

**Ho`okako`o Corporation (HC)
 HC Board MEETING MINUTES
 Thursday, July 18, 2013
 1601 Punahou Street, Honolulu, Hawaii 96822**

Members Present: Pauline Lo Bailey, Ann Botticelli, Robert (Bob) Peters, Don Young, Guy Kaulukukui, Joe Uno, Mitch D'Olier, Ray Soon
 Staff Present: Megan McCorriston, Julie Upton, Chris Kono, Aja Siu, Lydia Trinidad, Emma Weiss, Matt Horne, Amy Kendziorski

AGENDA	DISCUSSION	DECISION MAKING	ACTION				
I. Welcome	The meeting was called to order at 1:08pm						
II. Action Items A. Approval of Meeting Minutes B. Board Meeting Annual Calendar C. 401K	<p>It was recommended that the proposed Local School Board Meeting Calendar for SY13-14 be approved:</p> <table border="1" data-bbox="464 695 1100 846"> <tr> <td>Thursday, October 17, 2013 (12noon – 2pm)</td> </tr> <tr> <td>Thursday, January 9, 2014 (12noon – 2pm)</td> </tr> <tr> <td>Thursday, March 6, 2013 (12noon – 2pm)</td> </tr> <tr> <td>Thursday, May 15, 2013 (12noon – 2pm)</td> </tr> </table> <p>Executive and Budget Committee recommended a Ho`okako`o 401k plan for staff members.</p>	Thursday, October 17, 2013 (12noon – 2pm)	Thursday, January 9, 2014 (12noon – 2pm)	Thursday, March 6, 2013 (12noon – 2pm)	Thursday, May 15, 2013 (12noon – 2pm)	<p>Moved and seconded to approve the minutes for the March 14, 2013 board meeting (R.Peters / G. Kaulukukui).</p> <p>Moved and seconded to approve the Local School Board meeting calendar (P. Bailey / R. Peters).</p> <p>Moved and seconded to approve 401K plan for HC staff (A. Botticelli / R. Peters).</p>	<p>Motion carries with a unanimous vote.</p> <p>Motion carries with a unanimous vote.</p> <p>Motion carries with a unanimous vote.</p>
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<p>B. Education Committee</p>	<p>KUU Grant Schedule: HC pledges to work closely with KUU and the other two schools on resource development; focus on having a systemic process when applying for grants. Appointment of HC's Development Director will assist in this effort.</p> <p>HC Staff & Administrator Compensation & Benefits: working with HR Consultant, L. Goeke on benchmarks for the organization. ED will be responsible for staff and principal evaluations and compensation decisions; HC board will serve as a resource to the entire process.</p> <p>Role of Personnel Committee will now be subsumed and incorporated into the Executive Committee. Executive Committee will conduct the ED's performance appraisal and compensation decisions going forward.</p> <p>Executive Committee has discussed the ED's superior performance this past year and will recommend compensation accordingly. Board Chair P.Bailey will send the recommendations to the committee.</p> <p>Reviewed and provided feedback to HC's KS Report for SY12-13.</p> <p>Recognizing Kamaile Academy and Waimea Middle School for a job well done in completing accreditation self-study reports.</p>		
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<p>C. Budget & Finance Committee</p>	<p>Education Committee reviewed accreditation reports and provided comments and feedback to HAIS, school principals, and lead accreditation staff members at the schools.</p> <p>Recommendation for requests for fiscal sponsorships be submitted to HC no later than 10 days prior to due date rather than 30 days.</p> <p>Recommends the establishment of 401K plan for HC staff (<i>discussed earlier in the meeting</i>)</p>		
<p>V. HC Schools' SY 12-13 Academic Results</p> <p>A. Kualapu`u School</p>	<p>L. Trinidad briefly presented on her school's growth which remained consistent in reading and math, however math achievement ranked higher than reading</p> <p>Discussion about Hawaiian Immersion achievement – How does the State, HLD and HC measure academic outcomes for Hawaiian Immersion students? Hawaiian Language assessment still causing inequity for those students.</p> <p>Highlight on the 4th & 6th grade of Hawaiian & Disadvantaged groups (part of an OHA report that was submitted): demonstrates that KUU is closing the gap for students with different learning needs</p> <p>Student enrollment: decrease in enrollment due to families moving off island and going to other schools.</p>		

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<p>B. Waimea Middle School</p>	<p>HSA Data</p> <p>Reading : student growth in every grade level; attributed to solid collaboration and teachers working together to align curriculum and standards . Shift to Common Core in 6th grade: achievement increased by 5% (surprise because of change of teachers mid-year).</p> <p>Math: ongoing concern about math faculty in the 7th and 8th grades; 6th grade teacher is commendable in that she is able to move students by 15% each year. Waimea Elementary student achievement improving every year. WMS is seeing an increase in its transient students, or a 25% mobility rate in SY12-13..</p> <p>WMS implemented a solid RTI system that will help address the student targeted areas, grades and learning needs.</p> <p>STAR Assessment: HI State Standards are lower than the national average; working to align curriculum with the content and rigor of the Common Core State Standards.</p> <p>Note: HSA based on state standards and STAR based on Common Core standards.</p> <p>Enrollment: currently up; attracting students from private schools and charter. M. Horne believes that it is in part because of all the great (and positive) things going at a WMS.</p>		
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<p>C. Kamaile Academy</p>	<p>Staff Development & Evaluation: 100% evaluation tool completed; WMS is ahead in Common Core state standards.</p> <p>Finance: WMS continues to draw down its reserves and working on spending funds strategically.</p> <p>HSA Scores: 3rd Grade improved in both math and reading; substantial growth was witnessed in 5th and 6th grades.</p> <p>Attributed student gains to the teachers' PLC's and use of data to drive instruction, particularly at the elementary school level.</p> <p>Created RTI System over the summer and plan to roll out soon.</p> <p>Transient rate increased 36% in SY12-13; this is an ongoing concern.</p> <p>Positive news on teacher retention: although 10 teachers left the school in 12-13, KA leadership team were very proactive in hiring 10 new teachers in their place.</p>		
<p>VI. Executive Session</p>	<p>The board went into executive session to discuss personnel matters.</p>		
<p>VII. Adjourn/Close</p>	<p>The meeting was adjourned at 3:03 p.m.</p>		<p>The next HC Board meeting is scheduled for October 17, 2013.</p>