



Local Advisory Panel In-Person Mtg MINUTES – Tues., Oct. 11, 2022 4:30 – 6 PM

In Person In Keaoākea - the STEAM Learning Center – Z105

Time	Activity	Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> • Call Meeting To Order (4:35PM) – Welcome, Quorum, Check-In • WMS Family Rep Election Results – Newly elected Family Reps asked to introduce themselves: Rachelle “Elle” Phillips (6th); Jennifer Brown (6th/Virtual); Colin Miura (7th/Virtual); all three conveyed gratitude to teachers/staff for supporting their student(s) and eagerness to serve on LAP to help other families. 	PKanekuni & JEnglish	Quorum confirmed.
4:45pm	Review/Approve September 20, 2022 WMS LAP Meeting Minutes	PKanekuni	Approved as submitted.
4:50pm	Ho’okako’o Update	DGibson	See P-3.
5:05pm	<p>Principal Report:</p> <ul style="list-style-type: none"> • Good News - donations \$25,000 local community members • Looking for a part time casual ELA teacher for this quarter • Looking for an 89-day custodian • Abatement on site for lead and asbestos- Fall Break R&M <p>WMS 2022-2023 Title I Expenditure Plan</p>	JEnglish PRice	See P-4.
5:15pm	<p>Family Representatives Input</p> <ul style="list-style-type: none"> • Reflections/Concerns/Suggestions/Questions 		See P-5.
5:20pm	<p>Teacher-Staff Representatives Input</p> <ul style="list-style-type: none"> • Reflections/Concerns/Suggestions/Questions 		See P-3, 4 & 5.
5:25pm	<p>Community Representatives Input</p> <ul style="list-style-type: none"> • Reflections/Concerns/Suggestions/Questions 		See P-6.
5:30pm	WMS LAP Bylaws – Review Proposed Amendments		See P-6.
5:50pm	<p>New Business</p> <p>Community Input (2 minutes each)</p> <p>Next Meeting: Tuesday, November 15, 2022 – 4:30-6PM – Z105</p>	PKanekuni	See P-7.



Local Advisory Panel In-Person Mtg MINUTES – Tues., Oct. 11, 2022 4:30 – 6 PM

In Person In Keaoākea - the STEAM Learning Center – Z105

Attachments: [WMS Title I Expenditure Plan](#); [2021-22 SY STRIVE HI Results & WMS Data](#)
[Principal's September Accomplishments Presentation](#)

General Update:

Recruiting:

- [Part Time Casual Teaching Position](#)
- Para Professional Tutor - Direct Instructional Support
- [Casual CDL Bus](#) and [Casual Van Driver](#)
- [Substitute Teachers](#)

Accomplishments:

- IKAIR Day activities on and off campus – final day of 1st Quarter
- Hot Chocolate Club & After-School Homework Help Begin
- After-School Robotics Begins
- 6th Grade Sense of Place Field Trip – Holoholo Ku and Anna Ranch
- Cross Country Student Athletes Participated in Parker School Meet
- Mentoring – Trainings & Recruiting Continues
- Urgent Advisory to Families re: Fentanyl Alert
- Facilities – UXO Clearance – Sundays; Electrical Upgrades continue – K, L, W, Shop

Coming Events:

- Schoolwide:
 - ❖ Spirit Week! (10/17-21/22)
 - ❖ Pink It Up Waimea! (Tues., 10/18/22)
 - ❖ #Unity Day (Kindness, Acceptance, Inclusion) (Wed., 10/19/22)
 - ❖ Great Shake Out Earthquake Drill (10/20/22 -2-2:15PM)
 - ❖ Family Talk Story Series - #2 – Active Listening (10/26/22)
 - ❖ Crazy Olympics – Halloween (10/31/22)
 - ❖ Student-Teacher-Family Conferences (11/22-23) – Preferably in person but may be scheduled virtually too by families - 25 minutes each.
 - Tues., 11/22: Noon – 5:55PM
 - Wed., 11/23: 7AM-12:55PM



Local Advisory Panel In-Person Mtg MINUTES – Tues., Oct. 11, 2022 4:30 – 6 PM

In Person In Keaoākea - the STEAM Learning Center – Z105

Attendance: 10/11/22

Community Reps:	Phyllis Kanekuni, Midge Jambor, Pete Hendricks, Andrew Odell, Tammy Muranaka
Family Reps:	Rachelle “Elle” Phillips (6th); Jennifer Brown (6th/Virtual); Colin Miura (7th/Virtual)
Certificated Reps:	Shelby Loo (6th), Nau’i Murphy (8th)
Classified Reps:	Kalae Kawamura
HC Board:	Susan Maddox
HC Staff:	David Gibson
WMS Admin:	Janice English
WMS Staff:	Patti Cook
Guests:	Pat Rice (School Improvement Specialist/Title I & Grant Coordinator), Lori Ching (Counseling Intern)

HO'OKAKO'O UPDATE:

Pualani Akaka unable to attend today due to medical procedure; sends regrets and aloha.

Brief update by DGibson: HC’s annual audit about a month from being completed; seems to be going well, no issues have emerged.

Reminded WMS LAP of need to identify another prospective board member for HC, or Board may have to do its own recruiting.

Shared that Kualapu’u Principal Lydia Trinidad is retiring; next HC meeting will be 11/15 on Moloka’i related to retirement, as well as WASC and Contract renewal.

Next HC Board meetings will be Feb. 28 and May 23, 2023.

TEACHER-STAFF REPRESENTATIVE INPUT: Revised agenda to accommodate teacher schedules:

6th Grade Teacher Rep Shelby Loo shared photos (see attached):

6th Grade concluded 1st Quarter with a 4.5mile hike up pu’u Holoholoku on Parker Ranch land south of campus. The huaka’i culminated a quarter-long focus on a Sense of Identity/Sense of Place theme. “We chanted, practiced kilo, named the pu’u and mountains and tied the experience of overcoming the hike to ‘Kulia i Ka Nu’u’ (striving for the summit). The analogy: Middle school will be tough, but if you dig deep (like we did on our hike), you can and will be



Local Advisory Panel In-Person Mtg MINUTES – Tues., Oct. 11, 2022 4:30 – 6 PM

In Person In Keaoākea - the STEAM Learning Center – Z105

successful.” Students helped each other make it to the summit of Holoholoku and very pleased with themselves. Then went to Anna Ranch and visited Manaua (Waimea rain rock) and revisited the related mo’olelo which is depicted in our WMS Pa’ahana logo on our uniform shirts.

For the final day of the quarter – IKAIR Day – 6th Grade students participated in on-campus community service projects, learned about water conservation in Mala’ai Garden by participating in a water sustainability game, and planted kalo in a new garden area with Pat Ayat.

PRINCIPAL’S REPORT:

Janice shared several slides on recent accomplishments including request from former State Sen. Jill Tokuda to visit our Mala’ai School Garden and talk about the learning benefits of hands-on place-based experiences, and how the Hawai’i Island School Garden Network (now led by Mala’ai) provides teachers at WMS and at about 50 school gardens around the island with needed professional development to integrate garden programs with core curriculum. Also discussed USDA food service programming.

Also reviewed lengthy list of facilities R&M work underway or recently completed – working in partnership with HDOE and US Army Corps/UXO abatement. Also shared visuals of new mural project underway featuring student work – led by trauma-informed art teacher Tina Iokia with support from Pat Ayat. (See attached).

Briefly recapped recently received community donations totaling \$25,000 in unrestricted funds, and thanked Susan Maddox for assisting with the one for \$10,000. (Brief conversation about why “unrestricted” is so valuable to school – gives leadership more flexibility to address specific student/school needs.)

Also acknowledged donation by community partner Ellie Foulkes to nurture family engagement with a series of four family nights; held the first in conjunction with recent Open House; the next one will be Oct. 26, 2022.

Title I Expenditure Plan (attached): Pat Rice reviewed itemized budget developed in collaboration with the school Leadership Team. No questions.

WMS 2021-22 STRIVE HI RESULTS (late addition to agenda as school results now public): Pat Rice/Janice English shared out and reviewed recently released results. Due to COVID, assessments cancelled completely in 2019-2020, and then had very small student participation in 2020-2021. Explained meaning of assessments; school did “very very well” with student academic growth closing the achievement gap.

Pat Rice said we will want to compare how we did with the other schools in district/complex but their data hasn’t been released yet. Also need to be sure we compare with similar schools. Will



Local Advisory Panel In-Person Mtg MINUTES – Tues., Oct. 11, 2022 4:30 – 6 PM

In Person In Keaoākea - the STEAM Learning Center – Z105

do this once data released for all schools.

Nau'i Murphy noted that the SBA science assessment was changed and now is considerably more rigorous.

STRIVE HI results and academic data will be posted – as required – to both WMS and HC websites. Individual student results will be shared with families during conferences in November.

FAMILY REPRESENTATIVES INPUT:

Newly elected Family Rep Elle Phillips said recent field trip for 6th grade students was an “amazing experience” for her son and other students. Also had strong praise/kudos to teacher Miss Jessica for helping her son and family – who are new to the school and new to public schools - go thru 504 process. Said she had been very anxious about this but teachers/staff were very supportive, effective, it got done efficiently with counselor and teachers. It was “an easy process” and said she was willing to help other families if they have concerns to know how well the school staff handled this.

Recently re-elected Family Rep Jennifer Brown said she appreciated follow-up by teacher re: son missing school – handled smoothly and “I don't worry” because teachers and staff are focused on student needs.

Recently re-elected Family Rep Colin Miura agreed – appreciating help from teachers and school with son. Willing to help get other families more involved.

TEACHER-STAFF REPRESENTATIVE INPUT:

8th Grade Teacher Nau'i Murphy shared that the Grade level's SY theme is Ka Piko O Maunakea and it began with students creating their own triangular art piece spotlighting their own Piko (center), place, etc. – these are pieced together into a large triangular mobile to hang in the STEAM Learning Center. First Quarter students focused on the IKAIR Core Value of Accountability; 2nd Quarter will be Kaizen.

For IKAIR Day to wrap up the 1st Quarter, students did a number of service projects in the STEAM Learning Center, Mala'ai garden and gym, then wrote a reflection on taking care of their own space and place.

Nau'i also reminded group that teachers have restarted an after-school Na Paniolo Robotics Team and the 1st in-person qualifying First Lego League tournament will be at Kealakehe High School on Sat., Nov. 5, 2022. About 7:30AM-2PM. This is first competition in 3 years. They



Local Advisory Panel In-Person Mtg MINUTES – Tues., Oct. 11, 2022 4:30 – 6 PM

In Person In Keaoākea - the STEAM Learning Center – Z105

need 2 adult volunteers to assist that day either as a referee or judge (will require advanced virtual training), and a second one to be assigned that day as a timer, queuer or pit supervisor as needed. Please contact Nau'i if interested: Nau_i_Murphy@wmpccs.org.

Kalae Kawamura – Was introduced as the school's newly hired 'Ohana Engagement Facilitator funded by a 2nd OHA grant. She described a simple Google survey she has sent out to families asking what school can do for students. Only 9 responses so far but will follow up.

This triggered discussion about how to enhance Family Engagement, which is, in fact, the school's 22-23SY priority. Before COVID, the school hosted many family events – parent nights, etc. The school has initiated a number of things to try to address Family Engagement including Kalae's new position, and LAP members agreed to set aside time on the next LAP Agenda to discuss this more in depth.

COMMUNITY REPRESENTATIVES INPUT:

Tammy Muranaka -- Reminded group about PINK IT UP DAY – Tues., Oct. 18, 2022. Thanked Mary Beth Laychak/Canada France Hawaii Telescope for making up community bags to help businesses, restaurants, etc. join the celebration to honor/celebrate survivors and remember those we've lost to breast cancer. Shared her personal story as a 3x cancer survivor; she started PINK IT UP DAY at WES, then included WMS and now taking it community wide. Recalled that Waimea used to hold a Relay For Life in October for Breast Cancer Awareness; that stopped, so this replaces it. She said, "No matter how hard, you can persevere!" Expressed gratitude to WMS and the community for participating and excited to see how far she can take this with the support of family and friends.

Andrew Odell – Shared that he also serves as President of the Board for Waimea Country School, and that their long time (18-year) school lead, Amy Salling, is retiring. "It's a huge loss, but the school is in great shape for its next chapter."

They are recruiting a replacement and if anyone knows of someone or has questions, please let him know - agodell808@gmail.com.

More info/position description:

https://www.hais.us/RelId/622619/JobPostingID/2660/ISvars/default/School_JobPostings.htm

WMS LAP BYLAWS – REVIEW PROPOSED AMENDMENTS

It has been recommended by HC Board that updating of our WMS LAP Bylaws be deferred until early 2023 pending Ho'okako'o's update of their bylaws, then we should use theirs to guide update of ours. All concurred with this.



Local Advisory Panel In-Person Mtg MINUTES – Tues., Oct. 11, 2022 4:30 – 6 PM

In Person In Keaoākea - the STEAM Learning Center – Z105

NEW BUSINESS:

Janice English advised LAP that due to a significant drop in enrollment – from 253 to now 201 over the past several years largely due to families moving away due to economic hardship, coupled with reduction in partnership funding, the school has experienced a significant reduction in its overall budget. As a result, the school has had to reduce its workforce. We have already belt-tightened on office staff, custodial support and teachers. Going forward, priority must go to protecting student supports in the classroom, and as a result, the school will be discontinuing its Development Director position as of 12/31/22. She and others thanked Patti Cook for her contribution to the school.

Phyllis Kanekuni thanked everyone for attending.

Meeting adjourned at 5:40 PM.