

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, August 27, 2019, 2:00 PM – 4:00 PM
1360 S. Beretania Street, Suite 202, HNL, HI 96814

MINUTES

Present: Joe Uno, Chair, Nancy Barry (remote), Barbara Kalipi (remote), Paul Nakayama (remote), Blake Parsons (remote), Ivan Takushi (remote),

Excused: Matt Caires, Kaipo Ka'awaloa, Robert Peters

Staff: Janice English, Paul Kepka, Lydia Trinidad, David Gibson, Chris Kono, Julie Upton

AGENDA ITEM	NOTES	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (J. Uno)	<ul style="list-style-type: none"> • Call meeting to order • Establish quorum 	Meeting called to order at 2:08 PM P. Foehr & D. Therrien, School Leads from the Commission introduced themselves No quorum		
II. Acceptance of Governing Board Minutes (J. Uno)	Board acceptance of draft January 22, 2019 Governing Board Minutes into the record Board acceptance of draft May 30, 2019 Governing Board Executive Session Minutes into the record Board acceptance of draft July 1, 2019 Governing Board Executive Session Minutes into the record	Action needed: Acceptance of January 22, 2019 Governing Board Meeting Minutes into the record Acceptance of May 30, 2019 Governing Board Executive Session Meeting Minutes into the record Acceptance of July 1, 2019 Governing Board Executive Session Meeting Minutes into the record (B. Parson/B. Kalipi) Unanimously approved		HC Governing Board January 22, 2019 Meeting Minutes – DRAFT HC Governing Board May 30 2019 Meeting MINUTES – DRAFT HC Governing Board July 1 2019 Meeting Minutes - DRAFT
III. School Reports: A. Kamaile Academy	Kamaile Academy Report	P. Kepka gave update on Kamaile.		Kamaile Principal Report

<p>(P. Kepka)</p>		<p>Realignment of leadership taking shape. Described differing roles of Principal, School Director and Learning Director.</p> <p>B. Kalipi commended P. Kepka for his thoughtfulness and approach to new job.</p> <p>Systems approach to academic growth. First LAP meeting on 9/9. Master facilities plan being developed.</p> <p>2-acre donation Dean Masuda Roy Ikeda, DOE facilities, to meet with Paul.</p>		
<p>B. Kualapu'u School (L. Trinidad)</p>	<p>Kualapu'u School Report</p>	<p>Good start to school year with decrease in behavior problems. Due in part to work in trauma-informed professional development.</p> <p>Plan to hire counselor.</p> <p>ELA improving. Seems due to Reading/Writing Workshop. Writing more of a strength. Waiting on Ka'eo immersion scores.</p> <p>Seeking estimator for facilities.</p>	<p>11/13 Accreditation mid-term visit</p>	<p>Kualapu'u Principal Report</p>

		<p>Going to match DOE bonuses for relocation as incentive to relocate.</p> <p>Discussed bonuses and per pupil.</p> <p>Requesting reporting of fundraising goals and revenues.</p> <p>Piloting admission procedure for immersion.</p>	<p>To work with HC on fundraising reporting</p>	
<p>C. Waimea Middle School (J. English)</p>	<p>Waimea Middle School Report</p>	<p>J. English gave WMS update report. Theme for school year is "student voice" which is from the Kupukupu framework.</p> <p>Reported on first week success.</p> <p>WMS also training in Reader/Writers workshops.</p> <p>Receiving various grants to support PD, curriculum and books.</p> <p>Showing improvements grade-over-grade in ELA. Math not as consistent.</p> <p>Science scores showing strong.</p> <p>Reported on personnel changes.</p> <p>9/6 Fun Run.</p>	<p>J. English to meet with board to discuss use of WMS facilities by external entities.</p>	<p>Waimea Principal Report</p>

		Give Aloha		
		Accreditation – to be sent to board		
IV. Committee Reports:	<i>Committee reports related to school governance</i>			
A. Executive (J. Uno)	Announcement - Executive Committee will schedule Principal Evaluations			
B. Nominating & Governance (J. Uno)	<p>Announcements: board member terms to be discussed in HC Nonprofit Board Meeting:</p> <ul style="list-style-type: none"> ● Board members' terms expiring 8/9 <ul style="list-style-type: none"> ○ J. Uno ○ B. Kalipi ○ R. Peters ● Renewal of board members for 2nd term <ul style="list-style-type: none"> ○ P. Nakayama (expired 4/7) ○ B. Parsons (expired 5/16) ● Discussion of Board Prospects (3) 			

Ho'okāko'o Corporation
 School Governing Board Meeting Agenda
 August 27, 2019

<p>C. Budget & Finance (I. Takushi)</p>	<p>Budget & Finacnce met.</p> <p>J. Upton gave update on audits. Internal control testing competed for each school. Issue of inaccurate stipend at Kualapuu which appears to be an isolated incident. HC to develop eview procedure to include stipend hours. Audit close out of financials to begin in September.</p> <p>Due to commission 11/1.</p> <p>Discuss ratification of June 10, 2019 email vote approving 2019-2020 school budgets. Eight (8) board members responded Aye (yes) to the approval of school budgets:</p> <p>J. Uno B. Parsons R. Peters I. Takushi B. Kalipi N. Barry P. Nakayama K. Ka'awaloa</p>	<p>Action needed: Ratify June 10, 2019 email vote approving 2019-2020 school budgets (N. Barry/B. Kalipi) Unanimous</p> <p>Discussed WMS settlement and implications.</p>	<p>J. Upton researching insurance D. Gibson woroking with Commission who will follow up with Sylvia Luke.</p> <p>Audits due to Commission 11/1</p>	
---	---	--	---	--

Ho'okāko'o Corporation
 School Governing Board Meeting Agenda
 August 27, 2019

	M. Caires & K. Pineda-Akiona did not vote			
D. Education (R. Peters)				
E. Development (B. Parsons)	Update on Development			HC Development Update Report
F. External Relations (M. Caires)				
V. Executive Director Report (D. Gibson)	Discuss ratification of June 10, 2019 email vote to approve school admissions policy. Eight (8) board members responded Aye (yes) to the approval of school admission policies J. Uno B. Parsons R. Peters I. Takushi B. Kalipi N. Barry P. Nakayama K. Ka'awaloa M. Caires & K. Pineda-Akiona did not vote	Action needed: Ratify June 10, 2019 email vote approving school admission policies (N. Barry/B. Kalipi) Unanimous		
VI. Other Business	Next meeting: November 26, 2019			HC Board Meeting Calendar 2019-2020
VII. Executive Session	<i>Session is closed to the</i>	Action needed:		

Ho'okāko'o Corporation
 School Governing Board Meeting Agenda
 August 27, 2019

	<p>public Discussion of Kamaile Academy Principal compensation and agreement.</p> <p>J. Un thank board for their support of Kamaile during extended Principal selection.</p>	<p>Approval of Kamaile Academy Principal Agreement (B. Parsons/I. Takushi) Unanimous</p>		
<p>VIII. Adjourn</p>				

Persons requiring special assistance or services, such as a sign language interpreter, should contact David Y. Gibson at (808) 983-3835 or dgibson@hookakoo.org at least three business days before the meeting. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy. Parking is available in Visitor Stalls and Reserved Stalls #30-35.