

Ho'okako'o Corporation Governing Board Minutes
May 17, 2016
1360 S. Beretania Street #202
Honolulu, HI 96814

Attendees: Bob Peters, Paul Nakayama, Joe Uno, Barbara Kalipi, Kumau Pineda-Akiona, Manny August

Staff Present: Amy Kendziorski (via phone), Chris Kono, Julie Upton, David Gibson

Guests Present: Bob Masuda, Blake Parsons

AGENDA	DISCUSSION	DECISION MAKING	FOLLOW-UP
I. Welcome	The meeting was called to order at 2:04 p.m.		
II. Approval of April 18, 2016	The minutes for the April 18, 2016 meeting were reviewed and approved.	<p>ACTION: Motion to approve April 18, 2016 Minutes (Peters/Kalipi)</p> <p>Result: Minutes Approved with a unanimous vote.</p>	
II. Governance Report	<p>A. Board Recruitment Update The Board ratified the April 26, 2016 email vote confirming Dr. Paul Nakayama's appointment to the HC Board.</p> <p>Bob Masuda was introduced as a candidate for the Ho'okako'o Board of directors, who brings with him a background in management and development. The Board approved B. Masuda's appointment to the HC Board.</p>	<p>ACTION: Motion for ratification of email vote confirming P. Nakayama (Kalipi/ Peters)</p> <p>Result: P. Nakayama's appointment to the HC Board is approved with a unanimous vote.</p> <p>ACTION: Motion for approval of B. Masuda to the Board of Directors (Nakayama/ Kalipi)</p> <p>Result: B. Masuda's appointment to the HC Board is approved with a unanimous vote.</p>	

	<p>B. Parsons was introduced as a candidate for the Ho'okāko'o Board of Directors who brings with him a background in politics, fundraising and communications.</p>	<p>ACTION: Motion for approval of B. Parsons to the Board of Directors (Nakayama/ Kalipi)</p> <p>Result: B. Parsons appointment to the HC Board is approved with a unanimous vote.</p>	
	<p>B. WMS Charter Discussion WMS Charter discussion was tabled until B. Masuda and P. Nakayama have an opportunity familiarize themselves with the issues.</p>		
<p>IV. WMS Principal Selection</p>	<p>C. Kono provided a recap of the Principal Recruitment Process.</p> <p>There was discussion about the strengths and opportunities of the two finalists.</p>	<p>ACTION: Motion for approval to offer Amy Kendziorski a three-year contract as the Waimea Middle School Principal (Masuda/ Kalipi)</p> <p>Result: Amy Kendziorski's contract was approved with a unanimous vote.</p>	<p>C. Kono will inform the candidates of the Board's decision and prepare the contract for A. Kendziorski.</p>
<p>V. School Reports</p>	<p>A. Kamaile D. Gibson gave a brief update on behalf of Principal Winslow. Kamaile's Class of 2016 is made up of 28 graduates. The graduation will be held on May 19, 2016 at 5:30 p.m. at Kamaile.</p>		
	<p>B. Kualapu'u D. Gibson gave a brief accreditation update on behalf of Principal Trinidad. The Kualapu'u accreditation visit was successful and the school received positive feedback from the accrediting committee. The Board will be notified once the official notification of the accreditation term is received.</p>		
	<p>C. Waimea A. Kendziorski provided Waimea Middle School highlights including anticipated staff vacancies for SY 16-17, the summer school program and updates on the school's efforts to secure donors/sponsors. An article on the WMS Connecting for Success Program (in Hawai'i Busines News) was also shared.</p>		

<p>VI. Education Committee Report</p>	<p>Principal Evaluation B. Peters reported that the Education Committee will be meeting with D. Gibson and the Principals to review the current Principal Evaluation tool and develop a goal setting process that is aligned to the accreditation plan. June 9 principal meeting to review the principal evaluation and goal setting/accreditation</p> <p>Hawaiian Culture Based Education & KS B. Peters reported on the May 9, 2016 meeting with the KS Team regarding the Ho'okāko'o schools and Hawaiian Culture Based Education (HCBE). KS has committed to providing the Ho'okāko'o schools with 3 years of HCBE Professional Development for school staff and administrators.</p>		
<p>VII. Finance Report</p>	<p>A. School Budgets SY 16-17 D. Gibson & J. Upton reported that the Ho'okāko'o staff have been working with Principals and their teams to develop both SY 16-17 Budgets and Core Funding Budgets that identify their priority initiatives. Over the next year, the work will continue to develop five year budgets that are aligned to educational priorities and accreditation plans.</p> <p>The SY 16-17 Budget for Waimea Middle School was presented and reviewed. WMS will update the budget to reflect the most current enrollment projections (enrollment of 258 students).</p> <p>The SY 16-17 Budget for Kamaile was presented and reviewed.</p>	<p>ACTION: Motion for approval of the WMS 16-17 Budget that includes adjustments for the enrollment projection. (Masuda/Parsons)</p> <p>ACTION: Motion to approve Kamaile 16-17 budget (Pineda/Parsons)</p> <p>Result: Motion approved with a unanimous vote</p>	<p>J. Upton will work with A. Kendziorski to finalize the budget. Budget will be submitted to the Commission by the June 30, 2016 Deadline.</p> <p>Budget will be submitted to the Commission by the June 30, 2016 Deadline.</p>

	<p>The SY 16-17 Budget for Kualapu'u was presented and reviewed.</p> <p>B. Distribution of 3rd Quarter Report The Quarter 3 Financial Reports that were submitted to the Commission on May 13, 2016 were distributed.</p>	<p>ACTION: Motion to approve Kualapu'u 16-17 Budget (Pineda/August)</p> <p>Result: Motion approved with a unanimous vote</p>	<p>Budget will be submitted to the Commission by the June 30, 2016 Deadline.</p>
VIII. Executive Director Report	<p>D. Gibson provided an Executive Director's Report</p> <ol style="list-style-type: none"> 1. Legislative Update <ol style="list-style-type: none"> a. Classroom Cooling (SB3126) - Kamaile is on the priority list for heat abatement b. Commission "Clean Up Bill" (HB2205) c. \$74,433,916 approved for charter school operating funds; approximately \$7,065 per pupil d. Teacher Incentives bill (HB2524) died in conference. D. Gibson to discuss with Commission. 2. Kamehameha Schools update <ol style="list-style-type: none"> a. HC 2016-2017 application to be reviewed at June 14 trustee meeting b. HC and Principals met with KS May 9 to discuss future funding and professional development in HCBE 3. Development Update <ol style="list-style-type: none"> a. HC and its schools secured over \$3.6 million in SY 2015-2017 b. Board 2016-2017 Pledge requested 		
IX. Executive Session	<p>Executive Session was deferred to the June 28, 2016 meeting.</p>		
VIII. Adjourn	<p>The meeting was adjourned at 4:10 p.m.</p>		<p>The next meeting is scheduled for June 26, 2016 at the Ho'okāko'o Office.</p>