



<b>Meeting Title:</b>	<b>WMS Local Advisory Panel (LAP) - Approved at Feb. 24, 2014 Meeting</b>
<b>Date &amp; Time:</b>	<b>4-6 pm, Mon., Jan. 13, 2014</b>
<b>Members Present:</b>	<p><b>Community Reps:</b> Dr. Kamana Beamer, Colin Miura</p> <p><b>Family Reps:</b> Lori Bergin</p> <p><b>Student Reps:</b> Elections in progress</p> <p><b>Certificated Reps:</b> Nau’i Murphy, Erica Owens</p> <p><b>Classified Reps:</b> Bernie Marsh, Lori Ching</p> <p><b>WMS Admin:</b> Matt Horne, Amy Kendziorski, Patti Cook</p> <p><b>Ho’okako’o Corp:</b> Dr. Megan McCorriston, Dr. Guy Kaulukukui</p>
	<p><b><u>Guests:</u></b></p> <p><b>Students:</b> Johnna Marsh (8)</p> <p><b><u>Excused:</u></b></p> <p><b>Community Rep:</b> Robert Lindsey</p> <p><b>Family Reps:</b> Daniel Gomez, Tim Beneski (both ill)</p> <p><b>Certificated Rep:</b> Jade Bowman</p> <p><b>Ho’okako’o Corp. Reps:</b> Robert Witt</p> <p><b>Student Advisor:</b> Eunice “Laz” Lazarus</p>

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Topic:

Discussion:

Action:

<p><b>1. Welcome &amp; Introductions – Dr. Kamana Beamer, Chair</b></p> <ul style="list-style-type: none"> <li>a. <b>Confirm Quorum</b></li> <li>b. <b>Introduction of Guests</b></li> <li>c. <b>Review &amp; Approve Minutes from Dec. 16, 2013</b></li> <li>d. <b>Preview Agenda</b></li> <li>e. <b>Comments/input from members or school-community.</b></li> </ul>	<p>Dr. Beamer talked briefly about Dr. Brandon Bunag, who has been assigned by Kamehameha Schools as Ho’okako’o Corp’s primary contact as part of the new MOA between HC and KS. Said this is a totally new assignment for Dr. Bunag but that he has served on the Kamakao public charter school’s LSB, so is well aware of public charter school issues and challenges though Kamakao is a “startup” school – somewhat different from a “conversion.” Dr. Beamer also said Dr. Bunag’s wife’s mother lives here in Waimea.</p>	<p>Meeting started at 4:10 pm.  Welcome by Dr. Beamer.  Pule by Lori Ching.</p> <ul style="list-style-type: none"> <li>a. Confirmed Quorum.</li> <li>b. No special guests.</li> <li>c. Approved minutes w/ correction (correct spelling of Dr. Brandon Bunag’s name) as submitted to be posted on WMS &amp; HC websites.</li> <li>d. No revisions to the agenda.</li> <li>e. No comments/input received.</li> </ul> <p>Dr. McCorrison said that Dr. Bunag will be visiting WMS in the near future; that she and HC staff are just starting to meet with him.</p>
<p><b>2. Coordination for I-KAIR Campus Clean-Up Day: Jan. 20, 2014 – Patti Cook &amp; Kamana Beamer</b></p>	<p>Dr. Beamer encouraged all to participate and bring out family and friends; said he’s a “very good weed wacker” so looking forward to the work day. NMurphy said she has invited the Waimea Hawaiian Civic Club. PCook has invited Rotary, the new Waimea Business First group and Waimea Lions. Also asked RLindsey to ask kokua from Pohakuloa Training Area (PTA unable at this time). PCook will continue to ask families to kokua in newsletter and on website and Facebook, and will send out a community eblast asking help. GKaulukukui said he planned to participate. LChing said</p>	<p>Recommendation made to PCook to send out LOTUS to all faculty-staff on equipment needs. Will work w/ MHorne &amp; WTamaye to purchase gloves, cleaning materials, paint, hoses, etc as needed.</p> <p>Matt will secure ear protection.</p> <p>NMurphy will let group use goggles from science lab.</p> <p>Lunch will be Domino’s Pizza (it’s a “Dough Raising</p>

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<p><b>3. 2014-15 Planning Update &amp; Discussion – Programming &amp; Scheduling – Matt Horne</b></p>	<p>she has a power washer and would recruit her family to tackle the cottage. WMS Counselor MMartinson committed to asking friends to borrow power washers, etc. Teacher LRobertson committed to loaning a powerwasher. CMiura will bring one too.</p> <p>MHorne provided brief overview of projected school budget based on anticipated funding from Legislature, HC/KS, etc. Reminded group that WMS received no funding from HC/KS for 2012-13 and 2013-14 – instead, “spending down” reserve. Is projecting about \$200,000 from HC/KS for 2014-15 but subject to ongoing negotiations and new MOA.</p> <ul style="list-style-type: none"><li>❖ Does not expect dramatic cuts in 14-15SY</li><li>❖ Will be “big cuts” in 15-16SY.</li></ul> <p>This is why Accreditation Action Plan on Development and Resource Management is looking closely at how to become more “sustainable” – trying to tackle big cost items like busing, energy, etc.</p> <p>Will have more definitive 14-15SY budget in another month or so.</p> <p>Also discussed planning in progress re: 2014-15 Bell Schedule – have asked faculty-staff “what’s working well, what’s not.” Work group is researching the number of minutes that will be required (expected to increase in 2014-15SY) and how other schools are handling this.</p> <p>BMarsh said students/teachers need “more advisory time” – 10 minutes for 4 days a week doesn’t work.</p> <p>LBergin asked about “looping” - MHorne said not anticipating this but have really not had enough discussion yet.</p>	<p>Day” so we will take advantage of 25% kickback to school. Starbucks providing complimentary morning coffee. Will have other snacks, too.</p> <p>PCook will ask WES Thrift Shop for rags.</p>
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<p><b>4. Connecting for Success Grant &amp; Mentorship Update – Lori Ching &amp; Suzi Herhold</b></p>	<p>MHorne said he had talked earlier in the day w/ participants in the Student Roundtable about the schedule; some students said they like “a break” from seeing all teachers every day; like X Period but too short; some said schedule “confusing.”</p> <p>NMurphy commented that school has changed its schedule every year which adds to the confusion.</p> <p>Reported on progress with student mentoring, which is a key feature of this grant along w/ focused 1:1 attention on student academics, attendance and behavior:</p> <p>Said group mentoring by Boys To Men adult group is going very well – last week 8 of our boys participated; this week all 14. Lori and Suzi are “booted out of the room” during their meetings but “we know the curriculum.” The men are surprised at how “deep” the students have gone so quickly – willing to talk candidly. And as they leave, boys have said to Lori/Suzi: “Can we do this every day?”</p> <p>Also moving forward on 1:1 mentoring for the rest of the students. Had 13 applicants; have completed interviewing/screening 10; rest are completing background checks, TB tests, etc.</p> <p>Reported to have recruited 6 mentors from Keck.</p> <p>Still recruiting mentors – if anyone interested or knows of someone who would be, please let the ladies know.</p> <p>Said Parker Ranch CEO Dutch Kuyper has invited Lori to talk to ranch employees – that he would give time for this. Very grateful for this</p>	<p>MHorne asked group for continuing input on budgeting, master scheduling and bell schedule – if anyone has thoughts, or reads about/sees ideas elsewhere, please feed to him.</p>
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<p><b>5. LAP Involvement in the Accreditation Visit: Mar. 30 – Apr. 2, 2014 – Accreditation Steering Committee</b></p>	<p>opportunity; several students have mentioned their love of/interest in ranching.</p> <p>Question raised about the possibility of perhaps HPA seniors becoming mentors. It's a possibility but prefer adults for now.</p> <p>Very brief overview – asked LAP members to please hold these dates – to participate:</p> <ul style="list-style-type: none"> <li>❖ Sun., 3/30 – Dinner – 6-7:30 pm</li> <li>❖ Mon., 3/31 – LAP Mtg – 4-6:30 pm</li> <li>❖ Wed., 4/2 – Visiting Cmte Presents Report – 2:15-3:30 pm</li> </ul> <p>Also asking LAP to review Self-Study findings and Action Plans. Agreed to provide a briefing for LAP at the 2/24/14 meeting to prepare for visit. Also said Visiting Committee wants to meet with families and community members in addition to LAP so school will recruit more than what normally attends LAP for 3/31 meeting.</p>	
<p><b>6. Principal's Update – Matt Horne</b></p>	<p>MHorne discussed prep for 1<sup>st</sup> round of HSA testing next week; will have results almost immediately – by next meeting. 2nd round in March-April.</p> <p>MHorne reported that Technology Coach had resigned due to personal matters. Has revised the position to a pure tech position (no teaching); to be a limited term appointment for the remainder of the year. Will be open until filled.</p> <p>MHorne provided more information on substantial grant received by the school in the final week of 2013 from a private donor – Mr/Mrs Tom &amp; Gail Gimbel/The Neilen Foundation for \$266,500. A large portion of this is to be used to help school convert to PV and thereby reduce its monthly energy costs. These funders really like the idea of “seed money” to start</p>	

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projects including finding a solution to our busing issues. They also want to support K(Arts), aquaponics, robotics and athletics. Mrs. Gimbel is expected to visit again later in the month to confirm exactly how the funds are to be spent.

Said these funds are “in the WMS account” at HC. Also said PV is a “long term” investment with substantial potential benefit to the school since we spend between \$4,000-\$5,000/month on electricity now.

Brief discussion about busing possibilities and issues, ie, if our students have siblings, what happens to them? Also noted that others have experience w/ this – ie., Kanu/KALO and Kamaile – want to learn from others who have offered help.

Dr. Beamer suggested we look at possibility of curriculum integration w/ PV installation – so students could monitor energy use.

Group expressed gratitude for this very generous contribution. No publicity will occur until the Gimbels have finalized how the funds are to be spent and then, only with their review/approval.

**7. Ho’okako’o & Charter Advocacy Update –  
Dr. Megan McCorrison**

Dr. McCorrison discussed KS signing off on 2013-14 MOA w/ HC and the appointment of Dr. Bunag to “provide a lot more presence to better align HC and its schools with KS. They are still working out how frequently HC and Dr. Bunag will meet, when he will come to visit the schools, etc.

NMurphy asked about whether KS would be willing to provide more Professional Development or networking help to WMS faculty-

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staff. This was something WMS thought was part of the original intention; there used to be more offered; seems to have stopped completely. “We want to be on KS radar” for educational/PD opportunities.”

MHorne said he was invited to KS’ monthly Principal’s meetings – will start attending more regularly and keep his ears open for possibilities.

Dr. McCorriston talked briefly about HC funding; Legislature’s complete revision of the state’s public charter school law in 2012 eliminated “formula” funding for conversion charters (HC). KS has decided that from here on, funding is to be “needs based.” From the funders perspective, they want us to spend the funds the year they are given to us.

Said both Kamaile and Kualapu’u had spent down their reserves so they are both receiving funds this year:

- ❖ Kamaile: \$400,000
- ❖ Kualapu’u: \$600,000

Also said KS wants to see “good faith spending down of cash reserves and also fundraising.” Explained how HC is addressing their own funding requirements as KS is no longer funding their operations. HC Board has set “aggressive fundraising targets”:

- ❖ \$700,000 by June 2014
- ❖ \$1M for the next two years.

Acknowledged that WMS has already raised almost what KS has given us – though funds are “restricted” for specific uses (both HCF and Neilen grants).

Said HC Board is committed to adding new board members who can help with fundraising and is also expecting

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<p><b>8. Upcoming Events &amp; Announcements – Patti Cook</b></p> <p><b>9. Concluding Remarks and Next Steps – Dr. Beamer</b></p>	<p>its staff to kokua too by contributing. HC also stepping up its development activities – crafting “a case statement”, revising its website (to go “live” in about a month), and developing marketing newsletters, etc. It’s an aggressive new Strategic Plan that also looks at the schools’ critical programs that need to be sustained. Will use Accreditation Action Plans to set priorities.</p> <p>Said “getting started is time consuming” – data gathering both about schools’ and HC’s successes and to really know the community. Program will be donor-centered, relational vs. transactional; will be seeking out people who will give over a long period of time. They are creating a database from scratch and then will use it to cultivate relationships.</p> <p>Discussed the Fundraising pyramid and previewed their development plan; said DGibson will come to talk to us more in depth about HC’s 3-year plan. He needs to clearly understand our Accreditation Action Plans, too.</p> <p>Said HC didn’t view their role in the early years as fundraising/marketing but now must to so and DGibson is helping change this with a \$700,000 fundraising target.</p> <p>On a separate note, Dr. McCorriston said HC’s teachers have ratified the Supplemental Agreement.</p> <p>Ran out of time so skipped this except PCook provided a copy of updated flyer on school’s efforts to secure \$7M CIP to complete construction of and fully equip a new 9-classroom STEM building.</p> <p>GKaulukukui asked that, in anticipation of Accreditation Visiting</p>	
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<p><b>10. Next Meeting – February 24, 2014, 4-6 pm</b></p>	<p>Committee meeting 3/31/14, would we put on the next agenda a discussion about why, in the Action Plan on Development and Resource Management, WMS says it wants to “investigate forming own 501c3 not-for-profit.” He wants to be sure he and the HC Board and staff are saying the same thing about this as the school...that he and the board want to support the school – and not have the Visiting Cmte think we’re not aligned. Was a brief but intense discussion of this; both that for HC, this becomes a discussion about “governance” and also that GKaulukukui didn’t see where this connects to findings in the Self-Study.</p>	<p><b>Group agreed this would be on the next LAP agenda and also would be further discussed w/ faculty-staff.</b></p> <p><b>Confirmed Future Meetings: Mondays as follows: 3/31, 4/28, 5/19/14.</b></p>
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<p><b>Submitted By:</b></p>	<p><b>Patti Cook</b></p>	<p><b>Date Submitted:</b></p>	<p><b>2-23-14</b></p>
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