



“Waimea Middle School empowers all students with the skills, values and cultural understanding to successfully navigate high school and beyond.”

Meeting Title:	WMS Local Advisory Panel (LAP) - FINAL
Date & Time:	4:00-6:00 pm, Mon., March 14, 2016
Members Present:	<p>Community Reps: Keawe Vredenburg, Jane Sherwood, Owana Wilcox</p> <p>Family Reps: Graham Ellis</p> <p>Fam O/reach Coord: Amy Maluenda</p> <p>Certificated Reps: Cherise Mundon (6th), Tisha Gusman (7th),</p> <p>WMS Admin: Janice English-Somerville, Amy Kendziorski</p> <p>Ho’okako’o Board: David Gibson</p> <p>Ex Officio: Patti Cook</p> <p>Historian: Pat Rice</p>
	<p><u>Guests:</u></p> <p>Community Members: Pam Potter; Lisa Andrews; Nalani Andrews</p> <p>Volunteers: Dr. Robert Masuda; Dr. Paul Nakayama; Tom and Gail Gimbel;</p> <p><u>Excused:</u></p> <p>Community Rep: Colin Miura; Patrick Hurney; Owana Wilcox;</p> <p>Family Reps: Von and Monique Wong; Marcie Neubecker</p> <p>Certificated Rep: Linda LoBue (8th)</p> <p>Classified Reps: Lori Ching</p> <p><u>Absent:</u></p> <p>Student Advisor: Eunice “Laz” Lazarus</p>

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1) Since Colin was not present, Janice called the LAP meeting to order at 4:07 pm. Quorum confirmed. Minutes for preceding two months accepted.

Janice asked if anyone in the community wished to address the group. No one asked for time or offered any input.

2) Principal's Update - Amy Kendziorski

Much discussion centered around Amy's introduction to the Special guests for today's meetings were Dr. Paul Nakayama and Dr. Robert Masuda. Amy introduced them both as candidates to represent WMS on HC Board. Both of these accomplished gentlemen outlined their respective backgrounds and are regarded as excellent candidates combining knowledge of science, and Hawaiian heritage/global culture with experience in public advocacy, and a "winning" attitude. Both came prepared with questions as to how they best could help WMS within the changing structure of the HC Board, and availed themselves to WMS with much interest in this school's local heritage, coupled with a global perspective. Many of the LAP meeting attendees were more than favorably impressed by both candidates and verbalized how their scope and ability to contribute can benefit us with both the business at hand and with the Leg. Each will serve a 3 year term and can serve 2 consecutive terms. Bob verbalized the idea to interview the HC Board and begin a public dialogue centered on public advocacy, including faculty point of view, and incorporating the winning attitude. After Paul and Bob left the room, Amy formally presented these gentlemen to David as a good fit to the HC board given the changes to the board, and presupposing that they are willing to serve after this meeting!

Amy introduced Amy Maluenda, the new Family and Community Outreach Coordinator. She is considered a "guest" until elected to the LAP committee. Her background is professional and varied and she worked in O'ahu, Washington State and here. Her job is to continue to engage family members and community members to contribute to the success of WMS students. Her position has been funded through KS. Her next to major efforts will be the 5th grade transition to Middle School and summer school. She is happy to be here in Waimea and is committed to spreading the Aloha spirit personally and professionally.

Celebrations:

- CFS Career Exploration Day's video clip was viewed later in the meeting and was regarded as successful. It was the first of its kind in 7 years. Each student participated in three 45 minute sessions with one of the approximately 40 speakers arranged for by Pat Rice; Suzie Herhold; Lori Ching; and Patti Cook. They included: the Fire Department; the Coast Guard from Honolulu; KTA (thanks, Colin!); pig farming; Isemoto (construction/contracting); auto industry; technology; drug dog; a copyright on music mock trial, police officer; acupuncture; nurse; masseuse; aesthetician; Keck & CFHT telescopes; judges; 2 professional athletes; Margaret Wille (local government) and an author/writer. About one dozen were WMS alums. Technical difficulty prevailed, and we were unable to view the video of this successful day. Students' evaluations rated the experience of the day with high marks. It was noted that presenters stressed the need/importance for education. Nalani Andrews, a student, concurred that the day was a success.
- There will be a status check by the Public Charter School Commission who will visit on WMS site 3/15/16. The Organizational Performance Framework includes finance, safety, and an assessment (rating) of the overall operational functions of the school. WMS will receive a rating by the close of this school year.
- Migrant Education Program (MEP) review. MEP are defined by students whose families have moved because of work, and have moved around and have attended multiple schools. This program brings in \$20K per student. Their site visit occurred 3/8/16.

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- Construction Update: Isemoto is still ahead of schedule. The building of the 2nd story of the STEM building goes full speed ahead in this state of the art building containing state of the art stuff: furniture, fixtures, conduit ready wiring. Opening set fall, 2017. This will require fundraising focus to furnish a state of the art building with state of the art stuff. Our buildings are owned by DOE. There was some discussion regarding the utility bills as they relate to the amount of square footage of the building in relation to the number of students enrolled. Bob Masuda reviewed the technical requirements in the frame of mind of expectation vs. reality regarding change orders. He said E rate is a federal fiscal responsibility for phone and technology. New Opportunity for DOE to visit Kapolei to find what is good in that school and if it is something we wish to incorporate in ours. He stressed forgetting history and moving forward.
- ELA Spoken Word/Slam Poetry Project with Myrlin Hepworth and Connect For Success Student Recognition Family Night will begin with a school wide assembly from 8-9:00 am on Monday, April 4 at Kahilu Theatre; to work with ELA classes 4/4-4/6, and concluding with Family Night, 4/6; CFS students and families 5-6:00 pm; All families and community 6-7:00 pm at Kahilu Theatre. Funded in part by CFS and KTA/Kokua I Na Kula gift. It was said that Myrlin Hepworth's contribution will focus on bullying and issues that impact our kids. HPA and Parker have been invited to join WMS in this effort.
- Pat Rice and Amy brought up they are attending and presenting at the UH P-29 Program Data Summit on April 8 in Honolulu. The presentation will center on the successful use of data as part of the CFS program. Additionally, Pat and Amy will be applying at the American Middle Level Education Conference in Austin, TX on October 16, 2016. Don't know if the application has yet been accepted. CFS will fund their trip attendance.
- Wednesday, April 20 will mark the incoming 6th grade Family Orientation from 5-6:30 in the cafeteria. All families coming into 6th grade are more than encouraged to attend (mandatory as possible). There have been major efforts to label the event as mandatory for this group, as it is coordinated with the Open House. Efforts are being made to prevent higher noise levels and confusion that's occurred in previous Open House events, so activities will be centered on parents and students in their own groups and letting parents and students know that the middle school experience begins NOW, not in July. The question was raised as to what other event outreach efforts are being made across grade levels so parents can know what's going on. In answer to that, Graham Ellis brought up an 83% participation rate for the student led conference (6th and 7th grades) and student advisors. 8th grade does it differently, presenting their student portfolios. Also, the parent/family engagement group was mentioned as another area to tap to encourage parent participation across all grade levels. One of the obstacles involves getting the time of day correctly to encourage attendance. Also, there are families with multiple children across different grades. What is currently being done is the result of previous feedback to accommodate parental attendance. It was generally agreed that food at these events help to boost attendance.

At this point David Gibson's Ho'okako'o Corp update's place on the agenda was moved up to accommodate making his plane schedule.

David said that there were many changes happening in the newly expanded board, where the focus was to decrease barriers between HC and schools. HC is looking for 15 members to comprise its expanded board. HC wants to hold schools accountable for educational goals and financial operations. He is looking forward to bringing the board to WMS' LAP meeting on April 18th, seeing this as an opportunity to begin a dialogue. Current HC standing is that HC is overseen by KS trustees, but KS does not have representation on the board. David also noted that KS, too, is going through major changes.

HC is to report to the three schools on the new board plan. April 7 meeting needs Hawaiian Focus Charter School's commitment to long term funding.

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David has provided the HC report to schools to be distributed through the principals of the three schools containing the new board plan, including documents for the newly revised board, which is subject to the commitment of the S01C3 accreditation program involving a 3 year commitment from everyone. He said the LAP Advisory Committee, as part of the original plan, provides direct input to the HC board. He referenced the April 18 LAP meeting at WMS as an opportunity to begin a dialogue. He cited the Islander feedback as the blueprint for the plan contained in the report.

HC asks each of the three schools to develop budgets to make each school sustainable, using a “worst case scenario” from which to plan. The new team has community education with focus on Hawaiian school’s issues. They are seeking to define the Hawaiian identity in education, and how to strengthen Hawaiian Identity. Hawaiian Focus Charter Schools need to commit long term funding. These meetings are opportunities to forge new relationship between KS and HC, and HC and the schools’ LAP committees, since new teams are being formed. There was discussion regarding the differences between start up schools and Hawaiian Cultural Charter Schools. Kamehameha Schools cannot reach ALL Hawaiians, but they can reach out to charter schools/immersion schools to get to more Hawaiian students. Hawaiian schools don’t necessarily mesh with current DOE methods. They are, for example, not as fond of standardized testing.

Pat Rice said that HC has been favorably impressed with all the data Amy has shared with them to address the cultural readiness “ready” and college readiness “ready” assessments. We want our kids to be able to leave WMS and go and be successful everywhere.

There are concerns for the preparedness for our students to go anywhere. KS does not currently provide an actual definition of education for Hawaiian study. Per pupil allotment is at \$1500 per student, and that funding stands for a three year period. Currently WMS has no need for new application for funding. It is important because there were concerns about having to reapply each year.

Hawaiian strategic plan deals with Hawaiian identity question and is outlined: 1) preschool experiences for all children; 2) adequate reading by 3rd grade; 3) high school readiness and completion in 4 years; 4) college career readiness; 5) sustainability of cultural relevant student success plan. Amy has been working with KS on the cultural definition plan. KS wants to create new opportunity for learning. This means that you want to individualize education opportunities.

It was asked why WMS fell out of KS graces: KS Po’o meeting had WMS at 5% attendance for these meetings. Also there are work group meetings. Amy said the attendance was not compensated with money for the school. The travel allowance came from WMS. It was generally assessed that it wasn’t fiscally responsible to attend. KS definition of Hawaiian identity is a work in progress.

David then left at 5:57 pm to catch his plane.

To continue the principal’s update, HGEA posted the principal’s position for WMS (internally). Amy is one applicant, and there is one other. Interview date is set for 3/31/16. It will take until April sometime for all the references and for the background checks to be completed. After the meet and greet, recommendations will be made to HC. HC actually hires the WMS principal.

Pat Rice discussed Title I as a federal school wide program. To qualify for Title I, a school must meet the cut-off of 47.2% of its students qualifying for free or reduced lunch. WMS currently has 70% of its students meeting this criteria. The Title I funding a school receives is always determined by then poverty level of its students, but the programs that Title I funds are determined by academic need. We received \$76,826 for SY 2015-16 and have been allocated \$64,352 for SY 2016-17. The reduction of funds is due to declining enrollment. Title I funds must be aimed at the root causes of low student achievement and concentrated on closing the gap between lower and higher achieving students.

Overall, our goals are to increase our revenue, decrease spending and provide improved achievement. We will be looking to the Leadership team to make recommendations.

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Costs regarding Summer school, STEM, culture base, and reading/choir, health & wellness funding. Last year, charges were \$50/per student. This year it will escalate to \$50/week/students eligible (6th, 7th, and 8th grade students). Students outside WMS can be charged more. Friends of the Future have helped us with funding. This year our goal is 80 students. Program will take place June 19-July 1.

Budget review will take place at the next LAP meeting, scheduled for **April 18th from 3:30 – 5:30 pm**. Please make special note of the time change to accommodate the HC board's attendance.

Meeting adjourned at 6:27 PM.