



**Local Advisory Panel Meeting MINUTES – Tues., Dec. 4, 2018 4:30-6:30 PM - FINAL**  
***Keaoākea STEAM Learning Center Demonstration Lab (Z105)***

Time	Activity	Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> <li>● Call Meeting To Order - Pule, Welcome, Introductions, Quorum</li> <li>● Review 10/16/18 LAP Meeting Minutes</li> </ul>	Jane Sherwood	4:35 pm Quorum Minutes Approved w/ attendance correction.
	Celebrating Successes: <ul style="list-style-type: none"> <li>● Blue Zones Project Certification!</li> <li>● Student Newscasts: <a href="https://youtu.be/W5aKHireMOY">https://youtu.be/W5aKHireMOY</a></li> <li>● Student-Led Family Teacher Conferences</li> <li>● Snack Shop &amp; Taco Tuesday</li> <li>● WMS VAM Approved by Charter Commission</li> <li>● Vaping lesson: <a href="https://shar.es/aaprd9">https://shar.es/aaprd9</a></li> <li>● GIA funding: \$175,000 technology purchase, STEAM IT RFP &amp; STEAM Program Coordinator; Use of STEAM Learning Center</li> </ul>	Janice English, Teacher Reps, Pat Rice	Celebrated BZP recognition, student-produced newscasts, family attendance at conferences, vaping lesson and snack shops.  See P.2
5 pm	<ul style="list-style-type: none"> <li>● UPDATE: Title I – Comprehensive Needs Assessment (CNA)</li> <li>● OHA Kulia Grant “Project Pa’ahana” Submitted</li> </ul>	Pat Rice	See below
5:15pm	Principal Update: <ul style="list-style-type: none"> <li>● Targeted Support Interventions (TSI) process for Special Education</li> <li>● Attendance update</li> <li>● Executive Summary (see link below) for a first read and feedback <a href="https://drive.google.com/file/d/1gg_ZzsCxzOzpQXtCdgQOI48OVvO1RVJL/vi ew?usp=sharing">https://drive.google.com/file/d/1gg_ZzsCxzOzpQXtCdgQOI48OVvO1RVJL/vi ew?usp=sharing</a></li> <li>● Chapter 19 and Bullying – HDOE community meeting</li> </ul>	Janice English	See below
5:30pm	Ho’okako’o Corp. Update Comment form: <a href="https://docs.google.com/forms/d/e/1FAIpQLSeRZgT0vNTyGkouB_L3WWIoS_7EpyYIXqkXNFeyihwcOHU5A/viewform?usp=sf_link">https://docs.google.com/forms/d/e/1FAIpQLSeRZgT0vNTyGkouB_L3WWIoS_7EpyYIXqkXNFeyihwcOHU5A/viewform?usp=sf_link</a>	David Gibson	See below
5:40pm	Coming Events: <ul style="list-style-type: none"> <li>● Wed., Dec. 5 – Taco Tuesday for 7<sup>th</sup> grade</li> <li>● Fri., Dec. 7 – Stop Flu At School Clinic (free)</li> <li>● Wed., Dec. 12 – STEAM Family Night - 5-7 p.m. STEAM Learning Center</li> <li>● Fri., Dec. 21 – Final Day of Semester – Students Released at Noon</li> </ul>	Janice English	



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	<ul style="list-style-type: none"> <li>Tues., Jan. 8 – 2<sup>nd</sup> Semester Begins</li> </ul>		
5:45pm	<b>New Business</b> Community Input (2 minutes each) Next Meeting: Tuesday, Jan. 15, 2019 – 4:30-6:30 p.m. Z105	Jane Sherwood	No community input. Adjourned 6:15pm

**Attendance:** 12/4/18

- Community Reps:** Jane Sherwood, Keawe Vredenberg, Liana Honda, Kasem Nithipatikom, Pete Hendricks
- Certificated Reps:** Barbara Haight (6<sup>th</sup>), Linda LoBue (8<sup>th</sup>)
- Classified Reps:** Amy Kailimai
- WMS Admin:** Janice English
- Ex Officio:** Patti Cook
- Ho’okako’o ED:** David Gibson
- Guests:** Pat Rice (Title 1 & Grant Coordinator), Dr. Roger Gremminger

**Student-Led Family Conferences:** Well attended for all three grade levels.

**8<sup>th</sup>/LLoBue:** Good feedback again; Families stay seated, teachers move so personal time for all parents w/ all of their child’s teachers. Got to hear clear status of child from their teachers’ perspective. Some had to wait a bit but still very positive.

**6<sup>th</sup>/BHaight:** Met w/ families by Advisory – approx. 20 minutes per parent. Shared artifacts of student progress; if real issues, scheduled a follow up meeting. Discussed what test scores mean and how to support their child. 6<sup>th</sup> grade team still thinking about 8<sup>th</sup> grade procedure where parents get to see every teacher. Parent feedback: like their child presenting and being accountable.

**WMS VAM Approved by Hawai’i Public Charter School Commission.** Our VAM is based on our IKAIR Core Values/SWLRs.

**\$298,000 Legislatively-funded GIA:** Recruiting for STEAM Program Coordinator; Put out RFP for STEAM IT and finalizing contract; working to purchase approx. \$150,000 in technology this quarter. GIA is a one-year cycle; funds must be expended by 6/30/19. Have asked about “encumbering” funds or other ways to extend beyond that time frame; no response to date.

**Title I – Comprehensive Needs Assessment (CNA):**



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**School had to review/provide:**

- 1) Demographics**
- 2) Student Learning Data (SBA, Star, Aleks, Science, Migrant Ed)**
- 3) Perceptual Data**
- 4) Programs and processes – how school involves teachers-staff, parents, LAP, HC**
- 5) Based on this, identify School Strengths (P. 48) and Challenges (P. 49)**

**Discussion:** Has school considered starting school day later – perhaps 8:55-3 p.m.? This is problematic when so many families also have children in the elementary school; if we started later, we anticipate there would be a large number of students dropped off early needing supervision until school started; hard to provide this. Also, many families depend on their middle schoolers to assist with after-school childcare.

**Comment made that highest incidences of absence are Mondays and Fridays.**

**Discussed changing short day to Mondays; LHonda said they tried this at Laupahoehoe and it helped with overall attendance.**

**Re: Attendance – have beefed up consistency of record-keeping and calling families. Still 28% chronic absence. About 5% of students create the 28% Chronic Absence rate.**

**JEnglish shared that to date, we have rewarded students to improve attendance. For 3<sup>rd</sup> Quarter, we will reach out to families with a 100% attendance award for Jan. 8-March 5. LHonda said she thought this was a good idea. When absences not due to illness, appointments or family travel, it's often the case that families “allow” absences – so good to try rewarding them for 100%.**

**All agreed that families taking students out of school for trips is disturbing – we have tried to ask families not to do this but they still do. Hotel occupancy is low in certain months so employees are encouraged to take their vacations; hard to fight this.**

**Some believe many absences are “genuine illness or injury” but not absolutely sure.**

**JSherwood said she's concerned there's no joy or passion about school; really likes the idea of home visits – working closely with families as occurred when we had HCF “Connecting For Success” grant. Suzi Herhold made home visits. General consensus that home life for some is hard. Home visits let the school get a better understanding of what's really going on and possibly link families to resources.**



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Teachers said last year when 8<sup>th</sup> graders were involved in projects, some said they came to school because they couldn't let their group down – kids were excited about projects and learning.

Pat must finish & submit revised CNA and Title I budget by Dec. 14 incorporating feedback from teachers-staff, LAP and admin.

OHA's Kulia Grant: Applied for this – small pool of funds available for this new grant – it's a pilot project for OHA. Chances slim of securing the grant – asked for \$78,000 with focus on incoming 6<sup>th</sup> graders reading. Expect there to be a much larger pool of funds for this grant next year and will apply again.

Athletics: Volleyball Teams doing quite well even though they had rather little practice time. Have become quite cohesive. Hats off to the coaches and families who have supported the student athletes.

JEnglish provided in-depth review of WMS Targeted Support Interventions (TSI) for IDEA (SPED) students as required because WMS SPED students are showing little growth. Many come in 3-5 grade levels behind so progress is very challenging. Discussed specifics of Tier 1, 2 and 3 supports.

JEnglish reviewed recent DOE public informational meetings re: Bullying and Discipline. Bullying moved to a Class A offense rather than Class B. Didn't seem that DOE providing meaningful support/assistance or additional resources. Info meetings not well attended though we attended both the meeting for administrators and the public in Kona.

DGibson provided HC update; HC received little feedback from schools re: Islander's most recent work with them to develop a strategic plan. Expects the board will adopt the updated plan at its 1/22/19 meeting.

Said Board has in hand the final HSTA supplemental agreement proposals. HSTA will be working with teachers to ratify.

Noted that Board is holding a seat for another Waimea rep in addition to Dr. Nakayama.

Discussed Family Poetry Night – exceptional attendance (600+); students really excited about it – proud of what they achieved. Noteworthy that virtually all students participated including SPED and ELL students; quite an achievement for them and for the teachers.



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**Dr. Gremminger asked if student enthusiasm over this event carried over into the classroom? Llobue and BHaight both thought so – that the students felt really good about themselves – proud they could perform in front of peers, parents, strangers. For many, it was their first time to perform like that.**

**Discussed how student performances – ho’ike -- are a measure of progress and growth. LLoBue confirmed that 8<sup>th</sup> grade is going ahead w/ the Humanities Ho’ike March 7 – very labor intensive for teachers but really meaningful for students.**

**Kasem said he thought teachers did a wonderful job with ho’ikes. Also said he came for a sneak peak of 6<sup>th</sup> grade awards assembly and several of the students who got awards were students he worked with in elementary who were struggling, but now getting academic awards – one even achieved a 4.0. “So happy to see this” and credited 6<sup>th</sup> grade teachers with making it happen – encouraging “joy of learning.”**

**Llobue reflected on what students’ past 2 years have been like; said teachers are able to bounce back, though last year was the hardest year she every had teaching. But it’s harder for students; the 8<sup>th</sup> grade team sees 8<sup>th</sup> graders this year as “wary; they test us every day to keep it honest and fair.” 8<sup>th</sup> grade is trying to create an environment this year that says to students: “We trust you.” Seems to be working for all but a handful.**

**PRice closed the meeting noting that 2 WMS teachers received National Board Certification – Nau’i Murphy and Shelby Loo. This is a big deal and means WMS has 3 Nationally Board Certified “master teachers.”**

**Meeting adjourned at 6:15 p.m.**