



**Local Advisory Panel Meeting MINUTES – Tues., March 12, 2019 4:30-6 PM – Z105**

Time		Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> <li>● Call Meeting To Order - Pule, Welcome, Introductions, Quorum</li> <li>● Review 2/19/19 LAP Meeting Minutes</li> </ul>	Jane Sherwood	4:35pm Quorum Confirmed; Minutes approved w/ corrections
4:35pm	<p><b>Celebrations:</b></p> <ul style="list-style-type: none"> <li>● Family Ho'ike – March 7 – MAHALO to all who helped our teachers and students prep for this – Staff, LAP volunteers &amp; community mentors!</li> <li>● HC Secured MOA Extension on WMS GIA – effectively adds \$40,000 to 19-20 SY budget</li> <li>● 3<sup>rd</sup> Qtr 100% Attendance Family Award of Instant Pots – 1 per grade level: Winners: 6<sup>th</sup> Kleyan Kunishige; 7<sup>th</sup>: PB; 8<sup>th</sup>: Victoria Berinobis</li> </ul>	Janice English	See Page 4
4:40pm	<p>LAP Assistance w/ Annual Assessments – Update</p> <ul style="list-style-type: none"> <li>➤ Grab 'N Go Breakfast Prep – See Page 3 for dates, times, location.</li> <li>➤ LAP help w/ 6<sup>th</sup> &amp; 7<sup>th</sup> student supervision to provide teacher PBL planning time (2 Thursdays - 4/25 &amp; 5/2 – 12:30-2:15 p.m. – plz come to field)</li> <li>➤ Teacher Appreciation Breakfast – 6:30–8 a.m., Wed., May 8, 2019 Plz come to prep/cook 5:45 a.m. L-04</li> </ul>	Janice English	See Page 4
4:50pm	Ho'okako'o Corp. Update	David Gibson	See Page 4
5:00pm	<p>Accreditation</p> <ul style="list-style-type: none"> <li>➤ Still recruiting LAP members and parents to participate on one of our Self-Study Groups</li> </ul> <p>Meeting Dates/Times: Final meeting date for 2018-19 is 2-4 p.m., Wed., May 8. Meetings resume in 2019-20 SY.</p>	Pat Rice	See Page 5
5:05pm	STEAM Program Coordinator Update	Brent Takenouchi	See Page 5
5:10pm	<p>Principal's Update:</p> <ul style="list-style-type: none"> <li>● Please join us – <a href="#">Student-Led Transition Night</a> for Waimea families with</li> </ul>	Janice English	See Page 6



**Local Advisory Panel Meeting MINUTES – Tues., March 12, 2019 4:30-6 PM – Z105**

	<p><b>students entering 6<sup>th</sup> grade in fall 2019. Wed., March 13, 5-6:15 p.m.</b>          Begins in K-Courtyard behind office. Concludes at STEAM Learning Center (See flyer attached; program designed to spotlight “Student Voice” and help build enrollment)</p> <ul style="list-style-type: none"> <li>● <b>Please join us – Caring Supports For Students &amp; Families – 5-6:30 pm, Thurs., March 28. STEAM Learning Center.</b> To address health/wellness including social-emotional needs and supports for WMS families; also educational opportunities and social media safety. Partnering w/ Hamakua-Kohala Health, Boys 2 Men, etc. Related to Trauma Informed Schools findings.</li> <li>● <b>Campus Safety – Social Media Threats &amp; Response –</b> Verifying family contact info to make voice as well as email contact w/ School Messenger; next push will be asking families to opt in for texting.</li> <li>● <b>Discipline - 3<sup>rd</sup> Qtr Principal’s Challenge - Winning Advisories by GL:</b> <ul style="list-style-type: none"> <li>● 6<sup>th</sup> grade - Erica Owens (6)</li> <li>● 7<sup>th</sup> grade - Jamilynn Mareko (7)</li> </ul> <b>Did this make a difference?</b> </li> <li>● <b>Attendance –</b> Current Chronic Attendance: 26% (66 students). We need to move 16 students in order to meet the 19% target.           <ul style="list-style-type: none"> <li>○ <b>4<sup>th</sup> Qtr 100% Attendance Family Award of a NutriBullet - 1 per grade level - April 1-May 20 – 35 school days.</b></li> </ul> </li> <li>● <b>Attendance Question: What makes a difference? Campus Cash? Family Awards? Snack Shop? ALC? Events (CO, Ho’ike Nights)? Other?</b></li> <li>● <b>Trauma Informed Schools Training – Mon., March 25 (no school)</b></li> <li>● <b>SPED – TSI Training: 3/21/19: Virtual Training; 4/29 Visit; June followup</b></li> <li>● <b>Failure Letters Sent</b></li> <li>● <b>Recruiting:</b> <ul style="list-style-type: none"> <li>○ <b>Immediately: Casual Bus &amp; Van Bus Drivers, Substitute Teachers</b></li> <li>○ <b>2019-20 SY: Math Teacher</b></li> </ul> </li> </ul>		
5:45 pm	<p><b>2019 State Legislature - \$950,000 CIP request for STEAM Learning Center Safety &amp; Security</b></p> <ul style="list-style-type: none"> <li>● House Leadership – Mahalo to those able to join us 2/26/19</li> <li>● Senate Leadership – Here 3/9/19 – PC met with them</li> </ul>	Patti Cook	See Page 6



**Local Advisory Panel Meeting MINUTES – Tues., March 12, 2019 4:30-6 PM – Z105**

<b>5:50pm</b>	<b>New Business</b> <b>Community Input (2 minutes each)</b> <b>Next Meeting: Tuesday, April 16, 2019 – 4:30-6 p.m. Z105</b>	<b>Jane Sherwood</b>	<b>See Page 6.</b>
---------------	---	----------------------	--------------------

**Attachments**

More/

**WMS 2018-19 SY – Major Assessments – Grab ‘N Go Snack Plan - DRAFT 4**

*Updated as of 3/8/19*

ASSESSMENT	Testing Dates	Makeup Day	# Snacks	Suggested Snack Prep
Science HSA (8 <sup>th</sup> only)	M-T, March 11-12	Wed, March 13	85x2=170	Nau’i/Bernie to advise
<b>Math SBA</b>	<b>T-Thur, April 23-25</b>	<b>Not confirmed</b>	<b>270x3=810</b>	<b>Mon, April 22 @2:30 pm – W104</b>
<b>ELA SBA (CAT)</b>	<b>T-Thur, April 30-May 2</b>	<b>Not confirmed</b>	<b>270x3=810</b>	<b>Mon, April 29 @ 2:30 pm –W104</b>
<b>ELA SBA (PT)</b>	<b>T-Thur, May 7-9</b>	<b>Not confirmed</b>	<b>270x3=810</b>	<b>Mon, May 6 @2:30 pm –W104</b>
Science HSA (8 <sup>th</sup> only)	M-Tu, May 13-14	Wed, May 15	85x2=170	Nau’i/Bernie to advise
Algebra (portion of 8 <sup>th</sup> )	M, May 20	?	75?	Laz to coordinate distribution; just needs snacks delivered testing room plz

**Attendance: 3/12/19**

- Community Reps:** Jane Sherwood, Keawe Vredenburg, Kasem Nithipatikom, Pete Hendricks, Liana Honda
- Certificated Reps:** Barbara Haight (6<sup>th</sup>), Leesa Robertson (7<sup>th</sup>) Linda LoBue (8<sup>th</sup>)
- Classified Reps:** Amy Kailimai
- Ho’okako’o Corp:** David Gibson
- Ho’okako’o Board:** Dr. Paul Nakayama
- WMS Admin:** Janice English
- Ex Officio:** Patti Cook
- Guests:** Pat Rice (Title 1 & Grant Coordinator), Dr. Roger Gremminger, Brent Takenouchi, Marvalee Carvalho (parent)

**Celebrations - 8<sup>th</sup> Grade Humanities Ho’ike March 7: “Congratulations to the 8<sup>th</sup> grade team! – Terrific experience for students!” – JSherwood**

**LLoBue: Mahalo – “took a lot of energy, planning, time but pleased with public products and presentations. Presentations were “quite authentic.” Students given 24 options so**



## Local Advisory Panel Meeting MINUTES – Tues., March 12, 2019 4:30-6 PM – Z105

got to choose within range of options. They are still in the reflection stage and working on their paper; had set it aside to focus on public presentations. Talked about starting this approach 2 years ago and refining as we go.

**RGremminger:** Did students do their own research? **LLoBue** said most were given 1-2 website references but we wanted them to have 6 sources – watching videos, reading a book, researching on websites such as History.com. Asked them to prepare a timeline.

**Observation:** For those community volunteers who came in to support this project, it went from chaos to being very positive. **PRice** said she thinks this is typical of this kind of project work. It's like watching sausage being made – but the results were “great sausage.”

**JSherwood:** Presentations were “very informative.” Especially appreciated the one on same sex marriage – a difficult subject for this age. Also commented that she asked one of the students presenting about WWI how it triggered WWII and the student new the answer.

**LLoBue:** We (the teachers) sincerely appreciated community support.

**General conversation:** it wasn't just about learning about a situation or time in American history, but that students would remember the experience. Also, it helped them learn about time management and making decisions about using various technology options. Overall, very pleased about attendance – 177 attended.

**Celebrations – HC Secured MOA Extension on WMS GIA – Big mahalo to David Gibson!**

**Celebrations – 100% Attendance Family Award – JEnglish:** “can't say incentive made a difference but as awareness grows among families about the incentives, it may have more impact. Note: Lots of flue during 3<sup>rd</sup> quarter impacted attendance.

**LAP Assistance During Testing – Discussed Matson Navigation trying to assist; overall had to defer this option – not enough time to get products here from production facility on mainland. LAP Assistance During Testing – Reviewed dates (see bottom of P.2) – asking LAP members to kokua.**

**Ho'okako'o Update – HB622 – very onerous – legislature responding to a handful of public charters with financial issues; also legislature not happy with how commission is managing the schools. Working on this w/ many other public charters.**

**HB966 – supporting this.**

**SB983 – Teacher incentives – funding for National Board Certification and Hard To Fill positions – supporting this.**



## Local Advisory Panel Meeting MINUTES – Tues., March 12, 2019 4:30-6 PM – Z105

**Kamaile new Principal search: 4 candidates; similar process to ours here at WMS.**

**HC's new Strategic Plan was approved by the board; will share w/ LAP at future meeting. Islander is now helping HC flush out responsibilities.**

**Accreditation – PRice again asking LAP to join one of the work groups. Level of activity will increase next school year. See/email Pat if able to assist. KVredenburg willing to serve on Governance work group.**

**Accreditation – Mcarvalho shared that WES was in the middle of their visit – “going pretty good.”**

**STEAM Programming – BTakenouchi talked about introducing how to use new technology (3D Printers, Carvey, etc.) to teachers, staff and students. Going well.**

**Principal's Update - Transition Night for incoming 6<sup>th</sup> grade families. JEnglish explained that the format this year will be entirely different; instead of teachers “standing and delivering,” it will be led by students (mostly student ambassadors) representing “student voice.” Nice awards for participating students – clear backpack and clear water bottle – items we want to have all students use in coming years.**

**Principal's Update – “Caring Supports For Students & Families” – a “resource fair 3/28/19, 5-6:30 p.m. STEAM Learning Center. All invited. Excited about response from community providers – Hamakua Kohala Health, etc. The idea is helping families connect with agencies, services, providers that can help them address a wide range of family issues that impact attendance, health, poverty, educational needs, hunger, etc.**

**Principal's Update – Campus Safety: JEnglish – we realized our School Messenger service wasn't adequate and urgently need to verify family contact information. Some very upset families because info released by police before the school; required damage control – lots of calls! Grateful no real incident; a learning opportunity for all.**

**Principal's Update – Attendance: Need to call it “chronic absence,” not “chronic attendance.” What makes a difference? Campus cash – an “immediate reward.” LLoBue explained a prior “reluctance” by 8<sup>th</sup> graders to go to office to redeem Positives because it intruded on recess time. 8<sup>th</sup> developed a GOTCHA Card – easier to quickly award Positives and 8<sup>th</sup> grade team is handling rewards too in the STEAM building. Students seem to be appreciating this. “Kids especially love the food options.”**

**Some new rewards for attendance including eating outside of the cafeteria.**

**Principal's Update – Trauma Informed Schools: this will be major focus next SY and we will begin with teacher-staff PD day 3/25. But JEnglish and others school thinks we really need a social**



**Local Advisory Panel Meeting MINUTES – Tues., March 12, 2019 4:30-6 PM – Z105**

**work/crisis counselor position – similar to what we had w/ Connecting For Success grant to try to find/address root causes of absenteeism. We really don't always know why they aren't here.**

**Principal's Update – "Student Voice" – will be a primary focus next SY – JEnglish: "The question is, if students have more choices, will they attend more?"**

**Kasem: Urged that we focus heavily on attendance – "make it our #1 priority."**

**Principal's Update - PRice: Shared that UH Manoa Nursing has an outreach program re: student wellness; will have a conference call with them tomorrow to see if it might be appropriate for/beneficial to WMS.**

**Principal's Update - PRice: Working on an SEL grant w/ the 7<sup>th</sup> grade team – blends ELA and wellness. Due 3/22. Teams will grow sweet potatoes – produce their own food, learn about indigenous practices.**

**Principal's Update - JEnglish: 43 failure letters sent out to get families attention to focused on helping student dig out of hole. Don't expect that many failures.**

**2019 State Legislature - PCook: Working w/ Rep. Tarnas and Sen. Inouye on \$950,000 CIP request for STEAM Learning Center safety and security remediation. Decision on this kind of item will come at the very end of session.**

**No new business and no community input.**

**Meeting adjourned at 6:10 p.m.**