

**HO'OKĀKO'O**  
**SCHOOL GOVERNING BOARD MEETING**  
**Tuesday, November 28, 2017, 2:00 PM – 3:30 PM**  
**1360 S. Beretania Street, Suite 202, HNL, HI 96814**  
**MINUTES**

Present: J. Uno (Chair), Nancy Barry (Secretary), Barbara Kalipi, Kaipo Ka'awaloa (remote), Blake Parsons, Robert Peters, Kumau Pineda-Akiona (Vice Chair)(remote)  
Excused: Paul Nakayama, Maile Tualii, Robert Witt  
Staff: Amy Kendziorski (remote), Lydia Trinidad (remote), Anna Winslow (remote), David Y. Gibson, Julie Upton, Chris Kono  
Guests: Patti Look

AGENDA ITEM	NOTES	DECISION MAKING	FOLLOW UP	ATTACHMENTS
<b>I. Welcome</b> (J. Uno)	<ul style="list-style-type: none"> <li>• Meeting called to order at 2:05 PM (J. Uno)</li> <li>• Quorum established (J. Uno)</li> <li>• Announcement of separation of School Governing Board and Nonprofit Board of Directors agendas and meetings and the handling of committee reports (D. Gibson) <ul style="list-style-type: none"> <li>○ Reminder of board decision to separate nonprofit from school board meetings; separate agendas and minutes</li> <li>○ Committees are established by the nonprofit board bylaws so therefore should report at nonprofit board meeting</li> <li>○ Committees will also report on school governance matters at school board meetings</li> </ul> </li> </ul>			
<b>II. Acceptance of October 17, 2017 Governing Board Minutes</b> (J. Uno)	Board acceptance of draft October 17, 2017 Governing Board Minutes into the record	Motion: Acceptance of October 17, 2017 Governing Board Meeting Minutes into the record (B. Kalipi/R. Peters)  Unanimously accepted		Attachment 1 - HC Governing Board Oct 17 2017 Meeting Minutes - DRAFT

<p><b>III. School Reports:</b></p> <p>A. Kamaile (A. Winslow)</p>	<ul style="list-style-type: none"> <li>• Successes           <ul style="list-style-type: none"> <li>○ MTSS running well; looking at data; seeing growth in Dibels</li> <li>○ HCBE professional development successful</li> </ul> </li> <li>• Major needs           <ul style="list-style-type: none"> <li>○ A. Winslow gave an update on the status of the High School and community discussions</li> <li>○ B. Parsons expressed being caught off guard; should have talked through more thoroughly; questioned whether there was a written process; A. Winslow reported that there was no written process</li> <li>○ Board discussed need to slow process and to develop a plan</li> <li>○ Officially, the board has not made any decision to close the High School, and is evaluating the issues</li> </ul> </li> </ul>		<p>A. Winslow to work with D. Gibson:</p> <ol style="list-style-type: none"> <li>1. Slow process</li> <li>2. Draft plan for board review and approval</li> <li>3. Inform LAP that the board has made no recommendation concerning the future of the High School</li> </ol>	
<p>B. Kualapu'u School (L. Trinidad)</p>	<ul style="list-style-type: none"> <li>• Successes           <ul style="list-style-type: none"> <li>○ Priority of unifying school around 'Ike, HCBE &amp; Hawaiian-language books</li> <li>○ Accreditation action implementation of curriculum and LA</li> <li>○ Contracting of Development Coordinator to advance sustainability; working with LAP on</li> </ul> </li> </ul>			

	fundraising; grant writing continuing			
C. Waimea Middle School (A. Kendziorski)	<ul style="list-style-type: none"> <li>• Successes           <ul style="list-style-type: none"> <li>○ Robotics team qualified for Legos Robotics championship competition</li> <li>○ Artist in Public Places Grants recipient</li> <li>○ Neilan Foundation funding</li> <li>○ New building blessed at soft opening; January 8, 2018, 10 AM dedication</li> </ul> </li> <li>• Operations           <ul style="list-style-type: none"> <li>○ Discussed Title I eligibility question due to CEP</li> </ul> </li> <li>• Miscellaneous           <ul style="list-style-type: none"> <li>○ Ratify 10/18/2017 email vote to approve LAP nominees Jane Sherwood, Keawe (unanimously approved), Vredenburg (unanimously approved), and Liana laea Honda (9 approve; P. Nakayama abstained)</li> </ul> </li> </ul>	<p>Motion:          Ratify 10/18/2017 email vote to approve LAP nominees Sherwood, Vredenburg and Honda (B. Kalipi/N. Barry)</p> <p>Unanimously approved</p>		
<b>IV. Committee Reports:</b>				
A. Executive (J. Uno)	<ul style="list-style-type: none"> <li>• Update on Principal evaluations: Bob &amp; Nancy reviewing draft process. Will turnover to Executive Committee when reviewed.</li> </ul>			

<p>B. Nominating &amp; Governance (J. Uno)</p>	<ul style="list-style-type: none"> <li>Update on board recruitment: Matt Caires was interviewed and accepted nomination to the board.</li> </ul>		<p>D. Gibson to invite M. Caires to 1/23/18 board meeting</p>	
<p>C. Budget &amp; Finance (D. Gibson)</p>	<ul style="list-style-type: none"> <li>Committee recommendation to accept school audits (Kamaile, Kualapu'u, Waimea)</li> </ul>	<p>Action needed: Acceptance of school audits for Kamaile, Kualapu'u and Waimea (R. Peters/N. Barry)</p> <p>Unanimously accepted</p>		<ul style="list-style-type: none"> <li>Attachment 2 - 201706 Kamaile Academy Signed and Secured</li> <li>Attachment 3 - 201706 Kualapuu School Signed and Secured</li> <li>Attachment 4 - 201706 Waimea Middle School Signed and Secured</li> </ul>
<p>D. Education (R. Peters)</p>	<p>No committee report related to school governance</p>			
<p>E. Development (B. Parsons)</p>	<p>No committee report related to school governance</p>			
<p>F. External Relations (D. Gibson)</p>	<p>No committee report related to school governance</p>			
<p><b>V. Executive Director Report</b> (D. Gibson)</p>	<ul style="list-style-type: none"> <li>Update of Kamehameha Schools applications due Dec 14, 2017 (D. Gibson)             <ul style="list-style-type: none"> <li>HC invited to apply for 2-year grants</li> <li>Regional model</li> </ul> </li> </ul>			<p>Attachment 5 - HC Child Nutrition Program Code of Conduct</p>

	<ul style="list-style-type: none"> <li>Discussed HC Child Nutrition Program Code of Conduct (J. Upton)</li> <li>Update on HSTA Supplemental negotiations by C. Kono; proposals reviewed with principals ready to be submitted to HSTA.</li> </ul>	Action needed: Adoption of HC Child Nutrition Program Code of Conduct (N. Barry/B. Kalipi)  Unanimous approved		
<b>VI. Other Business</b>				
<b>VII. Adjourn</b>	Adjourned at 3:45 PM Next meeting: January 23, 2018			

Persons requiring special assistance or services, such as a sign language interpreter, should call (808) 983-3835 at least three business days before the meeting. Parking available in Visitor Stalls and Ho'okāko'o Reserved Stalls #32-35.