Ho'okako'o Corporation Office - 1035 University Avenue, Suite 201 A

AGENDA	DISCUSSION	DECISION MAKING	ACTION
I. Welcome & Updates	The meeting was called to order at 12:12 p.m.		
(M. McCorriston)			
Congretulations 9	NA NACCOURISTS IN the plant the Decard for their counting and		
Congratulations & Thanks	M. McCorriston thanked the Board for their continued support and K. Kamo for her outstanding work as the		
IIIdliks	Interim Leader at Kamaile. Congratulations were		
	offered to G. Kaulukukui for his appointment to the		
	DLNR.		
Discussion with Kalei @	M. McCorriston provided an update on discussions		
KS	with Kalei Kailihiwa of Ho'olako Like. Highlights		
	include:		
	• For SY 2011-12, there is a possibility of a KS-		
	imposed per pupil cap at \$1,500. The current legislation requires HC to provide schools a		
	maximum per pupil amount of \$1,650 in SY 2012.		
	- Next Steps - Discuss one of two avenues to		
	deal with the change:		
	1. Fundraise		
	2. Change Legislative language		
	(being within compliance)		
	KS may revise the annual application process for		
	schools. M. McCorriston will update the		
	Board/Schools as information becomes available.		
	 There is a concern about doing a better job at spending existing funds to substitutive programs 		
	to change outcomes of the children		
	 Discuss ways for HC to support its charter schools; 		
	work closely together		
	- Get a draft going to amend the statute		

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CSRP Letter re State	 HC's LSB understand and align the 		
Ethics Code	organization's and the schools' policies and		
	practices to the State Ethics Code; this		
	information was shared again with the Board		
	upon the request of the CSRP.		
	 Suggestion from Charter School Network is to 		
	provide LSB/Charter School training		
	- HC currently has annual		
	disclosure/confidentiality form		
HC Local School Board	Suggestion: to create a committee that is		
composition	comprised of 4-5 HC Board members and 6		
	members from the local community (parents,		
	staff, etc)		
How can HC better	There was a discussion as to how HC can support		
support our schools?	school improvement:		
	 Work on requesting input from the principals 		
	and the community – level of knowledge and		
	commitment		
	 Keeping in mind what is the BEST for the 		
	schools		
ED Evaluation Process	The Admin & Personnel Committee is developing an		
	evaluation process for the HC Executive director.		
	Evaluation process will align with the same		
	kind of philosophy/ evaluation process of the		
	Principals		
	A draft attachment (handout) was submitted		

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School Budgets	to the Administration & Personnel Committee for review; information item for today but will come back at the next board meeting with recommendations • Work on implementing the Policies & Procedures (P&P) • The goal is to keep the process fair and transparent and design a general evaluation process that can be used for Executive Director, Principals and Vice Principals The goal for 2011 is to ensure schools plan/focus on fully spending budget wisely to improve children's performance • To accomplish the mission of the individual schools through innovation and through special programs • Possibly create a subcommittee to work with the Budget Group 1. to assist with looking at the budgets that the Principals submit 2. ways to utilize the budget and resources to improve school and student performance; avoid under spending		
School Reserves	HC worked with the Business Managers to create a formula for a suggested reserve – based on vacation accrual and 3-months worth of payroll - To discuss further in tomorrow's Principals' meeting		

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	Principals to think about what they need as a 'reserve' and how to utilize the funds: - Strategic long term programs - Based on individual school and community needs - Operational based - Suggestion: "Think Big" Schools take a turn every year to allow them to utilize funds for bigger projects rather than portioning the funding equally resulting in smaller projects		

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II. Minutes		Moved and seconded to approve the	Motion carries with a
		minutes from the November 30, 2010	unanimous vote.
		meeting (A. Awaya/G.Kaulukukui).	
III. Kamaile Academy			
(KA)Progress Report	A matrix - of opportunities and needs for KA – was		
(K. Kamo)	created by the transitional leadership team and		
	distributed at faculty meeting, to students, parents		
Needs Assessment	and members of the community to request their		
	feedback and ideas about priorities for the school		
	 Outcome: Top 18 Priorities that the school 		
	came up with		
	 Handout includes the priorities as well as 		
	lists target goals as a way for the school		
	and Kathy to be held accountable;		
	monitor progress and making strides		
	forward		
Reconstitution of	Approval was made of the Executive Committee's		
Kamaile LAP	decision to dissolve the Kamaile LAP effective	Moved and seconded to approve	
	11/10/2010	(M.D'Olier/A.Awaya)	
	 Letter went out to the Advisory Panel to notify members 		
	 Once the new Kamaile leader is in place, 		
	he/she can appoint new LAP members		
Kamaile Recruitment	An organizational chart for the school was set up to		
Search	create a system of structure to support teachers,		
	students and the school as a whole. It was also		
	created to help with the following:		
	orested to help with the following.		

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Kamaile Recruitment Search (continued)	 Delegate leadership Create 3 Vice Principals at different grade levels to create a level of intimacy; managing, supporting and nurturing at the cluster of grade levels (Grades P-2, 3-5 and 6-10) Create Centers (Counseling, Teaching & Learning, Student Support Services) Create a level of communication and responsiveness HGEA & HC are working together to recruit new leaders using a well designed comprehensive search. Conversation also include: Creating a sub-committee to the search team to serve as advisory – what would the ideal person look like? Criteria, education? Whether the new leader should select its own "team" or just contribute in the selection process Process will begin in February in hopes to have the new leader on board at the end of this school year 2010-2011 Internal process to include DOE posting; discussions with HGEA 		
Facilities	Discussion on facility options for Kamaile Academy and how it should tie into programs		

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Facilities (continued)	 Currently working with architects to create a 6-month plan Discussion of short term needs versus long term needs Short term needs: minimum of 4 portables; looking at next school year Long term needs: expanding school to include more classrooms; 5-10 year plan Look at rentals, land and other alternatives Need for new leader in place to start the planning for both the short/long term 		
Outcome for the Children	Is the focus to rush into getting the high school done or to improve P-10, then focus on the high school? What is best for the children? • HC Board supports the vision but will have to view all options, plans, architectural proposals before committing to anythingbest outcomes are with keeping the children in mind		
IV. Kualapu'u	Lydia Trinidad, Principal of Kualapu'u, provided		
(KUU)Elementary Middle	updates on what's been going on at her school:		
School Plan (L. Trinidad)	ELT is going well: Leg report submitted by HC		
	BERC Group to conduct ELT Implementation		
	Study and Evaluation (group is familiar with		
	the school and island)		
	 Study needs to continue every 2 years for good data 		
	 One of the changes, "tweaks" for the school 		

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Keith Vieira, Guy Kaulukukui, Donald Young, Allen Awaya, Mitch D'Olier, Claire Asam, Robert Witt

Members Present:

Staff Present:	Megan McCorriston, Julie Upton, Aja Siu, Kathy Kamo, Lee Goeke, Greg Sato, Jennifer Higaki
	year is to expand the number of minutes further; go to 3pm, 3:15 or 4pm. 7:45-2:25 is the current schedule Reducing some things internally, expanding on other things Strategic planning (SP): getting same person back on board to assist (she helped with KUU's first strategic plan) Last year conducted an assessment on past SPs – things to maintain, things to throw out Target community members Expanded grade concept: inspired by Kamaile; created a small committee to begin meeting in March 2011
KUU's Request	 Kualapu'u would like to request: Help in personnel and legislative matters Facilities planning with right resources Continued advocacy funding support now and for maintenance and future initiatives
KUU Dream List	Two projects were submitted to CSAO for legislative consideration; requests includes new library and new instructional wing KUU will also work on Submitting a facilities request Master Plan – 5 & 10 year plan

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HSA	 Students have 3 chances to pass Most of the KUU students pass the test on the first try Because of problems with technology, difficulty scrolling, etc., students test in small groups of 10. Hire a teacher just to oversee the testing KUU believes they can make their targets 	
V. Waimea Summit	John Colson, Principal of Waimea Middle School	
Report (J. Colson)	reported on the Family and Student Surveys from the end of last SY	
Survey Results	 Students: I Feel Academic Excellence is Valued increase from 69% to 93% Children understand why WM is raising the bar Family: Parents are valuing it as well J. Colson feels great about what has been happening at the school 	
Waimea Navigators	Waimea Summit, also known as Waimea Navigators, have been meeting periodically to discuss how they can create a leadership team that can oversee both the elementary and middle school while allowing each school to keep its own identity under KS funding • Concept shifted slightly after 2 meetings with the various schools so far	
	Boils down to:	
	 taking a look at utilizing accreditation as a tool; discuss an articulated education K-12 for 	

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	 Waimea students Sit in on community committees – allows us to identity what's really happening Conduct school visits; first on January 20th – allow an inside view on why students are behind (Step 1)
Waimea Elementary Conversion Talks	An initial meeting took place with leadership group of faculty and staff to discuss conversion possibilities/opportunities • HC ED to meet with WES leadership group - January 26
Partnership with Kanu	A partnership was proposed with Kanu to develop a program that allows a two-track program 1. Hawaiian focus 2. Traditional focus • Conversations are very positive • Long term project
VI. Legislative Update (J. Higaki)	Jenn Higaki, an HC consultant provided a brief overview on the report that she put together (that was requested by legislature). The overview focused on: SCR 52 SD1 was passed in 2009 with support from HC and HIDOE. Resolution was designed to encourage Hawaii's educators and policymakers to rethink and redesign how the state school system uses time.

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	SCR 52 SD1 requested that HC: 1. submit progress reports to the 2010 and 2011 Legislatures on Expanded Learning Time (ELT) initiatives, including models being piloted by conversion charter schools 2. Collaborate with the HIDOE to develop plans	
ELT: US DOE Definition	 ELT uses a longer school day, week or year to focus on core academics, enrichment activities, teachers to collaborate in professional development 	
HC ELT Policy	 HC's ELT Policy aligns with the US definition Goes into detail by expanding learning by at least 30% in a day, week or year Combines academic and enrichment that creates a broad and well-rounded curriculum and provides teachers with quality time for planning, training and PD 	
ELT in Hawaii	 Growing interest in ELT within the HIDOE; which is largely demonstrated through the Race to the Top (RTTT) plan which features extended learning opportunities (ELO)as key reform strategies for the schools in 2 particular zones – Waianae and Big Island 	
ELOs vs. ELT	 ELT: overall picture of different pieces coming together ELO: is one of those building blocks; any 	

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Members Present: Staff Present:	Keith Vieira, Guy Kaulukukui, Donald Young, Allen Awaya, Mitch D'Olier, Claire Asam, Robert Witt Megan McCorriston, Julie Upton, Aja Siu, Kathy Kamo, Lee Goeke, Greg Sato, Jennifer Higaki
	aducational apportunity outside of the

	educational opportunity outside of the standard instructional time. • To offer ELOs does not mean the implementing of ELTs
ELT at Kualapu'u	Jenn went to KUU in November to collect baseline data • Assess progress of how ELT was implemented, how everything is going, look at parent, student, teacher feedback • Overall feedback very positive • Findings include improved academic performance, improved student attitudes and attendance, teacher practice • Handout includes list of successes and challenges • Challenges: longer school days, extended schedule
Kamaile Academy	Jenn did not conduct an ELT evaluation at Kamaile Academy, however, data was collected by Jonathan Wise in Spring 2010 (general school satisfaction survey) • Without an evaluation, a direct link cannot be made between ELT initiative and HSA score increases, student attitudes in class etc. • Once evaluation is under way, we can begin to look at the data on how it impacts student achievement and status of how ELT is really going

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VII. Executive Session	The Board went into Executive Session to discuss: Personnel & Collective Bargaining KA Middle & High School Discussion KA Leadership Recruitment Separation Agreement Response Letter to CSRP re KA Principals' Resignation Performance Issues	Search Committee Members for Principal Recruitment:
		Step 1: Lee Goeke to write the criteria Step 2: Community Input
VIII. Adjournment	The meeting was adjourned at 2:58 p.m.	The next HC board meeting is scheduled for Friday, February 18, 2011.