

Ho'okāko'o Corporation Governing Board Minutes
September 27, 2016
1360 S. Beretania Street #202
Honolulu, HI 96814

Attendees: Joe Uno, Nancy Barry, Barbara Kalipi, Robert Masuda, Paul Nakayama, Bob Peters, Maile Taulii, Robert
Excused: Witt Kumau Pineda-Akiona, Blake Parsons
Staff Present: David Gibson, Julie Upton, Chris Kono, Patrick Van Wyck
Via Phone: Manny August, Lydia Trinidad, Anna Winslow, Amy Kendziorski

AGENDA	DISCUSSION	DECISION MAKING	FOLLOW-UP
I. Welcome (J. Uno)	The meeting was called to order at 2.07pm		
II. Approval of April 18, 2016 (J. Uno)	The minutes for the July 26, 2016 meeting were reviewed and approved.	ACTION: Approval of July 26, 2016 Minutes R. Masuda/ B. Kalipi The motion passed unanimously.	
III. Governance Report			
A. Election of Officers (J. Uno)	J. Uno presented need to elect officers of the board. D. Gibson distributed summary of office duties. The following were nominated and voted in: K. Pineda-Akiona for Vice Chair. M. August for Treasurer. N. Barry for Secretary.	ACTION: Election of Board Officers R. Masuda/M. Taulii The motion passed unanimously.	Need to confirm with K. Pineda-Akiona since he was not present for election.
B. Reconvening of Board Committees	D. Gibson distributed description of committee responsibilities. Board members volunteered for the	ACTION: Approval to reconvene Board	D. Gibson will work with committee chairs to

<p>(J. Uno)</p>	<p>following committee assignments:</p> <p>Education Committee: B. Peters, Chair R. Witt N. Barry M. Taualii</p> <p>D. Gibson stated that committee membership is determined annually.</p> <p>External Relations Committee R. Masuda, Chair K. Pineda-Akiona (pending acceptance of nomination) B. Parsons (pending acceptance of nomination)</p> <p>R. Masuda will look for non-board members to be on committee.</p> <p>Budget and Finance Committee: M. August, Chair J. Uno R. Masuda K. Pineda-Akiona (pending acceptance of nomination)</p> <p>Development Committee: B. Parsons, Chair (pending acceptance of nomination) B. Kalipi R. Masuda P. Nakayama</p> <p>Executive Committee: B. Peters B. Parsons J. Uno K. Pineda M. August N. Barry</p>	<p>Committees and assignment of committee members</p> <p>B. Peters/N. Barry</p> <p>The motion passed unanimously.</p>	<p>establish committee meeting schedules,</p> <p>Committee reports will begin at next board meeting.</p>
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	<p>Committees will determine their meeting schedule. The board will continue to meet every month until a time when committees are running smoothly.</p> <p>D. Gibson stated that future board meeting agenda items would include committee reports.</p>		
C. Status Report on HGEA Grievance (C. Kono)	<p>C. Kono gave an update on a grievance filed by a Kamaile staff member that has resulted in a Step 2 hearing involving the board. Grievance may go to arbitration. Staff member contacting school, HC staff, and attempting to contact J. Uno to complain about unemployment. K. Pineda-Akiona suggested documenting contact with staff.</p> <p>Discussed potential to increase security at Kamaile.</p>		
D. Ratify email vote of Kamehameha Schools MOA (D. Gibson)	<p>Board approval to accept the Kamehameha Schools 2016-2017 MOAs was conducted by email vote July 27, 2016 through July 28, 2016. Nine (9) board members responded in favor of approval:</p> <p>J. Uno B. Masuda B. Kalipi P. Nakayama M. August B. Parsons R. Witt B. Peters K. Pineda-Akiona</p> <p>Zero (0) Nays</p>	<p>Action: Vote to ratify email vote</p> <p>B. Kalipi/N. Barry</p> <p>The motion passed unanimously.</p>	
E. Poll Board for December 12 th meeting at Kualapu'u School (D. Gibson)	<p>L. Trinidad suggested that the on-site board meeting be held December 7, 2016 at Kualapu'u School. This meeting would replace the scheduled December 20th board meeting.</p>	<p>Board agreed to conduct the December 7th meeting at Kualapu'u</p>	<p>P. Van Wyck will coordinate board travel</p>
IV. School Reports			

A. Kamaile (A. Winslow)	Behavioral referrals are down significantly. Poverty simulation put staff in roles of families. First Lady Ige visited. Dust situation is better. Holding steady on student rates.		
B. Kualapu'u (L. Trinidad)	Two major grants to create Hawaiian Language leaders. Pillars of peace: Summary: 3 rd , 4 th , 5 th , & 6 th grades scores down. New Reading Program starts March 2017; Financially in the black. Feeling the effects from the loss of VP; Discussion: Low pay. Moloka'i has a teacher shortage. Kualapu'u is still largest Elementary School.		
C. Waimea (A. Kendziorski)	<p>Down in enrollment to 250 students; lowest in long time losing to private school initiative; Budget is down, no ELL teacher/ coordinator.</p> <p>Adjusting roles with new VP and teacher directives. Math stronger than reading.</p> <p>Take a Lap fundraiser last week Friday. 100 people attended, lots of donations etc, income around \$5,000;</p> <p>STEAM building still in construction; Chris doing follow up. This spring to be completed in time for 100th anniversary year celebration. Motto: "Celebrating the past and STEAMing ahead."</p> <p>J. Uno: Suggestion to send WMS teachers to Kamaile; see how collaborative environment works at Kamaile.</p> <p>Any opportunities for staff to do sharing of duties re: shortage? Share resources?</p> <p>R. Masuda: 2 WMS students to attended International Conservation Congress. R. Masuda hosted dinner for students.</p>		
V. Education Committee Reports (B. Peters)	B. Peters: Met with A. Winslow last week. Did evaluation protocol with outcomes seeking. A. Winslow to explore		

	<p>Professional Development. Build better school climate/culture. Continue to build trust with teachers and community.</p> <p>Mentor program keeping teachers at school. Building in Hawaiian learning. Need input from constituents for better sense of how administration can support teachers. Pre-K is new started early looking good. People were generally happy on campus.</p> <p>Future conversation: Getting Clearer on student success measures; What makes a good HC school?</p> <p>M. Taulii: will go on 10/19 culture-based training; understanding bicultural training. Spoke with A. Winslow about Metrics. Hosting Kamaile students at UH for college experience.</p> <p>B. Peters: need to help parents have kids attend every day. Parents are first teachers of the child.</p>		
VI. Finance Report (J. Upton)	J. Upton Report: Auditors are finalizing field work. Final copy to Charter commission. Update on Budget: October 15th final enrollment; K- 34 students short; UU- up 1 student; WMS 9 down a lot	<p>Action to Approve new check signers.</p> <p>R. Masuda, P. Nakayama</p> <p>The motion passed unanimously.</p>	
VII. Executive Director Report (D. Gibson)	Charter renewal due in December; Review to Board by November. Encourage board to take ownership. Received invitation to apply for Conversion School RFP from KS; being treated separately. 3 years to demonstrate success as Hawaiian-focused schools.		
VIII. Adjourn (J. Uno)	Meeting adjourned at 4.07 pm		Next meeting October 25, 2016 at Ho'okāko'o office.