

Waimea Middle School Local Advisory Panel (LAP)

Monday, August 3, 2015 - 4:30-6:30 p.m. – K-03

Timer: _____ Minutes: Pam Potter

1) Welcome, Introductions & LAP Business (10 mins) – Colin Miura, Chair

- Pule, Welcome, Introductions, Confirm Quorum & Preview Agenda
- Review & Approve Draft Minutes - April 27 & June 8
- School-Community Input (2 minutes for guests)
- Review LAP Elections status:
 - a. Families – 2 seats open – Mahalo to both Lori Bergin & Elsie Mijjena for service. Self nomination forms going home 8/5, deadline to return 8/14; ballots home 8/19; due back 8/26 so conclude before 8/31 meeting
 - b. Community – all seats filed
 - c. Certificated – 6th: Cherise Mundon; 7th: Tisha Gusman; 8th: Linda LoBue
 - d. Classified – both seats up for election

2) Interim Principal's Update – Amy Kendziorski (40 minutes)

Celebrations: Buses, “STEM Instead” Summer School partnership & STEM Building groundbreaking

Pending grants: Kamehameha Schools/Ho’olako Like, R.E.A.C.H. grant (after-school)

& Kokua Na Kula (annual KTA school fundraiser)

○ Faculty/Staff Changes: See attached.

○ WMS 2015-'16 SY Schoolwide Priorities:

1. Continuous Academic Improvement For All (assessments, Accreditation Action Plans, and Public Charter School Commission renewal process)
2. Family Involvement Expectations – Student-Family-Staff Compact (attached), AVID Binder/Student Planner, Wednesday Envelope/communications tools, Jupiter Grades (updated by the 1st & 3rd Wednesday of the month), quiet place/time for homework, talking to child & knowing what they're thinking/doing including online, attending school events, asking for help, ensuring school has current family contact info. Ask LAP to continue Family Engagement Subcommittee.
3. Behavior Expectations: Positive Behavior Supports continuing & 30-60-90/Saturday School
4. Attendance Expectations
5. AVID! – Schoolwide Implementation – Janice English-Somerville
6. 'Waimea Reads!' – School-Community Implementation
 - In-school ideas include:
 - All teachers share reading support responsibility. Reading a “core” class with Reading Teacher Team: Rebekah Tucker, Erica Owens, Jennifer Fischer, Tina Benson, Elizabeth Oden & Katie Arrayan.
 - ELA teachers to have classroom libraries – every student gets a book at their level & must have book with them always as well as their AVID binder w/ Student Planner.
 - ELA teachers set expectations for how many books/minutes students must read
 - A “common read” chosen by grade level coupled with a schoolwide “read aloud” commitment for 20 minutes during longer Wednesday Advisories.
 - “Book Bucks” - Positive behavior rewards – redeemable by students at book fairs and/or farmers market book booth
 - Students to track reading progress in AVID! binder with a reading log or reflection sheet
 - School-community involvement ideas include:
 - Scholastic Book Fair(s) – researching what's involved; at least once a year and possibly once per quarter (ask LAP to assist/recruit volunteers)
 - Host a “Waimea Reads” booth at new farmers market beginning Sept. 5 (sell books, swap books, students and/or adults read to younger children, etc.)

WMS LAP Meeting Agenda – August 3, 2015

- Collaborate with WES and other community groups on reading events
- Community reads – (Suggestion: Graham Salisbury “Night of the Howling Dogs,” -- invite celebrity authors or readers (start during 2nd Quarter)
- WMS to again host “We’re Going Places - Take A LAP Fun Run/Walk” – this year to raise funds for reading program. Suggest date/time – perhaps to coincide w/ Saturday market – 9 am start?

2) How LAP Might Help – Kaizen & Meaningful Incremental Measurements - Colin Miura (30 minutes)

- ❖ **Monthly LAP focus on progress measurements - by Department or Grade Level?**
August 31: Strive HI/SBAC & 1st round of STAR Assessments correlation?
Reading assessments/goals/strategies?
Other measures suggested by faculty – schedule for SY
- ❖ **Homework**
- ❖ **Family Outreach Subcommittee: Discuss recommendations:**
 - Rethink Open House – Amy & Janice to discuss
 - Discuss family concerns about how Student Planners are used schoolwide
 - Shift ‘Ohana News to 2x monthly to coincide w/ Jupiter Grades – done!
 - Need subcommittee & all school faculty-staff to help grow this group to improve family involvement – set meeting dates

3) Confirm LAP 2015-'16 Meeting Schedule: See attached proposed schedule. (2 mins) – 4 or 4:30 pm??

4) Coming Events – See below

5) Next Meeting: Mon., August 31, 2015 – _____ p.m.

COMING WMS EVENTS

**Sat., August 1 – Weekly Hawaiian Homestead Farmers Market on WMS/WES campus – 7 a.m.-Noon
9 a.m. blessing – all invited.**

Thurs., August 6 – Student Picture Day – Free Dress Day! (*Dress Code still applies*)

**Wed., August 12 – Free Mala’ai Super Kitchen Dinner – 5:30-7:30 pm – Kahilu Town Hall
Future dates: Sept. 9, Oct. 21, Nov. 18, Jan. 13**

Mon., Aug. 17 – Free Hot Chocolate Club Begins – 7-7:50 a.m. M-W-F

Tues., Aug. 18 – Free Homework Help+ Begins – 2:30-3:30 p.m. T-Th – includes transportation home

Wed., Aug. 19 – Free K(Arts) Begins – 1:30-4 p.m. – 10 weeks - includes transportation home

Wed., Aug. 19 – Open House – 5-7 p.m.

**Wed., Aug. 26 – 8th Grade East Coast Travelers – Family Informational Meeting – 6-7 p.m. W-104.
Trip this year will be 5/27 – 6/5, 2016 to Washington, D.C., NYC and Philadelphia.**

Mon., Aug. 31 – WMS LAP Meeting

**Sat., Sept. 5 – “Waimea Reads!” booth at Waimea Homestead Farmers Market – 7 a.m.-Noon.?
Continue this on the first Saturdays of the month.**

**September - Mixed Boys’ and Girls’ Volleyball – in partnership with P&R – Practice begins in September;
season runs from 10/12-11/26/15. Expect 5 teams with approx. 70 WMS students. Need coaches.**

**Attachments: Faculty-Staff Changes for 2015-'16 SY
2015-'16 SY Calendar w/ suggested LAP meeting dates
Student-Family-Staff Compact**

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Attachment: Faculty-Staff Changes for 2015-16 SY:

Mahalo to departing teachers Kathi Foster, Jessie Kimes & Tim Beneski

Welcome to new faculty-staff:

Vice Principal Janice English-Somerville

Reading Specialist Rebekah Tucker

Registrar Lorna “Mas” Muramoto

Special Education Teacher Katie Arrayan

Special Education EA/Migrant Tutor Jacob Mirels

Art Teacher & Testing Coordinator Shelby Matsumoto (a WMS alumnus)

‘Ike Hawai’i Teacher & Migrant Tutor Angela Pastores

ELL/MEP Coordinator Elizabeth Oden

Bus Drivers Ray Aina and Val Brighter

Internal Moves:

ELA Teacher Linda LoBue to 8th Grade

ELA Teacher Leesa Robertson to 7th Grade

Still recruiting:

SPED Teacher

**Substitutes - Substitute Teachers, Aides, Support Staff, Bus Drivers, Custodian, Meal
Tracker Clerk**