

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, February 25, 2020, 3:00 PM - 5:00 PM
1360 S. Beretania Street, Suite 202, HNL 96814

DRAFT MINUTES

Present: Joe Uno, Chair, Pualani Akaka, Nancy Barry, Secretary, Matt Caires (remote), Paul Nakayama (remote), Blake Parsons, Vice Chair, Ivan Takushi (remote)
Excused: Kumau Pineda-Akiona
Staff: Janice English, WMS Principal, Paul Kepka, KA Principal, Lydia Trinidad, KUU Principal, David Y. Gibson, Executive Director

AGENDA ITEM	PURPOSE	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (J. Uno)	<ul style="list-style-type: none"> Meeting called to order at 2:50 PM Quorum established 			
II. Acceptance of Governing Board Minutes (J. Uno)	Board acceptance of draft December 6, 2019 Governing Board Minutes into the record	Action needed: Acceptance of December 6, 2019 Governing Board Meeting Minutes into the record (B. Parsons/N. Barry) Motion passed unanimously		HC Governing Board December 6, 2019 Meeting Minutes – DRAFT
III. Committee Reports				
A. Executive (J. Uno)	<p>Executive Committee conducted an email vote on 1/22/2020 to approve revised 2019-2020 budgets for Kamaile, Kualapu'u and Waimea. The Committee members voted unanimously to approve the revised budgets. Members voting yes:</p> <p>J. Uno B. Parsons N. Barry I. Takushi M. Caires</p> <p>Discussed shortage differential and status of appropriation requests in the legislature</p>	Action needed: Ratification of 1/22/2020 Executive Committee email vote to approve revised 2019-2020 budgets for Kamaile, Kualapu'u and Waimea (B. Parsons/P. Akaka) Motion passed unanimously		<p>KA Revised SY 19-20 Budget - Budget Summary 1-21-20</p> <p>KUU Revised SY 19-20 Budget - Budget Summary 1-21-20</p> <p>WMS Revised SY 19-20 Budget - Budget Summary 1-21-20</p>
B. Nominating & Governance (J. Uno)	Committee Report <ul style="list-style-type: none"> Announcement of resignation of board members 	Motion to approve Jon Ching membership on the board was conducted in February 25, 2020		

	<ul style="list-style-type: none"> ○ Kaipo Ka'awaloa as of 12/31/2019 ○ J. Uno resignation June 30, 2020 • Discussion of Board Chair succession • Review of Board Prospects <ul style="list-style-type: none"> ○ Jon Ching provided his background; attorney, legislative experience, wants to give back; board will go into executive session to vote on Jon's membership to the board • Commission requirement for annual board training and evaluation by a 3rd party beginning July 1, 2020 <p>D. Gibson to research requirement further</p>	<p>Nonprofit Board of Director's Meeting in Executive Session (B. Parsons. P. Akaka)</p> <p>Motion passes unanimously</p>		
C. Education Committee (N. Barry)	<p>Education Committee conducted an email vote on 1/13/2020 to recommend board approval of the Kamaile WASC Self-Study for submission.</p> <p>N. Barry gave update on WASC process for both Kamaile & Waimea Middle School.</p>	<p>See Kamaile school Report below.</p>		
IV. School Reports				
A. Kamaile Academy (P. Kepka)	<p>Kamaile Academy Principal's Report – see report</p> <ul style="list-style-type: none"> • Charter Contract 5-Year Renewal approval and conditions • WASC Self-Study Update <ul style="list-style-type: none"> ○ Visit 3/1 to 3/5 board asked to attend for Governance chapter ○ Visiting Committee: Darby Williams, Ophelia Reed, teachers from Wai'alae, Lanikai, & Big Island ○ 4/3, 1:30 PM Lt Governor to visit via 	<p>Action needed: Ratification of 1/16/2020 Board email vote to approve Kamaile Academy's 2020 WASC Self-Study for submission. (B. Parsons/N. Barry) Motion passed unanimously</p>		<p>Kamaile Feb 2020 HC Principal Governing Board Report</p> <p>Kamaile 2021 Charter Contract Conditions</p>

	<p>Wai'anae Coast Comprehensive Health Center to see largest food pantry</p> <ul style="list-style-type: none"> • Academics <ul style="list-style-type: none"> ○ Work around SWP ○ Seeing some improvements in Eureka Math Assessments ○ Each teacher has a coaching plan • Campus Safety <ul style="list-style-type: none"> ○ Community issues ○ Some staff conflicts • Charter Contract renewal • Working on Development with HC • The Board conducted an email vote on 1/16/2020 to approve Kamaile's WASC Self-Study for submission. • 2-acres – no update <p>Six Board members voted yes: J. Uno B. Parsons P. Nakayama P. Akaka I. Takushi N. Barry</p> <p>Did not vote: M. Caires K. Pineda-Akiona</p>			
<p>B. Kualapu'u School (L. Trinidad)</p>	<p>Kualapu'u School Principal's Report</p> <ul style="list-style-type: none"> • Discussed impact of new payroll system on HR and need for dedicated payroll person and HR leadership 			

	<ul style="list-style-type: none"> Discussed facilities MOU and implications to school 			
C. Waimea Middle School (J. English)	<p>Waimea Middle School Principal's Report</p> <ul style="list-style-type: none"> Discussed facilities use and required MOU <ul style="list-style-type: none"> WES requesting use of WMS facilities Possibly need to extend May 31 deadline for MOU Discussed issues around WES and WMS within a campus and need to maintain relationships Charter Contract 5-Year Renewal approval and conditions Chapter 19 updated – HC need to decide adoption; J. English has concerns WASC Self-Study update <ul style="list-style-type: none"> Visits in April; J. English to send invite to board 		D. Gibson to follow up with Scott Tamura on facilities use	<p>WMS Feb 2020 HC Principal Governing Board Report</p> <p>Waimea 2021 Charter Contract Conditions</p>
VI. Other Business	Next meeting: May 26, 2020			
VIII. Adjourn	Meeting adjourned at 5:00 PM			

Persons requiring special assistance or services, such as a sign language interpreter, should contact David Y. Gibson at (808) 983-3835 or dgibson@hookakoo.org at least three business days before the meeting. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy. Parking is available in Visitor Stalls and Reserved Stalls #30-35.