



Local Advisory Panel MINUTES – Tues., May 21, 2019 - 4:30-6:30 PM
Z105 – Accessible via Google Meet teleconferencing system – see link below.

Time		Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> Google Meet Conferencing System - <i>Join us:</i> https://meet.google.com/chb-xssj-gwf Call Meeting To Order - Pule, Welcome, Introductions, Quorum Review 4/16/19 LAP Meeting Minutes 	Jane Sherwood	Quorum confirmed. Postponed minutes review to next meeting.
4:45pm	<p>Celebrations:</p> <ul style="list-style-type: none"> 2017-18 SY Audit: “No Findings” – clean! Hawaii Public Charter School Commission on site review of WMS Operating Procedures and Fiscal Mgt. 5/13/19 Grab ‘N Go Breakfasts during SBA, HSA testing – review (13 days; cost approx. \$5,000; improved student attendance; general feedback; thanks LAP & staff, especially Bernie Marsh, and Food Basket) \$1.2M Legislative CIP funding for STEAM Bldg safety-security HB622 CD2 is “liveable” after intense legislative advocacy Teacher Appreciation Breakfast – Mahalo LAP & Staff! May Day Ho’ike (5/17/19) 2019-20SY Calendar – Note: Aligning Family-Teacher-Student Conferences format for all three grades; extending to 3 days – Nov. 25-27, 2019 Hoku’ula Hike & Anna Ranch Huaka’i – 6th grade (Mahalo Pete & Jane) Lili’uokalani Trust – Mobile Services for Students-Families – part time office here on campus Gifted 'Alo Kehau w/ 40 end-of-life Chromebooks from Beneski Foundation Regular meetings w/ WES Principal to improve WES-WMS collaboration Thrift Shop – entrepreneurial experience & potential fundraising 	Janice English	<p>Quickly reviewed</p> <p>Mahalo to LAP members & friends for kokua w/ grab ‘n go breakfasts. Mahalo too to Food Basket and WMS staff – especially Bernie Marsh.</p> <p>Thanks LAP for breakfast!</p> <p>Presentation by Catherine & Linda re: 8th Grade Humanities Ho’ike & lessons learned.</p>
4:52pm	Ho’okako’o Update	David Gibson	
5:10pm	Budget: Review 2018-19SY; Preview 2019-20SY	Janice English	See P-3.



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	<ul style="list-style-type: none"> • New Budget Issue: No funding for National Board Certified Teacher Bonuses in final 2019 Legislative operating budget, and cannot use per pupil funding = \$10,000 for WMS. Almost \$200,000 impact on Kamaile’s budget & \$70,000 on Kualapu’u’s; statewide impact on public charters more than \$1M) • Serious concerns re: 2019-20SY budget: <ul style="list-style-type: none"> ○ Supports/Curriculum for Reading Workshop (\$10,000) ○ Family Engagement/Mentoring (.25FTE) & Supplies (\$8,000-10,000) ○ Grant Management Support (Pat Rice) (\$15,000) ○ Tech Support (\$15,000) ○ Positive Behavior Incentives – Campus Cash (\$6,000) ○ K(Arts) (\$20,000) 		<p>Asking NF for Reading Workshop and Grant Management support</p> <p>Fun Run to support K(Arts)</p>
5:40pm	<p>Principal’s Update:</p> <ul style="list-style-type: none"> • Trauma Informed Schools – “Help For Billy” – will show/discuss video clip: https://www.nwcomplex.org/apps/pages/index.jsp?uREC_ID=566999&type=u&pREC_ID=video&showMore=1&titleREC_ID=152179 • Reading Workshop – transforming schoolwide reading support • New Hires: 7th & 8th Grade Math, ALC plan • Chronic Absenteeism – year-end data What has worked? Campus Cash, Breakfasts, Positives, Other? • Food Service for 2019-20SY 	Janice English	See P-3.
6pm	Title I Schoolwide Plan – 2019-20	Pat Rice	See P-3.
6:10pm	<p>Accreditation Update – Significant step-up in work come Fall 2019. Need LAP members involved – mahalo to those who have participated this year.</p> <p><u>Ongoing Action Plan Implementation:</u></p> <ul style="list-style-type: none"> • Finish current Action Implementation Plans by 6/2020 <p><u>New Self Study:</u></p> <ul style="list-style-type: none"> • 1st Draft due May 16, 2019 • Entire study must be submitted by Dec. 2019 	Pat Rice	Pat reviewed process and urgent need to LAP members and family members to participate in the 2019-20 SY

Final



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	<ul style="list-style-type: none"> • Site visit March/April 2020 		
6:15pm	New Business <ul style="list-style-type: none"> • Community Input (2 minutes each) • Critique of Google Meet conferencing system experience • Coming Events (see below) • Next Meeting: August 20, 2019 – 4:30-6 p.m. Z105 	Jane Sherwood Brent & Steven	No input Videoconferencing seems to work OK.

Attachments: Revised 2019-20 SY Calendar
2018-19 & 2019-20 SY Budgets

Attendance: 5/21/19

- Community Reps:** Jane Sherwood, Kasem Nithipatikom, Keawe Vredenburg
- Certificated Reps:** Barbara Haight (6th), Linda LoBue (8th)
- Classified Reps:** Amy Kailimai
- Ho’okako’o Corp:** David Gibson
- Ho’okako’o Board:** Dr. Paul Nakayama
- WMS Admin:** Janice English
- Guests:** Pat Rice (Title 1 & Grant Coordinator), Dr. Roger Gremminger, Brent Takenouchi, Catherine Shafer

Budget Discussion:

2018-19 - Zero budget is the hope; at the end of Quarter 2 we had a \$50,000 variance. May not be this much - it is possible that more money is spent in the beginning of the year and less toward the end.

2019-2020 - There is a slight increase in positive balance but there are expenses such as National Board for 3 teachers - \$15,000. Still juggling final 2019-20 budget; asking donor for Reading Workshop support (\$10,000) and for Pat Rice. Did get 2018 Legislative GIA MOA extended to thru end of 2019 to cover more tech support and also transfer some of payroll overage to needed office technology. Thanks David/HC for assisting with this.

Critical area- Absenteeism – JEnglish reviewed what has worked best – Campus Cash. Will continue this in 2019-20.

Title I - Test scores....the voodoo number of Median Growth Percentile
<http://www.k12.wa.us/assessment/SGP/IntroductiontoStudentGrowth.pdf>

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Amplify Science - Pat secured a Career Connected Learning grant to fund science curriculum and training. We put a lot of money into this and are getting results.

For Reading (Reading Workshop) - Based on recommendation from Lydia Trinidad/Kualapu'u Principal, research and observations, Pat secured a Title IIA grant to send 2 teachers to Columbia University teachers' college this summer for training.

Pat Rice reviewed Title I Plan. Kasem question: Does the whole school use the same plan? Yes - the plan is written by the teachers of the school with Pat and Janice's guidance. It's well documented, reviewed frequently and teachers are held accountable.

Meeting concluded at 6:15

Minutes submitted by Janice English