



Meeting Minutes – FINAL – Approved 2/25/13

Meeting Title:	WMS Local Advisory Panel (LAP)	
Date & Time:	4:30-6:30 pm, Mon., Jan. 28, 2013	
Members Present:	Community Reps: Dr. Kamana Beamer (Chair), Dr. Christian Veillet, Pete Hendricks, Robert Lindsey	
	Family Reps: Lori Bergin, Bernie Marsh	
	Student Reps: None	
	Student Advisor: Jade Bowman	
	Certificated Reps: Erica Owens (6 th), Eunice "Laz" Lazarus (7 th), Nau'i Murphy (8 th)	
	Classified Reps: Kiki Kihoi, Michelle Kauhi	
	WMS : Matt Horne (Principal), Patti Cook (Community Liaison)	
	Ho'okako'o Rep: Dr. Megan McCorriston (HC LSB)	
	<u>Guests:</u>	
	Community:	Alapaki Nahale'a (Kamehameha Schools), Kahele Nahale'a, Donnie Sheather (staff for Councilwoman Margaret Wille), Elaine Warner (community member), Sam Murray (Mala'ai Board Member) Barbara Kalipi (Ho'okako'o Board member), Barbara Robertson (community member/educator)
Parents:	Daniel Gomez (parent), Nancy Lindsey (grandparent)	
Students:	Johnna Marsh (7 th), Kassie Tarpley (6 th)	
Faculty/Staff:	Keala Kahuanui (WMS 'Ike Hawai'i Kumu & Makahiki Advisor)	
<u>Excused:</u>		
Community Reps:	Robert Witt, Guy Kaulukukui	
Family Rep:	Melissa Mahi Lindsey	
<u>Absent:</u>		
Student Reps:	Serenidy (DeeDee) Delos Santos (6 th), Jeren Soriano (7 th), Kiara Lorenzo-Rodrigues (8 th)	
Student Alternates:	Hailey Mae Witcraft (6 th), McKella Spencer (7 th) & Holi Bergin (8 th)	

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Topic:	Discussion:	Action:
<p>1. Celebration of Service for Dr. Christian Veillet</p>		<p>Meeting began with brief mahalo celebration thanking Dr. Christian Veillet for his years of volunteer service to WMS as a LAP member and supportive community partner. He explained his interest in “public” schools – having attended one himself in France, where “public schools” are “the schools of choice” – not private schools. He said he was grateful to be a part of “this place of infinite possibilities” and sees good progress. He was presented a mahalo gift (a hand-made poi pounder on a koa stand).</p>
<p>2. Welcome & Introductions – Dr. Kamana Beamer</p>		<p>Meeting officially started at 4:50 pm. With a pulse by Dr. Beamer.</p>
<p>a. Welcome New Community LAP Representative, Robert Lindsey</p>	<p>Brief introduction of Bob Lindsey and all guests with special mahalo to Alapaki Nahale’a for attending; was invited by Dr. Beamer.</p>	<p>Lori Bergin served as timer.</p>
<p>b. Introduction of Guests</p>		
<p>c. Confirm Quorum</p>		<p>Quorum confirmed. (WMS LAP ByLaws do not require student reps to attend all meetings.)</p>
<p>d. Review & Approve Minutes from Jan. 7</p>		<p>Approved Jan. 7 minutes as is – to be posted on both the WMS and HC websites.</p>
<p>e. Preview Agenda</p>		<p>No changes to agenda.</p>
<p>3. Public, Guests, & LAP Member Comments – Dr. Kamana Beamer</p>		
<p>a. Guest: Alapaki Nahalea – Kamehameha Schools’ Director of Hawai’i Island Programs</p>	<p>Alapaki briefed group on his new position – first time KS has designated a director to oversee all Hawai’i Island programs; appreciates the opportunity to learn more about WMS and values the time on a full agenda to speak and re-connect.</p> <p>Recapped his involvement with public charter</p>	

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	<p>schools and Hawaiian-focused education, first as a parent “opposed to charters”, then got involved w/ his child’s school (Ka Umeke), then joined the board, then became Director of the school. Can relate to the challenges WMS and all public charters struggle with.</p> <p>Said that over the years he has come to embrace 3 themes in his work:</p> <ol style="list-style-type: none">1) Appreciation2) Institutions3) Complexity <p>Appreciation: Expressed gratitude to all at WMS for working together and knows how hard it is and the commitment it takes – long days and everyone has their own families, etc.; acknowledged Dr. Beamer’s commitment for just being here at the meeting when his wife had a baby the night before! “It’s so important for people to show up!”</p> <p>Institutions: He has worked with several - DOE, Ka Umeke PCS, HPCSN, DHHL, and now KS. “Most of us expect more from them and I can relate to that, but they are ‘ours’ – so part of our work is to make them work for us.” Not easy but a must and can be done.</p> <p>Complexity: As a young adult he thought everything was “Black & White” but has learned about the maze of regulations and that the notion of “being pono” is more about not doing the “wrong” thing. Need to constantly ask what’s best for kids?</p> <p>KS decided to appoint a Director of Community Programs for Hawai’i Island because 90% of their land base is here on this island and they also have a lot of programs they are supporting here – Hawaiian focused public charter schools, ‘Aina based education in DOE schools, culture-based programs, scholarships, counseling, enrichment, etc. This reflects a 10-year push by KS to serve exponentially more Hawaiian children, not just 3 campuses. “They are on track to be the institution they should be.”</p> <p>But as with many institutions, most of the Directors are on Oahu and institution is “Oahu-centric.” KS leadership recognized they needed</p>	
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<p>4. Report on Makahiki – Students led by Kumu Keala Kahuanui</p>	<p>more presence here so his role is to look across all educational programs and leverage other assets and programs. For example: KS has approx 10,000 Acres on the Hamakua Coast and an interest in supporting Ag careers – need to bring these together.</p> <p>Also said the cost per child to KS to operate its campuses is “huge” – isn’t it better to invest in youth and education w/o cost burden of a complete campus. Said KS is involved in updating its strategic plan and encourages all in the community to participate.</p> <p>Question? PCook asked if KS could possibly help WMS with funding an expanded Summer School since they will not be partnering w/ Waimea Elementary for the first time this summer. Also, that WES children need all the academic support we can give them as they come in below grade level. He was willing to discuss this; said he had met w/ Art Souza and understood the challenge WMS faces – “sandwiched” in between two regular public schools.</p> <p>Question? How do we get a bus like Ka Umeke did? He said it was very very difficult and you cannot play the “we special” game – must “do the work” – follow the rules.</p> <p>In closing, he asked to be kept informed – feel free to reach out to him; he’s here to help and has great aloha for the work the WMS school-community is doing.</p> <p>Presentation by Kumu Keala and 6th Grader Kassie Tarpley. Keala began by saying that Waimea’s Makahiki all began with a sad experience of Kanu and Parker students both at Waimea Park at the same time one day and not even talking to each other, as if to say, “I don’t care about you.” In times past, Makahiki was an a time that brought people together from all over. Waimea has several such events – Bon Season, Aloha Week, family reunions. But several community members and Kanu decided we need more such events and decided to start an annual Makahiki event with trainings leading up to it and inviting all Waimea schools to participate. They learned how to do this including how to teach the skills -- both the</p>	<p>MHorne explained that WMS has applied for a Title 1 Grant to expand its summer school offering; will know soon if approved.</p>
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	<p>etc. Will be purchasing several more radios including one for garden staff to cover some “blind spots.” Also carefully evaluating all communications both within WMS and with WES, families, news media, police/emergency officials, etc. WMS had already reached out to WES to begin holding meetings of both office staffs on day-to-day communications and support. MHorne said that all the research on school safety/emergency preparedness says the most important thing is communications and WMS is committed to further enhancing connectivity between the schools, families and community.</p>	<p>wasn’t sure. A brief discussion of “School Connects” followed, explaining how it works and that WMS staff is working to update family contact information and have asked families who were not called to please call the school or stop by to update their emergency contact information. Donnie was asked if she could provide names/contacts for those who had called her; said she would check on this and get back to us. She also expressed interest in working with the schools and police on what more could be done to enhance response to incidents, though in this particular instance, a large number of officers were at a training at the nearby slaughterhouse and they had all responded – very quickly!</p>
<p>c. Waimea Educational Leader Group</p>	<p>MHorne briefly described Hawaii Community Foundation’s effort to bring all the schools in and connected to Waimea together including Honoka’a High – using a small Richard Smart Fund grant. WMS is participating and this group is planning to address campus safety and intra-school cooperation after this recent incident which caused several other schools in the area to go into a precautionary lockdown, which had not happened before.</p>	<p>This group will next meet here at WMS on Feb. 28 and campus safety-security is a priority item on the agenda.</p>
<p>d. Vice-Principal & Technology Coach</p>	<p>MHorne recapped status of recruiting a VP and Tech Coach – Admin, HC, and faculty-staff had participated in interviewing 4 VP candidates; decided to defer hiring and look for more educational leadership experience. Re: Tech coach – only 1 candidate so likewise decided to re-open search to coincide with the traditional DOE recruiting timetable (early Spring).</p>	<p>Will do another round of postings.</p>
<p>e. Quarterly Budget Update</p>	<p>MHorne distributed a CSMC/Charter Vision Year-To-Date Actual to Budget Summary and breakout chart of expenses by category (see attached) and discussed what it shows.</p>	<p>WMS is on track with its budget and spending – some cost savings have occurred (haven’t hired VP). Also had high praise for the new bookkeeping system and the work WMS staff (especially Pristeen and</p>

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<p>f. State Grant-In-Aid Application: LAP Member Support</p> <p>6. Additional LAP Members Discussion and Update – Dr. Kamana Beamer</p> <p>a. Family LAP Representative Election</p> <p>b. Community Member Seats Update</p> <p>7. Student Involvement in LAP – Dr. Kamana Beamer</p> <p>a. Providing Input to LAP: Student Focus Group, etc.</p>	<p>MHorne briefed group on GIA request due 1/31/13 to 2013 Legislature to fund 4 embedded instructional coaches to support WMS teachers (as requested by teachers) in adopting new Common Core State Standards. GIA request is for about \$450,000 for one year. Will be asking LAP and others in the community to convey support to the Legislature. Both Sen. Solomon & Rep. Evans are writing letters supporting this GIA.</p> <p>Note: MHorne explained that these instructional coaches would be HSTA members, not admin – that this strategy has proven to have “high yield” results – coaches develop deep, meaningful, no risk relationships w/ teachers so is very supportive and productive.</p> <p>Lori Bergin re-confirmed that Mrs. Melissa Mahi Lindsey acknowledged in writing that she is unable to attend LAP meetings regularly due to her father’s illness, so is relinquishing her seat, knowing she is always welcome to attend and share her mana’o.</p> <p>With Christian Veillet’s departure and Bob Lindsey’s addition to the LAP, and anticipated revision of WMS LAP ByLaws adding 2 HC Board member seats, it means we have at least 2 community seats open. We also are looking for someone to recommend to the HC Board as a board member. Dr. Beamer reported talking to Dr. Mike Chun about this; Dr. Chun has said he will attend LAP meetings when he can – probably not February – “wants to be involved and wants to feel really rooted in the community.”</p>	<p>Tanya) have done and the support received from HC staff, especially Julie Upton. Also said that if anyone wants a more details breakout on expenses, please see him; it’s available except that which is related to personnel/payroll.</p> <p>Note: GIA’s can only be for one-year periods, not 3-years so initial plan of asking for \$1.3M was pared down to a one-year plan.</p> <p>Three WMS family members have self-nominated and a sample ballot was circulated – to be sent home 1/29/13 and returned by students to their Advisory teachers by 2/4/13.</p> <p>Deferred for lack of time.</p>
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<p>8. School Time Analysis Tool, Master Scheduling Update, & LAP Input – Matt Horne</p>	<p>MHorne shared a School Time Analysis Tool from the National Center On Time & Learning – showing a quick calculation of time currently spent weekly and annually at WMS on academics, transitions, recess/lunch, assemblies, other schoolwide events, field trips, mandated testing, etc. A very quick calculation indicates WMS’ total required annual hours are 1,087. MHorne said educational experts believe hours should be closer to 1,400/year, and schools that have adopted ELT report up to 1,600-1,800 hours.</p>	<p>This data can help drive discussion of how to organize Master Schedule for next year, what classes should be offered and what the bell schedule should look like.</p> <p>Note: Discussion very rushed due to running out of time.</p>
<p>9. Family & Community Outreach Initiative – Patti Cook</p>	<p>PC briefed group on an alternative proposal to holding an “Open House” – as a means of “telling our story” to the community to attract & retain student enrollment and build a case for grants, donations, etc. The idea is to produce a printed newspaper insert to be tipped into NHN (approx 5,000 homes and businesses) plus overprinting 3,000 to handout at community meetings and events. Shared estimated cost and timetable.</p>	<p>Group agreed this was an effective & timely approach; Christian Veillet reported that CFHT had done this and it was very cost effective. (Handout with cost estimates attached)</p>
<p>10. Announcements: Coming Events & Opportunities – Patti Cook a. Overview of Recent Happenings & Preview of Upcoming Events</p>	<p>Printed handout provided of coming events; these also are posted on the school website.</p>	<p>Sam Murray announced that her family foundation is developing a grant to integrate Mala’ai experiences with STEM standards/benchmarks to better infuse academics into cultural and hands-on, place-based lessons. Dr. Beamer & MHorne thanked Sam for this generous and meaningful grant.</p>
<p>11. Concluding Remarks and Next Steps – Dr. Kamana Beamer</p>		<p>Dr. Beamer thanked everyone to attending and reiterated gratitude to Dr. Veillet noting that he was welcome to attend future meetings when visiting.</p>

Next Meeting: [February 25, 2013, 4:30 – 6:30 p.m.](#)

Attachments:

- 1) CSMC-Charter Vision Year-To-Date Actual To Budget Summary & Expenses By Category Chart (dated 1/28/13)
- 2) National Center on Time & Learning – School Time Analysis Tool (dated 1/26/13)
- 3) Expanded Outreach To & Communication With Waimea Families & Community

Questions & Items to Be Addressed:

None

Submitted By: Patti Cook Date Submitted: 2-24-13