Establish the Board fundraising goals c. Support HC and staff		Next Development Meeting 2/6/17
F. External Relations (R. Masuda)	(1) Preliminary focus of the External Relations Committee: a. Develop Committee Commission b. HC advocacy interests c. Legislative relationships – board to share legislative relationships d. Identifying Community Relations needs		
IV. School Reports A. Kamaile (A. Winslow)	(1) Kamaile Charter Renewal Application Approval A. Winslow reported Commission approval of Kamaile Charter Renewal Application with an additional year. Aligns with accreditation renewal in 2020. (2) Pre-K Expansion Board voted by email on 12/22/16 to approve the addition of 1.5 Pre-K classrooms at Kamaile through the Commission's Pre-K Development Grant. Voting yes: J. Uno, K. Pineda-Akiona, M. August, B. Parsons, B. Masuda, N. Barry, B. Kalipi, R. Peters and P. Nakayama. M. Taualii did not cast a vote. (3) J. Uno reported on Eurus land donation.	ACTION: Ratify 12/22/16 email vote to approve the addition of 1.5 Pre-K classrooms at Kamaile through the Commission's Pre-K Development Grant (K. Pineda-Akiona/ L. Ka'awaloa) Motion approved by a unanimous vote.	J. Uno to set date to meet to discuss land donation.
B. Kualapu'u School (L. Trinidad)	(1) Kualapu'u Charter Renewal Application Submission Board voted on 12/12/16 by conference call to	ACTION: Ratify 12/12/16 conference call approving Kualapu'u's Charter Renewal	

	<p>approve Kualapu'u's Charter Renewal Application submission. Voting yes: J. Uno, K. Pineda-Akiona, M. August, B. Parsons, B. Masuda, N. Barry, B. Kalipi, R. Peters and P. Nakayama. M. Tualii did not cast a vote.</p> <p>(2) Set Kualapu'u Board Meeting Date Discussed potential dates for board meeting at Kualapu'u.</p> <p>(3) Discussed Kualapu'u questions about creating a Kualapu'u Endowment. D. Gibson gave update on endowment research conducted.</p> <p>(4) L. Trinidad presented expected teacher vacancies and teacher recruitment plans</p> <p>(5) L. Trinidad announced upcoming fundraisers</p>	<p>Application Submission (B. Kalipi/ K. Pineda-Akiona)</p> <p>Motion approved by a unanimous vote.</p>	<p>L. Trinidad & D. Gibson to work on date of Kualapu'u board meeting</p>
<p>C. Waimea Middle School (A. Kendziorski)</p>	<p>(1) Waimea Charter Renewal Application Submission Board voted on 12/12/16 by conference call to approve Waimea's Charter Renewal Application submission. Voting yes: J. Uno, K. Pineda-Akiona, M. August, B. Parsons, B. Masuda, N. Barry, B. Kalipi, R. Peters and P. Nakayama. M. Tualii did not cast a vote</p> <p>(2) Waimea Charter Renewal Application Approval A. Kendziorski reported Commission approval of Waimea Charter Renewal Application. WMS will receive 3-year contract from Commission.</p> <p>(3) Review of WASC Mid-Cycle Progress Report A. Kendziorski reviewed WASC Mid-Cycle Progress Report with board. Faculty will refine report and re-submit for accreditation team. Final version to be sent to board. Accreditation visit is on April 10 -11, 2017.</p> <p>(4) Set Waimea Board Meeting Date Discussed potential dates for board meeting at WMS</p>	<p>ACTION: Ratify 12/12/16 conference call approving Waimea's Charter Renewal Application Submission (R. Masuda/B. Kalipi)</p> <p>Motion approved by a unanimous vote.</p>	<p>A. Kendziorski will send final version of WASC report to board.</p> <p>Tabled discussion of next Waimea Board Meeting date.</p>

	<p>(5) R. Masuda gave a report on the WMS LAP and Strategic Planning</p> <p>(6) A. Kendziorski gave update on pending lawsuit. Plaintiff's lawyers will do a site visit. WMS will continue to work with Attorney General Office to be in compliance. E. Pineda-Akiona gave point of clarification that HC board is not being sued. The suit is against the state as the incident occurred on state property.</p>		
<p>V. Executive Director Report (D. Gibson)</p>	<p>(1) D. Gibson gave update on the exploration of a HC fee-based business model. New charter school IMAG Academy approached HC for governance and services.</p> <p>(2) Discussed HC as only Charter Management Organization in Hawai'i</p> <p>(3) Endowment fund established with gift from L. Trinidad and anonymous donor.</p>		
<p>VI. Adjourn</p>	<p>The meeting was adjourned at 3:01 pm</p>		<p>Next meeting: March 28, 2017</p>