

**HO'OKĀKO'O**  
**SCHOOL GOVERNING BOARD MEETING**  
**Tuesday, February 27, 2024, 12:30 PM – 3:00 PM**  
**Waimea Middle School**  
**Webex Videoconference**

**AGENDA**

AGENDA ITEM	PURPOSE	DECISION MAKING	ATTACHMENTS
<b>I. Welcome</b> (P. Akaka) (2 min)	<ul style="list-style-type: none"> <li>• Call meeting to order.</li> <li>• Pule</li> <li>• Establish quorum.</li> </ul>		
<b>II. Acceptance of Governing Board Meeting Minutes</b> (P. Akaka) (2 min)	Board acceptance of the draft November 14, 2023, Governing Board Meeting Minutes into the record.	Action needed: Acceptance of the draft November 14, 2023, Governing Board Meeting Minutes into the record.	<a href="#">HC Governing Board Nov 14 2023 MINUTES - DRAFT.docx</a>
<b>III. Ratification of Email Votes</b> (D. Gibson) (2 min)	<ol style="list-style-type: none"> <li>1. To ratify the December 1, 2023, email vote to approve Kamaile's 2023 Audit pursuant to Article IV, Section 2(l) of the Ho'okāko'o bylaws.                 Motion: To approve Kamaile Academy's Financial Statement and Supplementary Information with Independent Auditor's Report for Fiscal Year Ended June 30, 2023, and its submission to the Commission.                 Result: The motion was passed unanimously by the board members responding: P. Akaka, I. Takushi, K. Pineda-Akiona, K. Fox, M. Komomua, and S. Maddox.</li> <li>2. To ratify the December 15, 2023, email vote to approve Islander Institutes to lead the Kamaile Pre-Kindergarten – 12th-grade inquiry process pursuant to Article IV, Section 2(l) of the Ho'okāko'o bylaws.</li> </ol>	<p>Action Needed: To ratify the December 1, 2023, Email Vote to approve Kamaile Academy's Independent Auditor's Report for Fiscal Year Ended June 30, 2023, and its submission to the Commission.</p> <p>Action Needed: To ratify the December 15, 2023, Email Vote to approve the selection of Islander Institutes' proposal submitted in response to the request for consultant services</p>	<a href="#">202306 Kamaile Academy Signed Secure</a>

	<p>Motion: To approve the selection of Islander Institutes' proposal submitted in response to the request for consultant services to lead the Kamaile Pre-Kindergarten – 12th grade inquiry process.</p> <p>Result: The motion was passed unanimously by all board members.</p>	to lead the Kamaile Pre-Kindergarten – 12th-grade inquiry process.	
<b>III. Committee of the Whole Reports (<i>Committee reports related to school governance</i>)</b>			
A. Executive (P. Akaka) (2 min)	Discussion of the Principal Evaluation process and the scheduling of the Principal EOY reviews. Principals are requesting to meet in June after the end of the regular school year.		
B. Budget & Finance / Development (I. Takushi/S. Maddox) (5 min)	<p>The Budget &amp; Finance/Development COW met on January 25, 2024, to debrief the schools' 2023 audits, approve the schools' Q2 financial reports and discuss fundraising and development at the schools.</p> <p>The committee will follow up with the schools on their fundraising and development plans.</p> <p>Schools are aiming to have projected 2024-2025 annual budgets forwarded to the board for approval by mid-May.</p>		
C. Education (K. Fox) (5 min)	The schools' 2024-2025 Title I Comprehensive Needs Assessments and Comprehensive Academic Plans are due to the Commission by May 10, 2024. Reports will be forwarded to the Education Committee for approval by late April.		
D. External Relations			
<b>IV. School Reports</b>			
A. Kamaile Academy Principal's Report (P. Kepka) (45 min)	Principal's Report		

Ho'okāko'o Corporation  
 School Governing Board Meeting Agenda  
 February 27, 2024

<b>B.</b> Kualapu'u School Principal's Report (L. Trinidad) (45 min)	Principal's Report		
<b>C.</b> Waimea Middle School Principal's Report (J. English) (45 min)	Principal's Report		<a href="#">WMS Principal's Report</a>
<b>V.</b> <b>Other Business</b> (P. Akaka) (1 min)	<a href="#">National Charter School Conference</a> – June 30 – July 3, 2024, Boston, MA		
<b>VI.</b> <b>Adjourn</b> (P. Akaka) (1 min)	Next Meeting: May 28, 2024	Action Needed: Motion to adjourn the meeting.	

Ho'okāko'o's Schools and its Governing Board represent communities from across the islands. The Governing Board conducts virtual and hybrid meetings to ensure community participation with reasonable measures to allow public participation consistent with social distancing practices. Written testimony or requests to provide oral testimony must be received prior to the start of the Governing Board Meeting. Please contact your school for virtual access or to participate in person.

For more information: (808) 983-3835, ext. 103 or [info@hookakoo.org](mailto:info@hookakoo.org).