



“Waimea Middle School empowers all students with the skills, values and cultural understanding to successfully navigate high school and beyond.”

<b>Meeting Title:</b>	<b>WMS Local Advisory Panel (LAP) - FINAL</b>
<b>Date &amp; Time:</b>	4-6 pm, Mon., July 28, 2014
<b>Members Present:</b>	<p><b>Community Reps:</b> Dr. Kamana Beamer</p> <p><b>Family Reps:</b> 0</p> <p><b>Student Reps:</b> Elections in progress</p> <p><b>Certificated Reps:</b> Nau’i Murphy, Jade Bowman</p> <p><b>Classified Reps:</b> Lori Ching, Bernie Marsh</p> <p><b>WMS Admin:</b> Matt Horne, Amy Kendziorski, Patti Cook</p>
	<p><b><u>Guests:</u></b></p> <p><b>Family:</b> Patrick Hurney, Nancy Lindsey</p> <p><b>Certificated Staff:</b> Janice English-Sommerville</p> <p><b><u>Excused:</u></b></p> <p><b>Family Reps:</b> Tim Beneski, Lori Bergin, Daniel Gomez</p> <p><b>Community Rep:</b> Robert Lindsey, Colin Miura</p> <p><b>Certificated:</b> Erica Owens</p> <p><b>Student Advisor:</b> Eunice “Laz” Lazarus</p> <p><b>Ho’okako’o Corp. Reps:</b> Dr. Megan McCorriston, Dr. Ken Fischer</p>

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Topic:	Discussion:	Action:
<p><b>1. Welcome &amp; Introductions</b>                      – Dr. Kamana Beamer,                      Chair                      a) Welcome                      b) Confirm Quorum                      c) Review &amp; Approve                      Minutes from May 19,                      2014</p> <p>d) Preview Agenda</p>		<p>Meeting started at 4:05 w/                      welcome, pule &amp; introductions.</p> <p>No quorum – no family member                      present.</p> <p>Approved 5/19/14 minutes pending                      quorum and will then post on both                      WMS and HC websites.</p> <p>No revisions to the agenda.</p>
<p><b>2. Principal’s Update – Matt                      Horne</b>                      a) Recap of 13-14                      Progress</p> <p>b) Significant Plans for                      14-15</p>	<p>MHorne reported receiving WMS preliminary                      Strive HI results just 10 minutes before the start                      of LAP meeting – will share with staff 1<sup>st</sup> thing                      tomorrow. Said these results are still officially                      embargoed to give schools time to review and                      appeal. Reviewed WMS results – WMS did                      improve overall score from 147 (2012-‘13SY) to                      158 (2013-‘14SY) – an increase of 11 points.                      “This is the direction we want to be heading in.”                      Biggest achievements were reducing the GAP                      Rate and progress with improving 2-Year Gap                      Reduction Rate. School still in <u>Continuous                      Improvement</u> but higher up in statewide                      ranking. Also said “cohort data shows                      compelling growth.”</p> <p>Was modest slump in math proficiency;                      GKaulukukui asked about this and                      JEnglishSommerville explained new curriculum                      may have contributed to this -- an                      “implementation dip” is not uncommon w/ new                      curriculum. Also said the new standards for 7<sup>th</sup>                      grade are more “abstract” so are a significant                      shift for students and we’re seeing this in test                      results. Also discussed WMS low science                      proficiency – MHorne something is happening                      w/ this assessment because student                      performance is low statewide.</p> <p>MHorne reviewed “big push this year will be                      implementation of Accreditation Action Plans”                      to address the Visiting Committee’s eight major                      recommendations. Said WMS was extremely                      ambitious in our proposed draft Action Plans –                      we had 21-22 – not realistic so focusing on the 8</p>	<p>Group asked not to release data                      until embargo is lifted.</p>

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	<p>priorities set by Visiting Cmte. Teacher-staff teams will be calendaring what's reasonable.</p> <p>Brief discussion about Governance issue – does school want to explore independent governance? MHorne said he was told by HC's ED that WMS must immediately move forward on this. Said it's quite complex as it involves the charter commission and DOE, has never been done and has legal and financial implications; also, there is a question about whether there is school-community support – people willing to do the heavy lifting? GKaulukukui said the board wants the school to know they support the school if the school wants to change its governance model, but he “doesn't feel a need to rush and will get back to MHorne on this.” It was noted that this is not mentioned in the 8 recommendations from the Accreditation Visiting Cmte.</p> <p>JBowman said it might be time to do a temperature check with faculty-staff and community.</p> <p>NMurphy said HC has worked on being more visible; also said we need to build time into faculty-staff meetings to bring everyone up to speed on this.</p> <p>PCook said she thought there are three significant issues to consider: the school's Academic progress, leadership capacity and funding options.</p> <p>MHorne completed overview of SY and mentioned inclusion, and parent NLindsey again expressed concerns – “Will my child have the support she needs; used to be a 1:5 teacher-student ratio; not sure this year but may be in a class of 20-25 students.</p> <p>GKaulukukui asked how inclusion will work. AKendzierski explained that inclusion is a federal law and decisions are “driven by the child's IEP goals; also, there are intervention classes at the end of the school day providing an extra 42 minutes. IEPs are created with parents fully involved. MHorne suggested he and Amy meet with Nancy the next day to discuss further. NLindsey agreed.</p>	
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<p><b>3. Ho’okako’o Local School Board &amp; Charter Update – Guy Kaulukukui, Interim HC Executive Director</b></p>	<p>MHorne also reviewed new school hours (longer day mandated by the legislature), new schedule that includes exploratories and interventions, and new hires.</p> <p>Guy Kaulukukui shared that he has been appointed Interim ED for HC while Dr. McCorrison is out on maternity leave – not full time but available when needed. Said with having lost Aja and Tess leaving, HC staff is “lite.” He has temporarily stepped down from the HC Board to assist with this – also made a contribution to HC equivalent to a month’s compensation to support HC and the schools. Also said the HC board has contributed a total of \$30,000 to HC to support their work – a significant step forward in HC striving to become sustainable.</p> <p>Said his priorities include finalizing the 2014-’15 SY MOA w/ KS – still unresolved but hopeful that it will be soon. Also trying to get KS to be thinking about a 3-5 year agreement instead of annual renewal.</p> <p>GKaulukukui was asked about funding for WMS – said WMS “will probably get it; other schools already have it – gotta close the gap – we are living with some legacy issues related to former board members.” From his perspective, the HC schools are doing well – all three Accredited and audited. Thinks there’s still a lingering perception of the HC board being “distanced” from the schools. Working to dispel that.</p> <p>GKaulukukui said HC board has committed to a full board meeting at each school annually – might hold first meeting here at WMS as early as October.</p> <p>KS expecting HC to raise its own funding; goal this year was \$1M – came in “under target.” He agreed that there’s only a little that the 3 schools can do to improve DOE per pupil, but that there’s “lots more HC can do to court KS – KS is more important than the state.”</p> <p>PCook asked how WMS can help improve relationship/communications with KS as the schools’ primary non-legislative funder – that</p>	
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<p><b>4. LAP Membership – Dr. Kamana Beamer</b></p> <ul style="list-style-type: none"> <li><b>a) Review of Terms</b></li> <li><b>b) Open Seats &amp; Necessary Elections</b></li> <li><b>c) Student Participation</b></li> <li><b>d) Selection of Officers</b></li> </ul>	<p>our teacher team is doing very good work with integrating core curriculum with ‘Ike Hawai’i values and practices – often we are setting the bar, teaching other schools – for example, how to integrate lessons related to the Hokule’a’s WWV into science, math, LA; also, our science and Mala’ai teaching team are leading a “teach the teachers” training program for a 3<sup>rd</sup> year. It seems like the “line staff” at KS are aware of this good work but perhaps not the higher ups.</p> <p>GKaulukukui acknowledged he is working on this and welcomes our thoughts and input. Brief discussion about who the key contacts are at KS: Waialeale Sarsona, Brandon Ledward and Ka’eo Duarte.</p> <p>GKaulukukui described a retreat HC holding the next week led by HC’s Education Committee (Bob Peters and Don Young) – establishing a Leadership Academy to create our own pool of school leaders. An opportunity for our principals etc. to all work together.</p> <p>Quickly reviewed terms – many vacancies.</p> <p>Certificated: Teachers will hold elections – Nau’i to coordinate.</p> <p>Classified: Lori willing to serve another year but will need to conduct election. Bernie has one more year as the Classified rep.</p> <p>Families (Patti will coordinate self-nomination process with teachers/staff – all 3 positions open)</p> <p>Community: Dr. Beamer explained unable to continue while working on UH tenure; group thanked him warmly for his generous contribution of time and leadership – getting LAP back on course and the school through Accreditation.</p> <p>Robert Lindsey – has one more year of his term.</p> <p>Colin Miura – has one more year of his term; group discussed recommending him to HC Board to serve as LAP Chair; Matt to speak to Colin first about this.</p>	
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<p><b>5. Planning for 2<sup>nd</sup> Annual “Take a LAP” Fun Run/Walk To Launch Our “We’re Going Places” School Bus Fundraising, September 12 – Introduced by Patti Cook</b></p>	<p>Patrick Hurney willing to serve as a community rep (he has excellent “reach” into the community as the ED for Habitat for Humanity in West Hawai’i.)</p> <p>1 more open seat. Possibilities: Daniel Gomez, John Balaam, Jane Sherwood, Owana Wilcox, Keawe Vredenburg, Sandy Tomiyama. MHorne, AKendziorski and PCook to work on this over next month.</p> <p>MHorne &amp; PCook reviewed preliminary plans – date confirmed; course route to be determined (have several volunteers willing to assist – Pete Hendricks, Alvin Wakayama, Alan Ryan, Tina Benson and Matt to meet).</p> <p>MHorne said this is just the start of an Accreditation Action Plan group that needs to build a comprehensive fundraising plan for the school. Will involve Dr. Fischer, Alethea Lai, David Gibson, PCook and others.</p> <p>Re: Silent Auction – BMarsh suggested she and others on LAP should seek donations – such as “gift baskets” created by grade level; she is willing to work on this.</p> <p>Agreed that all need to help reach out to secure auction items.</p>	<p>See handout for preliminary fundraising plan.</p>
<p><b>6. After School Opportunities for Students, Update on Progress – Patrick Hurney, Colin Miura, Matt, Amy &amp; Patti</b>  <u>LAP-Initiated School-Community After-School Readiness Assessment – Invite community to a meeting at 4 pm, Tues., August 26 in Thelma Parker Library Conference Room to assess what’s currently offered and explore interest in forming a Waimea branch of the Boys &amp; Girls Club of the Big Island. Meeting</u></p>	<p>Note: Important info missing from meeting minutes provided re: B&amp;GCBI – they perform an independent audit annually. Also, they prefer to establish a “board” in the respective service area but have 1 administrative office team.</p> <p>Matt, Amy, PC, PHurney, CMiura reviewed two meetings held to to date and shared “lessons learned” by B&amp;GCBI:</p> <ol style="list-style-type: none"> <li>1) Need to be near a school to reduce/eliminate transportation issues – walking distance.</li> <li>2) Want the club to be the kids “space” – not on campus and not shared space with other programs, such as classrooms. Have done this some places but very difficult both for staff and really creating the kind of experience that’s best for kids.</li> <li>3) Community needs to step up with</li> </ol>	<p>Intention of August 26 meeting: A Readiness &amp; Needs Assessment. What’s already available, what are they offering, what are the barriers or gaps? We do not want to duplicate or compete with existing programs but rather, complement them. This specifically applies to A+ offered by WES, however, 2 parents (CMiura and PHurney) both said that once their children got to 4<sup>th</sup> grade, they refused to attend A+ -- it’s more suited to younger children.</p> <p>PC to publicize 4/26 meeting in local paper, community calendars, school newsletters, staff bulletin and on website and Facebook.</p>

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<p><i>invitations to go to all other schools, sports teams, faith community, scouts, theatre, etc. All LAP members urged to attend.</i></p> <p><b>7. Coming Events &amp; Opportunities – Patti Cook</b></p> <p><b>8. Concluding Remarks, Future Agenda Items, &amp; Next Steps – Dr. Kamana Beamer</b></p> <p><b>Next Meetings – 4-6 p.m., Mondays – Aug. 25, Sept. 29, Oct. 27, Nov. 24.</b></p>	<p>ongoing funding support/commitment.</p> <p>Coming events listed on Agenda.</p> <p>Kamana thanked everyone for attending and, in turn, everyone thanked him – asked him to come to one more meeting in August before concluding his term.</p>	<p>PC will reach out to various schools, homeschoolers, sports programs, churches, theatre. It may take 2-3 meetings to really reach all of these groups.</p>
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**Handouts:**

- **LAP Subcommittee to explore after-school programming possibilities (June 9, July 10, 2014 meeting minutes) plus letter from B&GCBI.**
- **WMS Sustainability Plan – Draft 1: “We’re Going Places!” – included both preliminary school bus fundraising plan and highlights from research on cost/benefit of owning/operating our own buses. Complete study is available for review if interested.**

Submitted By:	Patti Cook	Date Submitted:	8-25-14
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