



<b>Meeting Title:</b>	<b>WMS Local Advisory Panel (LAP) - FINAL – Approved at 9/30/13 Meeting</b>
<b>Date &amp; Time:</b>	<b>4-6 pm, Mon., August 26, 2013 (note new meeting times)</b>
<b>Members Present:</b>	<p><b>Community Reps:</b> Dr. Kamana Beamer, Hulali Covington  <b>Family Reps:</b> Daniel Gomez, Lori Bergin, Tim Beneski  <b>Student Reps:</b> 0  <b>Student Advisor:</b> Jade Bowman  <b>Certificated Reps:</b> Nau'i Murphy, Erica Owens  <b>Classified Reps:</b> Excused  <b>WMS Admin:</b> Matt Horne, Patti Cook  <b>Ho'okako'o Corp:</b> Dr. Megan McCorriston, Dr. Guy Kaulukukui</p>
	<p><b><u>Guests:</u></b>  <b>Families:</b> Nancy Lindsey, John Balaam, Colin Miura  <b>Students:</b> None  <b>Faculty/Staff:</b> Janice English-Somerville, Michaela Meredith, Pat Rice, Mary Martinson  <b>Community:</b> Sam Murray (Mala'ai), Keawe Vredenburg, Council Member Margaret Wille, Jennifer DeCosta (joined mid-way)</p> <p><b><u>Excused:</u></b>  <b>Family Rep:</b> All present  <b>Community Rep:</b> Robert Lindsey  <b>Certificated Rep:</b> Eunice "Laz" Lazarus  <b>Classified Rep:</b> Bernie Marsh  <b>Ho'okako'o Corp. Reps:</b> Robert Witt</p> <p><b><u>Absent:</u></b>  <b>Student Reps:</b> All absent  <b>Student Alternates:</b> All absent  <b>Election In Progress:</b> Classified (1 position)</p>

WMS Local Advisory Panel (LAP) - Meeting Minutes – August 26, 2013 - FINAL

Topic:	Discussion:	Action:
<p><b>1. Welcome &amp; Introductions – Dr. Kamana Beamer, Chair</b></p> <ul style="list-style-type: none"> <li>• Confirm Quorum</li> <li>• Review &amp; Approve Minutes from July 30, 2013 meeting</li> <li>• Preview Agenda</li> </ul> <p><b>2. Public, Guests &amp; LAP Member Comments – Kamana Beamer</b></p> <p><b>3. LAP member Roles &amp; Expectations Subcommittee – KB</b></p> <p><b>4. LAP Membership &amp; HC Board Recommendations:</b></p> <p><b>a) LAP Community Member seats</b></p> <p><b>b) LAP Classified Seat</b></p> <p><b>c) Student Participation</b></p>	<p>All present introduced themselves and Dr. Beamer thanked all for attending.</p> <p>Agreed to form work group to explore “what LAP membership means” and suggested involvement.</p> <p>Colin Miura has agreed he is willing/able to serve as a community rep as invited at last LAP meeting.</p> <p>Re: fifth seat for a “community rep” that’s still open: MHorne has called/emailed Dr. Jennifer DeCosta who works at NHCH as suggested by ELazarus. Has invited her to today’s meeting – she will be attending but will arrive late due to prior commitment. Will discuss this possibility with her, brief her on WMS, etc. She is totally new to WMS so will brief her on school, etc.</p> <p>Discussed briefly that student participation has always been challenging – from 2003 when LAP first initiated after becoming a public charter school. PRice reviewed various efforts to encourage student participation – and others discussed election process (“trying to prevent it being a popularity contest”), timing concerns (meetings are not during school day/competition with after-school activities, lack of transportation, etc.) Differing views expressed on responsibility of student participants.</p>	<p>Quorum confirmed.</p> <p>Minutes approved w/ one revision: TBeneski was unable to attend 7/30/13 meeting; with this revision, minutes will be posted on websites.</p> <p>Agenda for this meeting approved.</p> <p>None</p> <p>Volunteers who agreed to participate: MHorne, PCook, DGomez (others welcome if interested.) Group will draft recommendations for LAP review, discussion at future meeting.</p> <p>MHorne to forward this recommendation now to HC Board.</p> <p>MHorne will continue work on recruiting a Classified participant.</p> <p>Agreed Roles &amp; Expectations subcommittee to propose options.</p>

**WMS Local Advisory Panel (LAP) - Meeting Minutes – August 26, 2013 - FINAL**

<p><b>d) HC Board member progress</b></p> <p><i>(Students may be excused at this point)</i></p>	<p>Dr. Fischer has agreed to serve and has met several times w/ MHorne and also with faculty-staff to discuss his views, goals and any concerns related to his service on Parker School Board. Dr. Fischer spoke – expressing strong willingness to supporting Waimea’s public school students who need/deserve community advocates “to level the playing field.”</p>	<p>Motion to recommend Dr. Fischer to HC Board passed unanimously. MHorne will submit recommendation for consideration at 10/17/13 HC Board meeting.</p> <p>None in attendance.</p>
<p><b>5. Ho’okako’o Update– Megan McCorriston, HC Executive Director</b></p>	<p>MMcCorriston reviewed HC status, objectives, values and relationship to LAP: “We are in the business of school transformation and LAP is important to helping improve student achievement.”</p> <p>Many changes in past year with new Board leadership and formation of new committees:</p> <ul style="list-style-type: none"> <li>• Education: Headed by Don Young</li> <li>• Development: No Chair; interviewing for a development director for HC to lead this.</li> <li>• Budget &amp; Finance: Headed by Joe Uno</li> <li>• Governance: Headed by Robert Witt</li> <li>• External Relations: Headed by Ann Botticelli</li> </ul> <p>Reviewed document describing new HC Strategic Plan (Dated November 2011).</p> <p>Also briefly reviewed many changes occurring in State governance structure for all public charter schools due to new law passed by 2012 Legislature – sunset of CSAO; formation of Commission with new staff and new Performance Contracts.</p>	<p>Agreed to post HC Strategic Plan on WMS website’s Accountability Page.</p> <p>All performance contracts are the same</p>
<p><b>6. Update and LAP Participation in WMS’ Accreditation</b></p>	<p>Accreditation Steering Committee (PRice, NMurphy, MMartinson, MHorne) reviewed status with LAP and then invited all present to participate in a process to provide input.</p>	<p>See attached summary which will be shared with various Action Planning groups.</p>
<p><b>7. Strive High Performance Results Review</b></p>	<p>Meeting time running out so very brief recap:</p>	<p>Was done at last meeting – see minutes.</p>
<p><b>8. Review of Legislature Advocacy &amp; STEM Building Progress</b></p>	<p>Still need approx \$5+M to complete project so school has initiated contact with key legislative finance committees:</p> <ul style="list-style-type: none"> <li>• 8/8/13: House Finance Site Visit</li> <li>• 8/20/13: Senate Ways And Means Cmte Site</li> </ul>	<p>Site visits very positive and expressed gratitude to Sen. Solomon, Rep. Evans and staff for making these visits happen.</p>

**WMS Local Advisory Panel (LAP) - Meeting Minutes – August 26, 2013 - FINAL**

<p><b>9. Announcements: Coming Events &amp; Opportunities</b></p> <p><b>10. Concluding Remarks and Next Steps – Kamana Beamer</b></p>	<p>Visit</p> <ul style="list-style-type: none"> <li>• 8/21/13: Briefed families at Open House</li> <li>• Meeting held w/ Landscape Architect and Mala'ai garden leadership to discuss "seamless integration" between building and garden both in terms of teaching/learning and infrastructure supports (water, electricity, office space and internet connectivity).</li> <li>• Discussions w/ Governor's West Hawai'i Liaison about possibility of including CIP funding etc. in Executive Budget.</li> </ul> <p>Ran out of time so referred to Coming Events schedule w/ agenda.</p>	<p>Produced positive coverage in North Hawai'i News.</p> <p>Also thanks DOE Facilities &amp; CAS for support – quite unusual for a public charter school to gain this level of CIP support but this building has been on DOE facilities matrix for 12+ years and all agree that middle school students need STEM education; also, very little has been invested by State in Waimea DOE facilities in 20+ years.</p> <p>Will be asking family-community support during Legislative session.</p>
---	---	--

Future Meeting Dates – 4-6 pm Mondays as follows: [9/30](#), [10/28](#), [11/18/13](#), [1/13](#), [2/24](#), [3/31](#), [4/28](#), [5/19/14](#).

**Attachments:**

**LAP Input to Accreditation Action Plans**

**Questions & Items to Be Addressed:**

Submitted By:

Patti Cook

Date Submitted:

9-27-13