

**Ho'okako'o Corporation (HC)
LOCAL SCHOOL BOARD MEETING MINUTES
February 18, 2011**

Ho'okako'o Corporation Office - 1035 University Avenue, Suite 201 A

Members Present: Keith Vieira, Donald Young, Allen Awaya, Mitch D'Olier, Pauline Bailey, Ray Soon, Liz Chun, Rose Yamada, Edwina Clarke, Ann Botticelli, Claire Asam
Staff Present: Megan McCorriston, Julie Upton, Aja Siu, Kathy Kamo, Lee Goeke

AGENDA	DISCUSSION	DECISION MAKING	ACTION
I. Welcome	The meeting was called to order at 11:43 a.m.		
II. Minutes		Moved and seconded to approve the minutes from the January 13, 2011 meeting (A. Awaya/D. Young).	Motion carries with a unanimous vote.
III. Acceptance of Audits (J. Upton)	<p>Financial Statements with independent auditors' reports included SY 09 and SY 10 for Waimea Middle, Kualapu'u and Kamaile Academy were distributed to the board for review.</p> <p>J. Upton provided the following recap of audit reports based on her review:</p> <ul style="list-style-type: none"> • HC will work with schools to improve the systems in general (i.e. Address fixed asset system so everything is in one place) • All three schools are working on their corrective action plan • Request the board's feedback by Wednesday, February 23, 2011 	<p>Board members will review the handouts and provide feedback by Wednesday, 2/23/2011.</p> <p>Motion to request E. Clarke to review and provide recommendations on behalf of the Budget Committee. Moved and seconded (R. Soon/P. Bailey).</p>	Motion carries with a unanimous vote.

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<p>IV. Kamaile Academy High School Plan (K.Kamo)</p>	<p>K. Kamo and the interim leadership team conducted a comprehensive needs assessment of the school's organizational structure, programs and services for students, looking at key components of the school that needed to be organized. She met with teachers and faculty and provided an open dialogue to discuss the middle school and high school plan.</p> <p>The report and findings include:</p> <ul style="list-style-type: none"> • Faculty and staff feedback • Interviews with Parents and Teachers • Facilities Planning - Research, Facts and Realities • Research and Models of small high schools • Parents conducting their own research and designing their own model of what they envision in a high school • Design Framework <p>Other points that were discussed:</p> <ul style="list-style-type: none"> • Professional Development – co-teaching • Integrative Project Based Learning Units • How to develop the social, emotional health of the children • Parents looking for a different educational system for their children • Next steps: Presentation of the plan, vision and philosophy of Kamaile 		
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	<p>K. Kamo's Recommendation and Key Reason for the High School:</p> <ol style="list-style-type: none"> 1. The belief/assumption that Kamaile is a K-12 school 2. [After being part of the leadership search] There are qualified people who know how to build a K-12 school 3. Exciting opportunity for Kamaile and the Waianae community to have a model of innovation and choice; also great for the state of Hawaii <p>The Board Members discussed areas of concern regarding the Kamaile expansion plan:</p> <ul style="list-style-type: none"> • Curriculum development has not been completed. There is an opportunity to link curriculum to the common core standards • High Qualified Teachers – dual certification Can we find the teachers? • How will HC and KA fulfill its commitment to successful elementary school/improving K-8 test scores? • Community push back • Model is incomplete – is there enough time? • Principal needed that is committed • Does KA have the finances to run a high school • Can 10 teachers provide a high school education? • Does HC Board have resources to help Kamaile with a high school? • How does Kamaile address/create a GE Policy? • Set up to fail 		
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	<ul style="list-style-type: none"> • How do we leverage school commitment? 		
V. Kamaile Academy Leadership Search (M. McCorrison)	<p>M. McCorrison provided a summary of the entire search process and presented recommendation to the HC Board on next steps. The key highlights of the discussion include:</p> <ul style="list-style-type: none"> • The search for a leadership team took place over the period of February 9 – February 12. • A large response was received for the posting, both local and external. • The board reviewed and provided feedback on the selection process. • Conducted a sub-committee meeting/focus group with community, former LAP members, parents, faculty and staff members to get their input on the search process for Kamaile's leadership positions • The search committee hopes to make a final decision on the new leadership team positions in March 2011. 		
VI. Adjourn/Close	The meeting was adjourned at 2:24 p.m.	The next HC Board Meeting is scheduled for Thursday, March 10, 2011.	