

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, November 15, 2022, 2:30 PM - 5:00 PM
Kualapu'u School, Moloka'i
WebEx Videoconference

MINUTES

Present: Pualani Akaka, Chair; Jon Ching, Vice Chair; Ivan Takushi; Susan Maddox; Kumau Pineda-Akiona (remote); Mary Komomua
Excused: Matt Caires
Staff: Janice English, Principal (remote); Paul Kepka, Principal (remote); Lydia Trinidad, Principal; David Y. Gibson, Executive Director; Chris Kono, HR Director (remote)
Guests: PJ Foehr, SPCSC (remote); Loretta Sherwood, Kualapu'u VP; Marie Desilets, Kualapu'u Teacher; Tina Yohon, WMS Teacher (remote); Fiona Benjamin, Kualapu'u Clerk (remote); Dana Makaiwi, Kualapu'u Teacher

AGENDA ITEM	PURPOSE	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (P. Akaka)	<ul style="list-style-type: none"> • Meeting was called to order at 2:34 PM. • P. Akaka offered the Pule. • Quorum was established. 			
II. Acceptance of Governing Board Meeting Minutes (P. Akaka)	Board acceptance of the draft August 23, 2022, Governing Board Meeting Minutes into the record.	Board Action: Acceptance of the draft August 23, 2022, Governing Board Meeting Minutes into the record. (I. Takushi/M. Komomua) Motion passed unanimously.		HC Governing Board Aug 23 2022 MINUTES - DRAFT
III. Ratify Email Votes (D. Gibson)	Pursuant to Article IV, Section 2(j) of the Ho'okāko'o bylaws, email votes were conducted of all Ho'okāko'o Board members to approve the following motions: Motion: To approve Kamaile & Kualapu'u to work with the state School Facilities Authority to explore the feasibility of expanding the schools' Prekindergarten facilities through potential Act 257 funding.	Board Action: To ratify the October 3, 2022, email vote approving Kamaile & Kualapu'u to work with the state School Facilities Authority to explore the feasibility of expanding the schools' Prekindergarten facilities through potential Act 257 funding.		

	<p>Result: The email vote was conducted on September 28, 2022, and completed on October 3, 2022, and was unanimously passed by the following members: P. Akaka, J. Ching, Kumau Pineda-Akiona, I. Takushi, N. Barry, S. Maddox, A. Mahi.</p>	<p>(J. Ching/M. Komomua) Motion passed unanimously.</p>		
<p>IV. Committee of the Whole Reports (<i>Committee reports related to school governance</i>)</p>				
<p>A. Executive Meeting (P. Akaka)</p>	<p>The Committee of the Whole met on September 23 & 26, 2022 to address Executive Committee matters.</p> <ul style="list-style-type: none"> ● Update was provided on the Kualapu'u Charter Contract Renewal application process: <ul style="list-style-type: none"> ○ Board members are required to complete and return the Board Member Information Form. ○ Discussed need for a Resolution Authorizing Signatory ○ Update on facilities MOAs ○ A special board meeting will be held to review and approve the Kualapu'u Charter Contract Renewal Application. ● D. Gibson provided an update on the Kualapu'u Principal recruitment and L. Trinidad's retirement. Kualapu'u LAP has approved revised timeline. C. Kono reviewed timeline. Position scheduled to be posted 11/21/22. Interview committees will be selected. I. Takushi stated interview committee needs to be chosen carefully and ensure board participation. J. Ching warned not to rush to install someone not qualified. Board appointed P. Akaka 	<p>Board Action: Board approval of the resolution authorizing the signatory of the Kualapu'u School Charter Contract Renewal Application. (I. Takushi/J. Ching) Motion passed unanimously.</p> <p>Action Deferred: Board approval of the Kualapu'u Charter Contract Renewal Application and submission to the Commission.</p> <p>Board Action: Board appointment of P. Akaka to represent the board on the Kualapu'u Principal Recruitment Interview Committee. (I. Takushi/J. Ching) Motion passed unanimously.</p> <p>Board Action:</p>	<p>D. Gibson to forward Board Information Form to board members.</p> <p>Special Board Meeting to be scheduled to review and approve the Kualapu'u Charter Contract Renewal Application.</p>	<p>HC Sep 23 & 26 2022 Committee of the Whole Meeting DRAFT MINUTES</p> <p>Board Member Information Form.docx</p> <p>Board Resolution Authorizing Signatory</p> <p>Kualapuu Principal Selection Process & Timeline LAP Considerations</p> <p>Kualapu'u Principal Job Posting - DRAFT</p> <p>Kualapu'u Principal Job Description - DRAFT</p>

	by consensus to represent the board on the interview committee.	Board approval of the Kualapu'u Principal Selection Process & Timeline and public announcement and posting of the Principal vacancy. (S. Maddox/M. Komomua) Motion passed unanimously.		
B. Budget & Finance Meeting (I. Takushi)	I. Takushi reviewed the October 27, 2022 Committee of the Whole meeting that addressed Budget & Finance Committee matters. <ul style="list-style-type: none"> The Committee approved the submission of the 2022 school audits to the Commission. School audits were clean, and the schools are in good financial positions. Previous findings have been corrected. There were new GASB87 audit standards. The Committee approved the submission of the Q1 Financial Statements to the Commission. All schools are in the black. 			HC COW Budget & Finance Committee Oct 27 2022 Meeting Minutes - DRAFT
C. Development Update (S. Maddox)	S. Maddox gave a Development Report. An annual giving solicitation will go out to the board. The committee is working on an annual report.			
IV. School Reports				
A. Kamaile Academy Principal's Report (P. Kepka)	P. Kepka reviewed highlights from the written Principal's Report: <ul style="list-style-type: none"> Provided update on efforts to address chronic absenteeism. Kamaile continuing in CSI status. P. Kepka believes status is reflective of the community emerging from 			Kamaile Principal's Report

	<p>the pandemic. Reviewed Academic Plans & Performance Outcomes</p> <ul style="list-style-type: none"> • Discussed development efforts including Act 257 to potential expand PreK at Kamaile; KS 'Olino grant to support CRA work in collaboration with other HFCS. 			
<p>B. Waimea Middle School Principal's Report (J. English)</p>	<p>J. English gave the Principal's Report:</p> <ul style="list-style-type: none"> • Arts in public spaces • Robotics team took 1st place. • Peer mediation group implemented. • Chronic absenteeism significantly lower at 6% • 71% growth in Math; in top 2% of Middle Schools and in top 10% in state • Still need to show growth in literacy. • Biggest challenge- bullying investigations being conducted by admin. • Dec 5 CNA meeting - need GB involvement. Will share link. • Kehau Abad to visit all HFCS; D. Gibson asked to participate. • J. Ching as for thoughts on decreasing enrollment. Mostly people moving out of area. Picked up students at 7th grade. • School expected to pay hard-to-staff differentials in line with the DOE; still collecting data on compression pay. 			<p>Academic Performance Framework - Year 1 - 2021-22 NWEA 2022 Spring Results - Goals and Actuals by Grade Level, IDEA, ELL, and NH</p>
<p>C. Kualapu'u School Principal's Report (L. Trinidad)</p>	<p>L. Trinidad gave the Principal's Report.</p> <ul style="list-style-type: none"> • Data showing 19% proficiency; P. Akaka expressed hope that school initiatives will produce improvements. • L. Trinidad expressed that historically Math has been a strength; need to go back & see what happened. Growth difficult to predict. 			

	<ul style="list-style-type: none"> • Some teaches have troubled with kids & are leaving the school due to severe SEL needs. Finding the right staff is an issue. • The school is financially sound. • 'Ohana Fun Fair was a success. Planning Glass for Class & Moloka'i Metric fundraisers. Annual Giving solicitation to go out soon. 			
V. Other Business (P. Akaka)	None.			
VI. Adjourn (P. Akaka)	Meeting was adjourned at 4:44 PM. Next Meeting: February 28, 2023	Board Action: Approval to adjourn meeting. (J. Ching/ I. Takushi) Motion passed unanimously.		

Ho'okāko'o's Schools and its Governing Board represent communities from across the Hawaiian Islands. The Ho'okāko'o Governing Board conducts virtual and hybrid meetings to ensure community participation with reasonable measures to allow public participation consistent with social distancing health & safety practices.

Written testimony or requests to provide oral testimony must be received prior to the start of the Governing Board Meeting.

Please contact your Ho'okāko'o School for virtual access or to participate in person. For more information: (808) 983-3835, ext. 103 or info@hookakoo.org.