

**Ho'okako'o Corporation (HC)**  
**LOCAL SCHOOL BOARD MEETING MINUTES**  
**March 10, 2011**

**Ho'okako'o Corporation Office - 1035 University Avenue, Suite 201 A**

Members Present:  
 Staff Present:

Keith Vieira, Donald Young, Allen Awaya, Mitch D'Olier, Pauline Bailey, Ray Soon, Rose Yamada, Claire Asam, Robert Witt  
 Megan McCorrison, Julie Upton, Aja Siu, Kathy Kamo, Lydia Trinidad, John Colson, Lee Goeke

<b>AGENDA</b>	<b>DISCUSSION</b>	<b>DECISION MAKING</b>	<b>ACTION</b>
<b>I. Welcome</b>	The meeting was called to order at 12:13 p.m.		
<b>II. Minutes</b>		Moved and seconded to approve the minutes from the February 18, 2011 meeting (D. Young/A. Awaya).	Motion carries with a unanimous vote.
<b>III. Kualapu'u School</b>	Lydia Trinidad gave a brief update on the KUU strategic plan and LAP. Highlights include:		
A. Strategic Plan Update	<ul style="list-style-type: none"> <li>• Linda Colburn has been hired as the strategic planning consultant.</li> <li>• Linda has agreed to help KUU through the process and to ensure that all basis are met as far as transparency and notification</li> <li>• Next Steps:               <ol style="list-style-type: none"> <li>1. Lydia to create a 6-month calendar of next steps</li> <li>2. "Kick off" strategic plan meeting scheduled by May 2011; meet with parents and other schools on the island</li> </ol> </li> <li>• Target of completion/submission for approval: Fall 2012</li> </ul>		
B. LAP	L. Trinidad submitted two names for the 2010-2011 LAP, in accordance with the LAP Bylaws. It was recommended that the nominations for Loretta Sherwood-Labrador and Merry Kay Kiyon be approved.	Motion to approve the two 2010-2011 LAP Members. Moved and seconded (R. Yamada/P. Bailey).	Motion carries with a unanimous vote.

**Ho'okako'o Corporation (HC)**  
**LOCAL SCHOOL BOARD MEETING MINUTES**  
**March 10, 2011**

**Ho'okako'o Corporation Office - 1035 University Avenue, Suite 201 A**

Members Present: Keith Vieira, Donald Young, Allen Awaya, Mitch D'Olier, Pauline Bailey, Ray Soon, Rose Yamada, Claire Asam, Robert Witt  
 Staff Present: Megan McCorriston, Julie Upton, Aja Siu, Kathy Kamo, Lydia Trinidad, John Colson, Lee Goeke

<p>C. Other Initiatives</p>	<ul style="list-style-type: none"> <li>• BERC Group to conduct ELT Evaluation</li> <li>• Leila Naka has been working with KUU for the past year; KUU has requested Leila to prepare a formal writing assessment to assist with collecting year-end data</li> <li>• ELT Survey with staff and teachers determined that they would like to keep the ELT schedule the status quo and not extend the school day any longer</li> </ul>		
<p><b>IV. Waimea Middle School</b></p>	<p>John Colson distributed handouts and provided information on what the school is currently working on.</p> <ul style="list-style-type: none"> <li>• WMS has been conducting round 2 testing. J. Colson reported that preliminary math scores are positive and that they are awaiting data on language arts scores.</li> <li>• WMS will be working on comparative data that captures the improvements in proficiency from entry into WMS to current. WMS is focused on working with all students (i.e. special work after school) to assist and prepare for Round 3 of testing</li> <li>• J. Colson has been conducting Teacher Evaluations; this is an open process between Principal and Teachers.</li> <li>• WMS has been working with curriculum specialists Leila Naka and Wes Yuu. These consultants will be on-site at the school for the third time.</li> </ul>		

**Ho'okako'o Corporation (HC)  
LOCAL SCHOOL BOARD MEETING MINUTES**

**March 10, 2011**

**Ho'okako'o Corporation Office - 1035 University Avenue, Suite 201 A**

Members Present: Keith Vieira, Donald Young, Allen Awaya, Mitch D'Olier, Pauline Bailey, Ray Soon, Rose Yamada, Claire Asam, Robert Witt  
Staff Present: Megan McCorriston, Julie Upton, Aja Siu, Kathy Kamo, Lydia Trinidad, John Colson, Lee Goeke

	<ul style="list-style-type: none"> <li>• WMS is developing plans to prepare for accreditation</li> <li>• “Jump Start” for all grade levels – positive addition to the summer</li> <li>• Waimea Navigators –articulated effort to support the students in Waimea</li> <li>• WMS is developing a community survey (which is a part of WM’s strategic plan) – ‘What should Waimea school look like?’</li> <li>• WMS is exploring a possible partnership with Kanu o ka Aina</li> <li>• WMS is not implementing an ELT program, but does offer expanded learning opportunities (i.e. tutoring program after school 3 times/week). WMS has been developing strategies to increase student enrollment.</li> <li>• Current Challenges from a Cost Perspective:             <ol style="list-style-type: none"> <li>1. Bus – Overall Limitations, Budget</li> <li>2. Technology – 4-5 years old</li> </ol> </li> <li>• WMS is helping students to achieve AYP by: providing computer laboratories on rotation, offering workshops, building foundation for the children</li> </ul>	<p>A.Awaya requests a report on the bus situation with data and information (J.Upton to work on)</p>	
<p><b>V. Executive Session</b></p>	<p>The board went into executive session to discuss the following:</p> <ul style="list-style-type: none"> <li>• Personnel and Administrative Issues</li> <li>• School conversion</li> </ul>		

**Ho'okako'o Corporation (HC)  
LOCAL SCHOOL BOARD MEETING MINUTES  
March 10, 2011**

**Ho'okako'o Corporation Office - 1035 University Avenue, Suite 201 A**

Members Present: Keith Vieira, Donald Young, Allen Awaya, Mitch D'Olier, Pauline Bailey, Ray Soon, Rose Yamada, Claire Asam, Robert Witt  
Staff Present: Megan McCorrison, Julie Upton, Aja Siu, Kathy Kamo, Lydia Trinidad, John Colson, Lee Goeke

<p>Selection of Kamaile Principal</p>	<ul style="list-style-type: none"> <li>• Selection of Kamaile Principal <ul style="list-style-type: none"> <li>- Candidates</li> <li>- Interview Process</li> <li>- Search Committee Recommendation</li> <li>- HC Board's Role</li> <li>- Short vs. Long Term Plan</li> <li>- Building of Leadership Team</li> <li>- Leadership Styles</li> <li>- Rebuilding/Structure of the LAP – vision of the community and school; community engagement, parent voice</li> <li>- Transition process</li> <li>- K.Kamo's role transitioning from interim principal to consultant</li> </ul> </li> </ul>		
<p><b>VI. Adjourn/Close</b></p>	<p>The meeting was adjourned at 2:11 p.m.</p>	<p>The next HC Board Meeting is scheduled for Thursday, June 16, 2011.</p>	